

MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 6TH MARCH 2017.

PRESENT: The Mayor, Cllr J Davies (Chairman)
Cllrs: W Bagnall; Mrs L Edwards; D Griffiths; Mrs L Griffiths;
Mrs M Jones; A Khan; A Mason; Mrs H Meredith; A Pearson;
J Pearson; Mrs V Perry; P Richards; S Williams

OFFICER: Mrs C Earley, Town Clerk

IN ATTENDANCE: Ms Helen Jackson, CCBC Wellbeing Team
Ms Louise Austin, Administrative Assistant

378/16 Apologies for Absence:

Apologies for absence were received from Cllrs Mrs G Baker, S Taylor, Mrs V Smith, Mrs S Roy; G Ward.

379/16 Announcements:

The Mayor reminded the Council of the 'Lady in the Van' charity screening on Thursday 27th April 2017 at 7.30pm at Theatr Colwyn. There will be a grand raffle on the night and members were encouraged to attend.

380/16 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

381/16 Visitor to the Council:

- a. The Mayor formally welcomed Helen Jackson to the meeting to give a presentation regarding dementia friendly communities and Dementia Friends. Helen started the presentation by explaining that Dementia Friends is an initiative by the Alzheimer's Association who hope to increase understanding into the disease.

She announced that Theatr Colwyn will be offering dementia friendly screenings on Thursdays at 2.30pm (carers go free) and that she was working with Cllr G Baker in looking at Dementia Friendly Community status for Rhos on Sea.

Helen asked the Members what words came to mind when they thought about dementia. Members responded with: 'Mum', 'grandma', 'confusion', 'memory loss', 'parents', etc. Helen discussed how there were different kinds of dementia and that the disease progresses differently. A paper exercise was then presented to encourage the members to look at facts surrounding dementia. An analogy of a bookcase was used to describe how dementia can affect the person. The books on

the top shelves represent recent memories which are more likely to fall away first, if the bookcase is rocked; whilst those older memories (on the bottom shelves) remain quite stable. A scenario was presented explaining how someone suffering from dementia had placed a kettle on the stove to heat it, as this was how they used to boil water.

A case study was read out describing a care home resident continually tapping her fingers to the irritation of her fellow residents. However, the residents were more understanding when they found out she had worked at Bletchley Park during the War as a code breaker.

Helen left information for Tina to circulate to all members about a forthcoming dementia event in Rhos in Sea and The Mayor read out details of a current Community Health Council consultation for anyone whose lives have been touched by dementia.

The Mayor thanked Helen for the presentation and her attendance and she retired from the meeting.

- b. Members were asked to consider a proposal from Cllr G Baker to invite Paul Lloyd, from the new Focus on Work project on Wynnstay Road, to a future meeting.

Resolved to send letter an invitation to Paul Lloyd to attend a future meeting to give a presentation about the Focus on Work Project.

382/16 Minutes:

- a. *Resolved to approve and sign as a correct record the minutes of the last meeting of the Council, held on 23rd January 2017.*
- b. *Resolved to receive a copy of the minutes of the following committee meetings:*
 - i. *The General Purpose & Planning Committee held on 31st January 2017.*
 - ii. *The Volunteer Awards Committee held on 15th February 2017 (Draft)*
 - iii. *The Policy & Finance Committee held on 15th February 2017 (Draft).*
 - iv. *The General Purposes & Planning Committee held on 21st February 2017. (Draft)*
 - v. *The Audit Sub-Committee held on 28th February 2017 (Draft).*

383/16 Matters Arising from Those Minutes:

- a. **Min. 321/16(c) – Colwyn Bay FC Visit:**

The Clerk confirmed that 6 replies to attend the game had been received and 2 places remain for the match against Scarborough Athletic on Saturday 22nd April. Members were advised to contact the Clerk should they wish to attend.

- b. **Min. 325/16 – Colwyn Victoria Pier:**

- i. The Clerk submitted an invitation for Town Council members to attend the CVPT EGM at 7pm on Weds 8th March at Woodhill Baptist Church. It was noted that this meeting was being held instead of representatives attending a meeting of the Town Council to give more time to explain options and proposals to the general public.
 - ii. *Resolved to receive and note a copy of the report and recommendations to CCBC on 2nd March 2017.*
- c. *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*
- i. *Min. 344/16 – Volunteer Awards: To endorse the recommendations of the Committee, as detailed in the Minutes, and note that the Awards evening will be held on Monday 3rd April 2017.*
 - ii. *Min.357/16 – One Voice Wales: To remain out of membership for 2017/18.*
 - iii. *Min. 358/16(b) – Youth Grants: To approve payment of Youth Grants.*
 - iv. *Min. 358/16(b) – Youth Grants: To approve the carry forward of any amount remaining unspent in the youth grants budget after the year end.*
 - v. *Min. 358/16(c) – Little Mix Hospitality:*

The Clerk submitted a brief report summarising suggestions received from members for the allocation of tickets to local young people and a discussion took place on the pros and cons for each.

Resolved to allocate tickets to young people as follows; 2 to Army Cadets and 2 to Duke of Edinburgh student (from the Bay of Colwyn area,who have helped at bonfire event) and 4 from the Volunteer Award recipients for 2017 (and Student Advisors if any refuse), plus 2 supervising adults to be arranged by the Clerk.

- vi. *Audit Sub-Committee: Resolved to endorse the recommendations of the Sub-Committee, as detailed in Minutes 374/16 to 377/16.*
- d. *Resolved to note the resolutions of the Committees, as detailed in the Minutes.*

384/16 Invitations to Civic Events:

The Clerk submitted, for consideration, a proposal from Cllr S Roy that Past Mayors who are no longer councillors should still receive an invitation to any Civic events being held locally and organised by the Town Council, e.g. the Annual Meeting and the annual Civic Sunday service.

Resolved to support this proposal and request the Clerk to arrange for a correspondence list to be drawn up of Past Mayors.

385/16 Communication Strategy:

Resolved to endorse proposals that:

- a. The General Purpose & Planning Committee be asked to draft a communication strategy to increase / improve the regular communication between the Town Council and its electorate.*
- b. The Clerk draws up a draft communication protocol/policy for members to give them guidance on communicating with the press, the general public and other councillors when acting in their capacity as local councillors.*

386/16 Local Council Elections:

- a. It was noted that the Clerk had recently received a presentation on the forthcoming election process from the Head of Democratic Services, CCBC.*
- b. Resolved to endorse a proposal to hold an open session for existing members and prospective candidates (advertised via the local press/social media) On Thursday 16th March for information on the nomination process and the commitment/time required to be a Town Councillor to be shared.*
- c. The Clerk submitted a copy of the Election Timetable and guidance regarding the Pre-Election protocol.*

387/16 Boundary Commission for Wales:

- a. The Clerk submitted an invitation for the Chair or representatives of the Council to attend a presentation on the Conwy Electoral Review process on 1st June 2017.*

Resolved to request the Mayor and Deputy Mayor to attend and report back to a future meeting.

- b. It was noted that a four week period to read and comment on responses to the consultation on proposed changes to Parliamentary constituencies in Wales commenced on 28th February.*

388/16 Raynes Quarry Liaison Group:

It was noted that there is a vacancy for an Old Colwyn Town Council representative on the Group, following the resignation of Cllr Chris Perry and a meeting is to be held at 3pm on Friday 31st March.

Resolved to appoint Cllr Merrill Jones, on a temporary basis, to attend the next meeting and report back.

389/16 Conwy & Denbighshire Public Services Board:

The Clerk submitted a copy of the draft wellbeing assessment.

Resolved to request that councillors view the 152 page document online, via the link provided, and submit any comments to the Clerk by 20th March.

Further resolved to delegate authority to the Clerk, in conjunction with the Mayor, to respond to the consultation by the 24th March deadline.

The meeting closed at 7.45pm

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