

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 8<sup>TH</sup> JUNE 2015**

**PRESENT:** The Mayor, Cllr Dr S Roy (Chairman)  
Cllrs: W Bagnall; J Davies; Mrs L Edwards; D Griffiths;  
Mrs L Griffiths; C Hughes; Mrs M Jones; Mrs H Meredith; J Pearson;  
C Perry; Mrs V Perry; D Porter; P Richards; Mrs V Smith, JP;  
S Taylor; C Wood MBE; S Williams

**OFFICER:** Mrs C Earley, Town Clerk

**IN ATTENDANCE:** Mr Lyn Cadwallader, Chief Executive, One Voice Wales

**46/15 Apologies for Absence:**

The Chairman welcomed Members to the meeting. Apologies for absence were received from Cllrs: R Foreman, A Khan, T Pearson, J Reaney, G Ward.

**47/15 Announcements by The Mayor:**

The Mayor gave a brief verbal announcement outlining several forthcoming engagements.

**48/15 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**49/15 Visitor(s) to the Council:**

The Chairman welcomed Lyn Cadwallader, Chief Executive of One Voice Wales (OVW), to the meeting to give a presentation on the services offered by OVW to its member councils. Mr Cadwallader began with a brief outline of his career to date and his experience in the local council sector, having been a community councillor for five years before taking up his current role. He then delivered a presentation covering the aims and services of OVW, the future direction and changing role of community and town councils and organisational developments within OVW. A copy of the presentation slides can be found in Schedule 'A' attached.

A question and answer session followed the presentation, with questions and comments about: the aim of OVW to act as the single representational voice for community and town councils in Wales and the need for greater collaboration with other bodies, e.g. the N&MWALC; concern about the perception that OVW has a South Wales focus; concerns about the changing role of C&TCs and the upward pressure on precepts; discussion about the expected future 'map' of local government and the impact this may have on local communities/services; dangers of recreating a district council sector in all but name; a view that bigger is not necessarily better and that changes need to be voluntary, through sharing of best practice; the reality of financial austerity and the need to work closely with Local Authorities to deliver local services collaboratively with less funding and/or manage decline without losing necessary skills, knowledge and expertise.

Mr Cadwallader was thanked for attending and giving an informative and thought provoking presentation and he then retired from the meeting.

**50/15 Minutes:**

- a. *Resolved to approve and sign as a correct record the minutes of:*
  - i. *The last meeting of the Council, held on 20<sup>th</sup> April 2015.*
  - ii. *The Annual Meeting of the Council, held on 11<sup>th</sup> May 2015.*
- b. *Resolved to receive a copy of the minutes of the following meetings:*
  - i. *The General Purpose & Planning Committee, held on 28<sup>th</sup> April 2015.*
  - ii. *The Policy & Finance Committee, held on 20<sup>th</sup> May 2015 (Draft).*
  - iii. *The General Purposes & Planning Committee, held on 26<sup>th</sup> May 2015.*

**51/15 Matters Arising from Those Minutes:**

- a. *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*
  - i. *Min. 7/15 – The appointment of Representatives to Outside Bodies (deferred item), with the following amendments:*
    - *Cllr C Hughes to replace Cllr W Bagnall on The Dingle Environmental Federation.*
    - *Cllr Mrs V Perry to replace Cllr S Williams on the Merton Place Advisory Group.*
    - *Cllr Dr S Roy to replace Cllr Mrs L Edwards on the Saint Joseph’s School Board of Governors.*
  - ii. *Min 15/15(c) – To engage a Planning Consultant to submit a full planning application for change of use of the Town Hall (to mixed use), at an estimated cost of £565.*
  - iii. *Min. 24/15 – Events Grants: To award Events Grants for 2015/16 to the bodies detailed in Schedule ‘ B’ attached.*
- b. *Resolved to note the remaining resolutions of the Committees, as detailed in the Minutes.*

**52/15 Independent Remuneration Panel for Wales:**

*Resolved to endorse the recommendation of the Policy & Finance Committee (12/11/14) to adopt payment of allowances to members for 2015/16 under recommendations 43, 44, 46 and 47 but excluding 42 and 45, as detailed in Schedule ‘C’ attached.*

**53/15 Register of Members’ Interests:**

The Clerk submitted, for information, the latest advice from One Voice Wales confirming that it is not a legal requirement for members of community and town councils to complete a detailed register of their interests at the start of each term of office and update this regularly. However, members are still required to declare interests as they arise during council meetings and complete the necessary form to register these. It is the

information from these forms which will be used to populate the new members interest's page on the council's public website.

*Resolved to receive and note this latest advice.*

**54/15 Guidance on the Code of Conduct:**

The Clerk circulated a copy of the revised guidance for members of Town and Community Councils and members were requested to retain a copy in their member files, for future reference. Members requiring a hard copy were asked to contact the Clerk.

**55/15 Annual Accounts and Audit:**

a. The Clerk circulated a copy of the Draft Statement of Accounts for 2014/15 and invited any questions from members.

*Resolved to approve the Statement of Accounts for 2014/15.*

b. The Clerk submitted, for consideration, the Internal Audit Report for y/e 31<sup>st</sup> March 2015.

*Resolved to note the comments from the Internal Auditor and to delegate responsibility to the Policy & Finance Committee to review and recommend amendments to the Financial Regulations to bring these in line with the updated Internal Controls around authorisation of electronic payments.*

c. Members were asked to consider and approve the Draft Annual Return for the Year Ended 31<sup>st</sup> March 2015.

*Resolved to confirm the governance statements in section 2 and to approve the Annual Return for 2014/15, for submission to the External Auditor.*

**56/15 Action Plan 2015/16:**

The Clerk submitted, for information, the approved aims and objectives of the Council (2012-2017) and asked members to consider the updated action plan for 2015/16.

Cllr Hughes highlighted the need for the Town Council to consider its role in developing/updating the locality / community plan for the Bay of Colwyn area, to ensure that the benefits of the Community Infrastructure Levy can be directed at local projects that meet recognised needs and have wide community support. He advised that James Harland will be giving a presentation on this at a future T&CC Forum meeting.

*Resolved to approve the action plan for 2015/16, as detailed in Schedule 'D' attached.*

The Meeting Closed at 8.00 p.m.

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