

MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 4TH SEPTEMBER 2017

PRESENT: The Mayor, Cllr J Pearson
Cllrs: Mrs G Baker; B Barton; D Bradley; C Brockley;
Mrs G Campbell; J Davies; Mrs H Fleet; C Hughes; Mrs M Jones;
A Kealey; A Khan; A Mason; A Pearson; M Pickard; P Richards;
Mrs K Swindon; M Tasker; M Worth; S Williams

OFFICER: Mrs C Earley, Town Clerk

IN ATTENDANCE: Mr Shane Wetton, Conwy County Borough Council

148/17 Apologies for Absence:

Apologies for absence were received from Cllrs: C Matthews and Mrs H Meredith and from James Harland, CCBC.

149/17 Announcements:

The Mayor reminded members that the annual Civic Service will be taking place at the United Reformed Church in Rhos on Sea at 10:30am on Sunday 24th September. Members are asked to support, where possible.

150/17 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

151/17 Visitors:

The Chairman welcomed Shane Wetton, Principal Community Development Officer, CCBC, to give a presentation on Place Plans.

Shane began by giving some background context, explaining his role in starting to develop Locality Plans across Conwy, prior to the introduction of Place Plans by the Welsh Government in the 2015 Planning Act. The proposed launch of the Locality Plans with town and community councils across Conwy was then postponed, although work on some of the 166 projects identified across the County as part of the initial exercise continued, with 103 of these now being 'operational'. Place Plans are expected to take the preliminary work on Locality Plans a step further, by including identification of development opportunities (land use), and linking them in to the LDP in the form of adopted Supplementary Planning Guidance (SPG).

Using its experience of the Abergele Place Making Plan as a pilot project, CCBC has produced a toolkit for town and community councils on the production of Place Plans which it is anticipated will be released in the next 4-6 weeks. This will introduce the concept of place planning and cover how they can be developed, e.g. by establishing a local board/committee to lead the process. Shane and Haf (CCBC) will provide support,

and other CCBC Officers can be brought in on a case by case basis, as it becomes apparent more expertise is required for certain projects/priorities. The toolkit and support will be made available to all Town Councils across the County, in the first instance. One of the first steps in the process will be to undertake community engagement, via drop-in sessions and on-line/social media presence. It is up to each Town Council if and how they wish to approach this, but the website portal set up for Abergele will be made available for all to use and individual groups can set up their own Facebook/Social media pages to gather and share views.

A question and answer session followed Shane's presentation, with questions/comments about: the highpoint(s) of Shane's work to date; the need to prepare a Place Plan to benefit from the forthcoming Community Infrastructure Levy (CIL); whether a consultant or additional employee will be needed to support the process (and the possibility of joint funding this with other town councils and/or Welsh Government); how Conwy sees Place Plans linking in to the LDP (as SPG); if/how aspirations from Place Plans will feed into/result in action by CCBC and others; whether a Place Plan is necessary in Colwyn Bay due to the existing Bay Life structure and Colwyn Bay Masterplan.

Shane was then thanked for attending and giving his informative presentation and he retired from the meeting.

- a) The Clerk informed members she had received an offer from Bleddyn Evans, CCBC, to visit a future meeting to update the new Council on progress to date with the office development in Colwyn Bay and works taking place over the next 12 months.

Resolved to invite Bleddyn to a future full Council meeting.

152/17 Minutes:

- a) *Resolved to approve and sign as a correct record the minutes of the last meeting of the Council, held on 24th July 2017.*
- b) *Resolved to receive a copy of the minutes of the following meetings:*
 - i. *The General Purpose & Planning Committee, held on 1st August 2017.*
 - ii. *The Policy & Finance Committee, held on 16th August 2017 (Draft).*
 - iii. *The General Purposes & Planning Committee, held on 22nd August 2017 (Draft)*

153/17 Matters Arising from Those Minutes:

a) Min. 108/17(a) – Representatives on Outside Bodies:

- i. Members were asked to consider nominations for the vacancies deferred at the last meeting.
Resolved to approve the final appointments to Outside Bodies for 2017/18, as detailed in Schedule 'A' attached.
- ii. Members were asked to consider a proposal that Cllr P Richards replaces Cllr C Hughes on the Bay Life Group, as Cllr Hughes has been re-appointed by CCBC.
Resolved to approve the appointment of Cllr P Richards to the Bay Life Strategic Board, in place of Cllr Hughes.

b) *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*

- i. *Min 124/17(e) – To approve an amendment to the Annual Return for 2016/17 (addition in Box 11, following internal audit amendment).*
- ii. *Min. 125/17(b) – Strengthening the Relationship between the Town Council and Conwy CBC: To commence sending an invitation and agenda for each full Council meeting to all of the County Councillors serving the Bay of Colwyn Area, in accordance with SO.28, and including a time-limited (15 minute) agenda item on each full council meeting for any report from County Councillors.*

Further resolved to request that the Clerk drafts an appropriate addition to the Council's Standing Orders to allow non-members of the Council to speak at ordinary council meetings for up to 15 minutes.

- iii. *Min. 126/17 – Internal Controls: To approve an addition to the Internal Controls regarding authorisation to changes of any suppliers bank details.*
- iv. **Min. 128/17(b) – One Voice Wales Annual Conference/AGM:**

Members were asked to consider a request from Cllr Barton that he also attends, with the Clerk, at a cost of £40 (total cost to be shared with two of his other Community Councils), plus travel expenses.

It was queried whether it was necessary to send two representatives, as the Clerk has already confirmed attendance and will report back on the conference sessions in due course. It was noted that the Town Council is not a member of One Voice Wales and will therefore not have a vote at the AGM. The proposal submitted by Cllr Barton was not seconded.

- v. *Min. 129/17 – Civic Service: To increase the budget by £100 to cover rising printing and catering costs.*
- vi. *Min. 134/17(c) – Colwyn in Bloom: To increase the Colwyn in Bloom budget by £2,000 in 2018/19 to cover part of the costs of hosting the annual awards event.*

c) *Resolved to note the resolutions of the Committees, as detailed in the Minutes.*

154/17 Members Remuneration:

The Clerk submitted, for information, the annual members' remuneration return for 2016/17.

155/17 Colwyn Victoria Pier Trust:

The Clerk submitted a brief written update from the Pier Trust and members were asked to consider holding an extra-ordinary meeting to receive an update from the Trust and Conwy CBC.

Resolved to convene an extra-ordinary meeting of the Council and to also invite Colwyn area County Councillors (and permit them to participate fully in the meeting).

The meeting closed at 7.40 p.m.

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