

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD
IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT
6.30 P.M. ON MONDAY 25TH JANUARY 2016**

PRESENT: The Mayor, Cllr Dr S Roy (Chairman)
Cllrs: W Bagnall; Mrs G Baker; J Davies; Mrs L Edwards;
D Griffiths; Mrs L Griffiths; C Hughes; Mrs M Jones; A Mason;
Mrs H Meredith; A Pearson; J Pearson; P Richards; S Taylor;
C Wood MBE

OFFICER: Mrs T Earley (Town Clerk)

IN ATTENDANCE: Inspector Kelly Isaacs, District Inspector for West Conwy
Sgt Emma Naughton, District Support Sergeant
James Cook, Insp – Special Constabulary, North Wales Police

305/15 Apologies for Absence:

Apologies for absence were received from: Cllrs R Foreman, A Khan, C Perry,
V Perry, V Smith, G Ward, S Williams

306/15 Announcements:

The Mayor announced that she is holding a Civic reception for the Assistant High Commissioner of Bangladesh at the Town Hall on Friday evening. All members had been invited to attend.

307/15 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

308/15 Visitor to the Council:

- a. The Mayor welcomed Inspector Kelly Isaacs, Sgt Emma Naughton and Special Constabulary Insp. James Cook, North Wales Police, to the meeting to give an update on policing matters/crime statistics relating to the Bay of Colwyn area.

Emma, who has been acting Inspector for the past 12 months, introduced Kelly, who takes up her new post as District Inspector on Monday. She then made reference to the first informal Police Liaison meeting, which had taken place at the Town Hall on Wednesday 20th January, and informed members that these meetings (two pilot meetings had been agreed) were an attempt to form a stronger relationship between the Town Council and the local Neighbourhood Police team. Part of the pilot will include inviting town councillors to take part in the Environment Visual Audits (EVAs) which take place regularly in each ward and have previously only included County Councillors.

Emma then gave members a brief snapshot of crime figures over the past 12 months highlighting an overall reduction in reported anti-social behaviour and an increase of 3% in overall recorded crimes. The underlying trends are discussed with the local policing teams, who look into the reasons and/or any trends and consider any prevention measures which may be required. Kelly stated her particular concerns about victim based crimes, an increase in which is reflected across the Force area. However, a proportion of the increase is due to victims reporting several previous crimes and it does not, therefore, mean that the number of victims has significantly increased.

Members were then invited to ask any questions about crime statistics and a brief question and answer session followed, with questions/comments/concerns about: positive feedback from the Friends of the Theatre; lack of police presence at residents meetings in Glyn Ward; need for freedom of speech, more tolerance and prevention work.

Emma then resumed her presentation, referring to police involvement in a number of local events, which have been a great success story for Colwyn Bay. Reference was made to the Access all Eirias and bonfire events and Emma reassured members that police support would continue for the annual Remembrance Sunday service and parade. She encouraged members to keep up to date with local police matters by signing up to receive the owl alerts and visiting the new West Conway Coastal facebook page.

Emma then introduced James Cook, who is a regular member of police staff during the day but also volunteers as a Special Constable and, since ranking has been introduced to the Special Constabulary, is now an Inspector. James informed members that he has a team of 16 Special Constables in Conwy, which is due to rise to 21 by February. This includes two ranked as Special Sergeants, with the remainder being Special Constables. During December, the team focussed on the night time economy and between them they conducted 79 duties (610 duty hours). Kelly reassured members that this 'free resource' does not mean that other police patrols are reduced and stated that the Special Constables are all fully warranted and have the same powers as a regular Police Officer. They provide valued assistance to the Force.

A further question and answer session followed, which covered the following: request for contact details for local police teams (available on website and in NW newsletters, where these are active); what the age range is for Specials (min.18 to over 55); links to Police Cadet Force (separate arm, provides assistance for some crime prevention activities, e.g. pop-up shop); concerns about dog snatching (thought to be just rumours).

The Mayor thanked the visitors for attending, agreeing that it was very important for us all to work together and discuss prevention measures too and they then retired from the meeting.

- b. The Clerk tabled a copy of the notes from the recent Police Liaison meeting.

Resolved to receive the notes and note that the next meeting will be held in

April (provisionally Weds 20th April).

309/15 Minutes:

- a. *Resolved to approve and sign as a correct record the minutes of:*
 - i. *The last meeting of the Council, held on 7th December 2015.*
 - ii. *A Special Meeting of the Council, held on 4th January 2016*

- b. *Resolved to receive a copy of the minutes of the following meetings:*
 - i. *The General Purpose & Planning Committee, held on 15th December 2015.*
 - ii. *The Policy & Finance Committee, held on 6th January 2016 (Draft).*
 - iii. *The General Purposes & Planning Committee, held on 12th January 2016. (Draft)*

310/15 Matters Arising from Those Minutes:

a. Min. 259/15(d)- Administrative Assistant:

It was noted that Louise Ashton has been appointed and commenced duties on 13th January.

b. Min. 275/15 – Code of Conduct Training:

It was noted that a web-cast of the refresher training session had been received from CCBC and forwarded to all Members to watch at home. Members were encouraged to contact the Clerk if they had any questions after watching the web-cast.

c. *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*

- i. *Min. 279/15(b) – Facilities Booking Software: To authorise the purchase of specialist software, at an initial cost of £420, then £180 p.a. for a five year contract period.*

- ii. *Min. 279/15(c) – Colwyn BID: To appoint the Clerk to attend future meetings of the BID Management Group (which will eventually replace the current BID Steering Group), to ensure communication between the Town Council and the BID team is maintained.*

- iii. *Min. 285/15 – Traffic Management Training for Event Stewards: To approve an increased training budget for 2016/17 to fund training for 10-12 volunteer stewards, at a cost of £125 p.p.*

- iv. *Min. 286/15(c)(i) – Annual Estimates: To approve the recommendations of the Policy Finance Committee regarding Large Grants (tabled) and approve the Annual Estimates for 2016/17, as detailed in Schedule ‘A’ attached.*

- v. *Min. 286/15(c)(iii) Room Hire Charges: To apply no increase in charges for 2016/17.*

d. *Resolved to note the resolutions of the Committees, as detailed in the Minutes.*

311/15 Timetable of Meetings:

The Clerk submitted, for information, the Draft timetable of meetings for the 2016/17 municipal year (for ratification at the Annual Meeting).

Resolved to approve the draft schedule of meeting dates and refer it to the Annual Meeting for ratification.

312/15 Financial Regulations:

It was noted that the Internal Audit from 2014/15 required the updating of the FRs and that the Clerk had been asked to review the new model FRs, produced by NALC/OVW. These were now being submitted to the Council for adoption in full, with the necessary amounts inserted as considered appropriate.

Resolved to and adopt approve the new model Financial Regulations, as detailed in Schedule 'B' attached.

313/15 Standing Orders:

The Clerk submitted a NALC Legal Briefing (from One Voice Wales) requiring the updating of Standing Orders regarding procurement.

Resolved to instruct the Clerk to update the relevant Standing Order(s) regarding contracts and procurement to reflect this information and the amendments to the Financial regulations, as detailed in Schedule 'C' attached.

314/15 Electoral Register:

It was noted that a copy of the updated register is held by the Clerk and that Councillors must now contact CCBC Electoral Services individually if they require a copy for their Ward.

315/15 Representatives on Outside Bodies:

- a. *Resolved to confirm the appointment of Cllr B Bagnall to the Board of Ysgol Nant-y-Groes (previously Pendorlan School).*
- b. The Clerk submitted an invitation to appoint a Governor to the Board of Ysgol Swyn y Don, Old Colwyn (the joint school replacing Penmaenrhos Infants and Tan y Marian).

Resolved to confirm the appointment of Cllr M Jones to the Board of Ysgol Swyn y Don (previously a governor at Penmaenrhos Infants).

c. **Colwyn Victoria Pier:**

The Clerk submitted, for information, a copy of a letter sent from Colwyn Bay Civic Society to Iwan Davies, Chief Executive, CCBC.

Resolved to receive and note the letter.

The meeting closed at 7.55 pm

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