

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 7<sup>TH</sup> DECEMBER 2015**

**PRESENT:** Town Mayor, Cllr S Roy (Chairman)  
Cllrs: W Bagnall; Mrs G Baker; J Davies (Deputy Mayor);  
R Foreman; D Griffiths; Mrs L Griffiths; C Hughes; A Khan;  
A Mason; Mrs H Meredith; A Pearson; J Pearson; C Perry;  
Mrs V Perry; Mrs V Smith; S Taylor; C Wood MBE; S Williams

**OFFICER:** Mrs C Earley, Town Clerk

**IN ATTENDANCE:** Mrs Rachael Gill, Marketing and Communications Manager, Conwy County Borough Council

**254/15 Welcome and Apologies for Absence:**

The Mayor welcomed Cllr Mrs Glenys Baker (Rhos Ward) and Cllr Adrian Mason (Eirias Ward) to their first Council meeting and apologies for absence were received from Cllrs: N Bastow, Mrs L Edwards, Mrs M Jones, P Richards, G Ward.

**255/15 Mayor's Announcements:**

The Mayor made the following brief announcements:

- a. A letter of condolence had been sent on behalf of the Mayor and Members to Cllr Mrs M Jones (following the recent loss of her daughter) and to the Mayor and people of Roissy-en-Brie, following the tragic recent events in Paris.
- b. A minutes silence was held in memory of ex-Mayor and Town Councillor Mrs Laurette Danson, who sadly passed away in November.
- c. Thanks were expressed to Bartholomew Kyle Anderson, who has kindly stood in as Mayor's consort during the absence of Cllr Mrs M Jones.
- d. Members were reminded about:
  - i. The Mayor's charity concert, being held in Rhos on Sea Methodist Church on Thursday 10<sup>th</sup> December at 7pm (tickets £5 each)
  - ii. Christmas Carols by local schools in the Bay View Centre on Saturday 15<sup>th</sup> December
- e. The Mayor advised members that she had been invited to attend a Showmens' Guild event outside of the Town Council area and she would be paying for this herself and not from the Mayor's allowance.

**256/15 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**257/15 Visitors to the Council:**

- a. The Mayor welcomed Rachael Gill, Marketing and Communications Manager, Conwy CBC, to the meeting to give an update on CCBC organised events in the

Colwyn Bay area.

Rachael thanked members for the opportunity to present an update on recent events and future plans and stated that these events wouldn't happen in Colwyn Bay without the support of the Town Council. A brief Powerpoint presentation was given, entitled 'What a Year!', reviewing the events which have taken place during the past 12 months, including: Prom Xtra, Elton John, Welsh Rugby World Cup Team presentation and training event, Tour of Britain team presentation and the recent Christmas Special. The presentation included the number of impressions these events had achieved across social media platforms and the increased footfall and economic impact on the town. I had been conservatively estimated that over 20,000 people passed through the Bay View Centre during the recent Christmas Event, which had represented an increase of over 90% on usual footfall at this time of year.

An overview of the proposed events for 2016 was then given, including the Lionel Richie concert on Sunday 19<sup>th</sup> June (with Colwyn Bay mentioned in a recent advert during X Factor) and the 2016 Prom Xtra event, provisionally to be held over one day only on 14<sup>th</sup> May 2016 (with entertainment into the evening). Mention was also made of a provisional high profile music event in September, for which further details could not be revealed until it is confirmed. This would be instead of holding a second night of Access all Eirias, which has been aimed at a younger audience in recent years and has struggled to sell enough tickets. Rachael requested that the Town Council considers giving approval for its £20,000 provisional budget for Access all Eirias to be split across the two music events (£10,000 each).

Rachael also advised the Council that she had been working with Communities First and the Town Clerk on a provisional bid for funding to the Gwynt y Mor wind farm community grants pot for funding support for additional events in 2016/17. The presentation finished with some quotes from local businesses following some of the 2015 events, with several saying they had had their best trading days ever on the day of the Elton John concert.

Questions were then invited from members and the following is a brief overview of the comments/concerns made: several members expressed their gratitude to Rachael's team for their hard work in bringing these successful events to Colwyn Bay; how can we top this in 2016?; RG stated that her team aimed to be consistent in their values, whilst always looking for new opportunities; some debate took place around the proposal for a one day Prom Xtra event in 2016 (instead of the recent two days) and several Rhos/Dinarth Ward members queried if the event could move back closer to Rhos on Sea; RG responded that the costs for a two day event were significantly higher, but that the benefit to traders etc had been found not to increase comparatively, with business instead being spread more thinly over the two day event. It was also difficult to revert to the Cayley Prom location due to the ongoing Waterfront works and the limitations of that site, with no permanent beach for free sports and games. However, RG reassured members that both the location and duration of the event could be reviewed in future years, when the next phase(s) of waterfront works had been completed; it was queried whether the Porth Eirias location had been chosen to try to increase

business at that site, but RG responded that trading (covers) at the bistro had been much higher than expected and expansion is being considered.

Rachael Gill was then thanked by the Mayor for attending and giving her informative presentation and she then retired from the meeting.

The Clerk tabled a letter of thanks from CCBC for the recent Twilight Event funding, which had helped to add to the free attractions available at the recent Christmas event.

***Resolved to receive and note the letter.***

- b. Members were asked to consider a request by Cllr Foreman for representatives from Porth Eirias, including the Watersports Centre and Bryn Williams's restaurant to attend a future meeting.

***Resolved to write to the Centre Manager to invite him, Bryn Williams and Taffy (Watersports Centre) to attend a future meeting to give a brief presentation and respond to any questions.***

- c. It was noted that a Special Meeting of the Council will be held at 6.30pm on Monday 4<sup>th</sup> January for Mr R Dix (CCBC) to present the Colwyn Bay Masterplan review consultation.

#### **258/15 Minutes:**

- a. ***Resolved to approve and sign as a correct record the minutes of the last meeting of the Council, held on 19<sup>th</sup> October 2015.***
- b. ***Resolved to receive a copy of the minutes of the following Committee meetings:***
  - i. ***The General Purpose & Planning Committee, held on 27<sup>th</sup> October 2015.***
  - ii. ***The Policy & Finance Committee, held on 18<sup>th</sup> November 2015 (Draft).***
  - iii. ***The General Purposes & Planning Committee, held on 24<sup>th</sup> November 2015. (Draft)***

#### **259/15 Matters Arising from Those Minutes:**

- a. **Min. 203/15 – Council Vacancies:**

***Resolved to appoint Cllr Glenys Baker as the new 'Heritage Champion' for the Town Council.***

- b. **Min. 204/15 – Delegation of Services:**

Cllr Hazel Meredith gave a brief verbal report following her attendance on the new OVW Delegation of Services training module for councillors. It was noted that this module is good preparation for what might be around the corner in respect of both community asset transfer and potential devolution of services from CCBC.

The Clerk advised members that the training materials had been written by a company called 'Community Matters' which had supported many voluntary groups and local councils in recent years in providing information, advice and consultancy services in connection both community asset transfers and with devolution of services.

***Resolved to request that the Clerk reports to a future meeting of the Policy & Finance Committee on the services available from Community Matters.***

**c. Min. 206/15 – Old Colwyn War Memorial:**

It was noted that the Trustees had met and have decided to add the additional name to the memorial. A service of dedication will be held in due course.

**d. Min. 207/15 – Administrative Assistant:**

The Clerk tabled the draft Minutes of the Staffing Sub-Committee meeting, held on 1<sup>st</sup> December 2015 and gave a brief verbal report on the recruitment process.

***Resolved to endorse the arrangements for the interviews and appointment of the most suitable candidate, as detailed in those minutes.***

***Further resolved to request that the Clerk updates Councillors by e-mail once the appointment has been made.***

- e.** Members were requested to consider and endorse the recommendations of the Committees, as detailed in the following Minutes:
- i.** Min. 221/15(b) – Grant Applications: To update all grant application forms to include a section for the applicant to highlight which of the seven well-being goals the project will contribute towards.
  - ii.** Min. 222/15(d) – Bookings Software: That available software is compared and a report/recommendation taken back to Policy & Finance Committee.
  - iii.** Min.223/15(c) – Code of Conduct Refresher: To note that a copy of the slides have now been received and to request that the Clerk delivers the presentation to all members at the Special Council meeting to be held on 4<sup>th</sup> January.
  - iv.** Min. 224/15 – Proposals for national indicators to measure progress against the seven Well Being Goals: To approve the draft response tabled by the Clerk raising concerns about potential over-regulation and over-monitoring.
  - v.** Min. 239/15(c) – Free Christmas Parking: To follow the lead of CCBC and not offer free parking on two Saturdays this year.

***Resolved to endorse all recommendations of the Committees, as detailed in the above minutes.***

- f. Resolved to note the resolutions of the Committees, as detailed in the Minutes.**

**260/15 Police Liaison:**

It was noted that the Mayor and Clerk recently met with Acting Inspector Emma Naughton and members were asked to consider the recommended actions from that

meeting, as submitted by the Clerk.

***Resolved to approve the following actions:***

- a. That the Clerk forwards copies of the draft minutes of the General Purpose & Planning Committee meetings to the Inspector every three weeks, once these have been checked by the Chairman.***
- b. To arrange to two pilot quarterly 'Police Liaison' meetings, to be held in January and April 2016, where the Neighbourhood Police Sergeant and one or two of his local team will attend an informal meeting at the Town Hall with members of the Town Council to update them on any local issues and respond to any queries/concerns. Members of the Council will not all be expected to attend every quarterly meeting, but will have the option to do so as often as they like. A brief record of the main points discussed at the meeting will be reported to the next full Council meeting, for information only.***
- c. The first such meeting will provisionally be held at 6pm on either Monday 18<sup>th</sup> or Wednesday 20<sup>th</sup> January 2016 (date to be confirmed by the Clerk).***
- d. A draft agenda for the above meeting will be prepared by the Clerk and sent to the Inspector and Sgt Paul Bricknell for comment.***
- e. One agenda item for the first meeting will be how best to involve the Town Council in local EVAs (Environmental Visual Audits) with the Police and County Council representatives.***
- f. The inspector will continue to attend at least one full council meeting each year to provide more strategic information and crime statistics to the Council and to respond to any concerns that have not been addressed during the quarterly meetings (providing these are submitted in advance of the meeting). The Acting Inspector, has agreed to attend the Council meeting on Monday 25<sup>th</sup> January 2016 at 6.30pm to address the Council.***
- g. Members should continue to raise items of concern within their local area directly to their local CBM/PCSO and not wait for the next quarterly meeting to bring these up. Updated contact details for the local policing team are available on the North Wales Police website.***

The meeting closed at 7.40 p.m.

..... Chairman