



BAY OF COLWYN TOWN COUNCIL

APPLICATION FOR GRANT FUNDING - EVENTS

Please complete the form in block capitals using black ink.

If any question is not applicable please answer "Not Applicable".

FULL NAME OF PERSON MAKING APPLICATION:-

Name _____
Address _____

Post Code _____
Telephone _____
Email: _____

DETAILS OF ORGANISATION ON WHOSE BEHALF THE APPLICATION IS MADE :-

Name _____
Address _____

Post Code _____
Registered Charity Number _____

NAME OF SECRETARY:-

Name _____
Address _____

Post Code _____

NAME OF TREASURER:-

Name _____
Address _____

Post Code _____

NAME OF AUDITOR:-

Name_____
Address_____

Post Code_____

NAME OF BANKERS:-

Name_____
Address_____

Post Code_____

Objectives or purpose of organisation:-

Please give an outline of the proposed event, to include date, time, location, attractions etc. (continue on a separate sheet, if required):-

Please enclose a budget summary, to include main expenditure headings, details of any grants or other financial assistance being obtained or applied for from other sources, and the amount of any other income required, e.g. from ticket sales:-

Budget Summary Enclosed (please tick):
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Does your organisation have a written constitution? Yes / No

Please enclose a copy of your latest audited accounts, Independent Examiner's Report or latest bank statements. Copy of Constitution not required.

Items enclosed:-

Please state amount of grant applied for:-
N.B. This section **MUST** be completed

£ _____

Please state how many people you expect to attend your event and outline what publicity you plan to undertake to achieve this:-

I hereby confirm that, if this application is successful, I will apply for any permissions, licences, road closures etc which may be required and adequate Public Liability Insurance / Third Party risks cover will be arranged for the event:-

Signature(s): _____
Date: _____

***Please return completed application form together with supporting evidence to:-
Mrs C J Earley MILCM, Town Clerk, Bay of Colwyn Town Council, Town Hall,
Rhiw Road, Colwyn Bay, LL29 7TE, or by e-mail to: Clerk@colwyn-tc.gov.uk
BY 12 NOON ON TUESDAY 3RD JUNE 2014***

Data Protection

The information you provide on this form will be processed on a database, strictly for the purposes of your application and in accordance with relevant legislation.