

**MINUTES OF A MEETING OF THE GENERAL PURPOSE AND PLANNING COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT 6.30PM ON TUESDAY 21<sup>ST</sup> NOVEMBER 2017, IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY**

**PRESENT:** The Mayor, Cllr J Pearson  
Cllr N Bastow, Chairman  
Cllrs: B Barton; D Bradley; G Campbell; Mrs M Jones; C Matthews;  
M Tasker; S Williams; M Worth

**OFFICER(S):** Mrs R Dudley, Assistant Town Clerk

**234/17 Apologies for Absence:**

Apologies for absence were received from Cllrs G Baker, C Brockley and the Town Clerk, Mrs Tina Earley.

**235/17 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**236/17 Minutes:**

*Resolved to approve and sign, as a correct record, the minutes of the last meeting, held on 24<sup>th</sup> October 2017.*

**237/17 Matters Arising from Previous Minutes:**

a) **Min.164/17 – Tree Charter:**

The Assistant Clerk submitted correspondence regarding deciding on the location for planting the Cherry Tree that had been received to mark the signing and launch of the Tree Charter.

*Resolved that the location be Queen's Gardens and that the Mayor be requested to help plant the tree during tree planting week; week commencing 25/11/2017.*

b) **Min. 211/17 – Noticeboards and Benches:**

The Assistant Clerk submitted quotations for consideration for:

(i) Noticeboards

*Resolved to accept the quotation from Sign's Workshop and use them as the preferred supplier for noticeboards, as and when replacements or new boards are required. The Clerk was asked to request confirmation of the period of any guarantee.*

(ii) Bench(es) for Tucky Park, Rhos on Sea -dependent on budget available

***Resolved to accept the quotation from G L Jones of Bethesda.***

**c) Min. 211/17 – Play Equipment:**

The Assistant Clerk submitted, for information, a response from Bryn Shiland (CCBC) which was received and noted.

**d) Min. 211/17 – Princess Diana Garden:**

The Assistant Clerk submitted a brief verbal report on behalf of the Clerk, following the recent site visit at the garden; Rotary were happy to take on the maintenance, on the terms proposed in the draft service level agreement, on the understanding they could erect an ornamental Rotary sign at the rear of the seating area.

Rotary also requested permission from the Town Council to

- i) Cut back the perimeter hedge and overgrown shrubs.
- ii) Install a wooden pergola over the seating area to grow climbing/rambling white roses.
  - (a) Move left hand bench to along left hand boundary to create space for a 3<sup>rd</sup> bench along rear boundary of seating area. The Assistant Clerk informed the members that the Colwyn BID (Rhos members) had offered to provide three new benches for the location, if required.

Rotary had also asked the Clerk to enquire if Conwy CBC could install an electric feeder pillar to provide power for an electric hedge trimmer, Xmas Lights etc. and provide cage vehicle periodically (on request) to help dispose of bulk garden waste i.e hedge/shrub trimming.

It was noted that a budget of approximately £500 pa would be needed for tools/materials/plants etc, to be reimburse against receipts.

***Resolved to agree to all the requests made by Rotary and also to request a budget of £500 p.a. be made available.***

**238/17 Conwy CBC:**

The Clerk submitted the following correspondence from CCBC for information/consideration:

- a) Notice of Temporary Traffic Regulations for:  
Mynydd Lane, Upper Colwyn Bay (5/12)
- b) Prohibition and Restriction of Waiting & on-street parking places – proposed order for the promenade.

- c) Theatr Colwyn – The Mayor and the Chairman gave a brief verbal report on the tour they had received at the Management Committee held on 13/11/17.
- d) Sandbag Policy - The Assistant Clerk submitted the policy which has been adopted by Conwy CBC.
- e) Replacement Local Development Plan – The Assistant Clerk submitted notice of a public consultation on the review report for a replacement Conwy Local Development Plan. Members felt that there should be a glossary of terms as there were so many acronyms in the document.
- f) New Office Development – The Assistant Clerk submitted the latest Newsletter.
- g) Signage Audit – The Assistant Clerk submitted a letter from Conwy CBC requesting that the members do an audit of all the Brown & White Tourism Signs, Fingerposts & Tourism Maps. Members felt that this was too big a task for them to complete and that as planning permission would have to have been obtained for the signs then the location information could be obtained from that department.
- h) Charges for DIY & Construction Waste: The Assistant Clerk submitted a FAQ / Factsheet.

*Resolved to receive and note the correspondence.*

**239/17 Colwyn in Bloom:**

- a) The Assistant Clerk gave a brief verbal report on the meeting with the Wales in Bloom Judges about hosting the Wales in Bloom Awards ceremony in 2018. She informed the members that it will involve a lot of administrative work, but that the event should be a prestigious one.
- b) The Assistant Clerk informed the members that an additional budget to cover additional works/costs relating to a potential nomination to the Britain in Bloom finals 2018 had been agreed in principle by the Policy & Finance Committee.

**240/17 2018 Review of Parliamentary Constituencies in Wales:**

The Assistant Clerk submitted, for information, the revised proposals, with representations requested by 11<sup>th</sup> December 2017.

*Resolved to receive and note the document.*

**241/17 NMWALC:**

The Mayor & Deputy Mayor reported back verbally on the meeting which had been held on 27<sup>th</sup> October. It was the first time that the Deputy Mayor had attended the meetings and felt the voting process was very unfair (one vote per council). He also stated he didn't see the purpose of sending up to five delegates, if they only have one vote.

**242/17 Other Correspondence:**

It was noted that the following items are available on request from the Clerk:

- a) Minutes of a meeting of OC(E)RA, held on 7<sup>th</sup> November 2017.
- b) Age Well Guide Network update.
- c) Conwy Voluntary Access Group held on 21<sup>st</sup> October 2017.

**243/17 Planning:**

- a) The Clerk submitted, for consideration, the planning applications received from CCBC.

*Resolved to submit observations on these applications, as detailed in Schedule A attached.*

- b) The Clerk submitted a copy of the Planning Decisions recently issued by CCBC.

*Resolved to receive and note the planning decisions.*

- c) The Assistant Clerk submitted information from the Local Planning Authority about LDP policies covering applications for conversion from A1 (retail) use.

*Resolved to receive the information.*

- d) The Assistant Clerk submitted minutes of Conservation Area Advisory Panel held on 18<sup>th</sup> October 2017.

*Resolved to receive the information*

**244/17 Licensing:**

The Clerk submitted notice of several recent licensing applications.

*Resolved to receive the information*

The meeting closed at 8.00 p.m.

..... Chairman