

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 7<sup>TH</sup> MARCH 2016**

**PRESENT:** The Mayor, Cllr Dr S Roy (Chairman)  
Cllrs: W Bagnall; Mrs G Baker; J Davies; R Foreman; D Griffiths;  
Mrs L Griffiths; C Hughes; Mrs M Jones; A Khan; Mrs H Meredith;  
A Pearson; J Pearson; C Perry; Mrs V Perry; S Taylor; C Wood MBE

**OFFICER:** Mrs C Earley, Town Clerk

**IN ATTENDANCE:** Judi Greenwood and Katie Dutta, Townscape Heritage Project  
Manager and Support Officer

**358/15 Apologies for Absence:**

Apologies for absence were received from Cllrs: L Edwards; A Mason; P Richards; V Smith.

**359/15 Announcements:**

The Mayor notified members that the annual concert held, in aid of the Mayor's charities, will be held on Friday 15<sup>th</sup> April at Theatr Colwyn. Tickets are available from the box office and members are encouraged to support this event.

**360/15 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. Cllr C Hughes declared a personal and prejudicial interest in item 7, being a member with over 15 years service.

**361/15 Visitor to the Council:**

The Chairman welcomed Judi Greenwood, Townscape Heritage Initiative Project Manager, and Katie Dutta, Support Officer, to the meeting to give an update on the project.

Judi gave a brief slide presentation, covering the initial aims of the project, the extent of the grant area and an overview of completed, current and upcoming projects, which include 7 Abergele Road (A&A Cash & Carry), Matthews Hardware block and Queens Buildings (Station Road). Katie then spoke briefly about some of the community initiatives, including working with local groups, heritage coffee mornings, a pensioners' day and 'Our memories' sessions, encouraging local people (including Town Councillors) to share their memories of Colwyn Bay.

An update was also given on the pop-up-shop initiative, which includes 22 and 24 Station Road and provides a safe test trading environment for potential new retail businesses. The long term aim of this project is to attract new traders into the town and support the wider town centre regeneration. A brief video was shown, which included interviews with some of the traders who have benefitted from the test trading

opportunity.

Questions were then invited from Members and these included questions and comments about: whether memories from the project in Theatr Colwyn were retained (yes); encouraging further memories to be sent directly to Judi or through Cllr Glenys Baker, the Town Council's Heritage Champion; future plans for the former A&A Cash & Carry store (retail preferred); shop front/canopy improvements and the need to encourage others to participate; linking in with local young people via the Guides and Scout groups, to encourage an interest in local heritage; removal of vegetation from shop roofs/gutters; proposals for former Ethel Austin shop.

Judi and Katie were then thanked for attending and giving an informative presentation and they retired from the meeting.

### **362/15 Minutes:**

- a. *Resolved to receive, approve and sign as a correct record the minutes of the last meeting of the Council, held on 25<sup>th</sup> January 2016.*
- b. *Resolved to receive a copy of the minutes of the following meetings:*
  - i. *The General Purpose & Planning Committee, held on 2<sup>nd</sup> February 2016.*
  - ii. *The Colwyn in Bloom Committee, held on 15<sup>th</sup> February 2016.*
  - iii. *The Audit Sub-Committee, held on 17<sup>th</sup> February 2016 (Draft)*
  - iv. *The Policy & Finance Committee, held on 17<sup>th</sup> February 2016 (Draft)*
  - v. *The General Purposes & Planning Committee, held on 23<sup>rd</sup> February 2016. (Draft)*

### **363/15 Matters Arising from Those Minutes:**

- a. Min. 315/15(c) – Colwyn Victoria Pier: The Clerk submitted a copy of the response from Cllr Dilwyn Roberts, Leader of CCBC, to the Colwyn Bay Civic Society and members were asked to consider the need for a further response from the Town Council to two points in the original letter.

*Resolved to request the Clerk to send a response to the Civic Society regarding the two questions relating to the Town Council.*

- b. *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*
  - i. *Min. 333/15(a) – Internal Controls: To approve the updated Internal Controls.*
  - ii. *Min. 333/15(b) – Review of Internal Audit: To receive the Internal Audit Plan for 2015/16 from JDH Business Services and endorse the Annual Internal Audit review, as detailed in Schedule 'A' of those minutes.*
  - iii. *Min. 335/15 – Annual Investment Strategy: To approve the strategy for 2016/17, as detailed in Schedule 'C' to those minutes.*
  - iv. *Min. 344/15 – One Voice Wales Membership:* Members considered a report submitted by the Clerk about membership renewal and the alternatives available for advice on some matters (i.e. CCBC Legal Services). A full discussion took place about the breadth of services available from One Voice Wales, many of which can not be sourced elsewhere, and the expected

increased demand for support and advice during local government reorganisation. However, members still had significant concerns about the ability of one organisation to adequately represent the views of all local councils in Wales, irrespective of their size and location, and questioned the value for money of the renewal membership fee (£3,646) and how many North Wales councils were members of One Voice Wales. Due to these concerns, it was resolved to support the recommendation of the Committee:

- 1. Not to re-join OVW for 2016/17, but to seek services from alternative providers, as required, including legal services from CCBC.**
- 2. To request that the N&MWALC investigates the possibility of extending its services to member councils, to include a group membership deal for employment law/HR and health and safety support services from a specialist provider such as Aventure.**

- v. **Min. 347/15 – Grants: To delegate authority to the Policy & Finance Committee to determine the Youth Grant applications, after receiving any recommendations from the Amenities Sub-Committee, and to launch the Events Grants for 2016/17.**
- vi. **Min. 347/15(c)(ii) – The Queen’s 90<sup>th</sup> Birthday: To offer funding of up to £250 for any local Primary schools wishing to put on events or activities, to be paid for from any surplus in the youth grants budget for 2015/16.**
- vii. **Min. 353/15 – CCBC Car Parking Strategy: To send a letter to the Chief Executive stating the concerns of this Council, as outlined in the Minute.**

**c. Resolved to note the resolutions of the Committees, as detailed in the Minutes.**

#### **364/15 Twentieth Anniversary Year of the Bay of Colwyn Town Council:**

The Clerk submitted, for consideration, a proposal from Cllr Mrs G Baker that longstanding members and staff be recognised by the Council with a long service award. As a new member, Cllr Baker stated that she recognises the volunteer and busy nature of the role of Members and the commitment of long serving staff and would like to see the Council formally recognise this. A discussion took place about the appropriate length of service to apply and it was noted that the armed forces use 15 years as a milestone for long service awards. A brief discussion also took place about the type of award which might be appropriate, such as the slate plaques given to Volunteer Award recipients.

***Resolved to support in principle the giving of an award for 15 years unbroken service (for both Members and Staff) and to request that the Clerk and Cllr G Baker draft an appropriate policy and bring it back to the Council for approval.***

The meeting closed at 8.15 p.m.

..... Chairman