

**COFNODION O GYFARFOD PWYLLGOR POLISI A CHYLLID, CYNGOR TREF  
BAE COLWYN, A GYNHALIWDYD NOS FERCHER, 20<sup>FED</sup> MAI 2015 AM 6.30 P.M.  
YN YR YSTAFELL BWYLLGOR, NEUADD Y DREF, FFORDD RHIW, BAE  
COLWYN**

**YN BRESENNOL:** Y Cynghorydd D. Griffiths, (Is-Gadeirydd)  
Cynghorwyr: Mrs H. Meredith, T. Pearson, Mrs V. Perry, P. Richards,  
Mrs V. Smith Y.H., S. Taylor.

**SWYDDOG:** Mrs R. Dudley, Clerc Cynorthwyol

**HEFYD YN BRESENNOL:** Cynghorydd D. Porter

**11/15 Croeso ag Ymddiheuriadau am Absenoldeb:**

Yn absenoldeb y Cadeirydd, croesawyd yr Aelodau i'r cyfarfod gan yr Is-Gadeirydd. Cyflwynwyd ymddiheuriadau am absenoldeb oddi wrth Faer y Dref, y Cynghorydd Dr S. Roy, Cadeirydd y Pwyllgor, y Cynghorydd J. Reaney, Clerc y Dref, Mrs T. Earley a'r Cynghorwyr J. Davies ag A. Khan.

**12/15 Ethol Cadeirydd ac Is-Gadeirydd ar gyfer 2015/16:**

*Penderfynwyd ail-ethol y Cynghorydd J. Reaney i fod yn Gadeirydd y Pwyllgor a'r Cynghorydd D. Griffiths i fod yn Is-Gadeirydd y Pwyllgor am flwyddyn drefol 2015/16.*

**13/15 Datgan Cysylltiadau:**

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

**14/15 Cofnodion:**

*Penderfynwyd cymeradwyo a llofnodi cywirdeb Cofnodion y cyfarfod diwethaf a gynhaliwyd ar 25<sup>ain</sup> Mawrth 2015.*

**15/15 Materion yn Codi o Gyfarfodydd Blaenorol:**

**a. Cofnod 416/14(b) – Tocynnau Mynediad i Bawb i Eirias (7<sup>fed</sup> Mehefin):**

Hysbyswyd yr Aelodau na fu'n bosibl cynnig y tocynnau sefyll yn rhad ac am ddim i stiwardiaid ifanc gwirfoddol oherwydd bydd pob un ohonynt yn gweithio yn y digwyddiad. Tynnwyd enwau ar gyfer yr un tocyn VIP oedd ar gael ar gyfer y Vamps a chafwyd trafodaeth ar sut i ddsbarthu'r un deg tri o docynnau sefyll na ddsbarthwyd hyd yn hyn, gan fod Bean Timebank yn annhebygol rŵan i gael ei lansio mewn amser i'w dosbarthu yn gyfnewid am y 'ffa'.

*Penderfynwyd gofyn i'r swyddogion cynnal cystadleuaeth Facebook i annog trigolion ieuengaf Bae Colwyn (dan 25) i ddatgan eu hoffter ag i rannu tudalen Facebook y Cyngor Tref (efallai trwy ateb cwestiwn syml) ag enillwyr y pâr o docynnau i'w dewis ar hap.*

**b. Cofnod 416/14(d) – Cynllun Lleoliad:**

Fe nodwyd bod Shane Wetton am ddiweddarau'r Cynllun (gyda phrosiectau a gwblhawyd ag arweinwyr prosiectau) ac mi fydd yn cysylltu â'r Cyngor Tref parthed y posibilrwydd o gael prosiectau ychwanegol.

**c. Cofnod 416/14 – Dosbarth Defnydd Neuadd y Dref:**

Gofynnwyd i'r Aelodau ystyried argymhellion y Swyddog Cynllunio ac Arbenigwr Cynllunio lleol y byddai cyflwyno cais llawn i wneud yn ffurfiol y defnydd o'r adeilad fel Neuadd y Dref (defnydd cymysg yn cynnwys B1, D1 a defnydd Sue Generis) yn well yn y tymor hir na Thystysgrif Datblygiad Cyfreithiol. Byddai'r costau yn debyg am y gwaith manwl oedd angen i gasglu a chyflwyno tystiolaeth ond byddai'n rhoi llai o ryddid i breswylwyr / defnyddwyr yn y dyfodol.

*Penderfynwyd argymhell bod cais cynllunio llawn yn cael ei gyflwyno am Newid Defnydd am gost o £300-£400 a ffi'r Awdurdod Cynllunio o £165.*

**ch Cofnod 419/14(a) – Ymgynghoriad Llywodraeth Cymru ar Ddiwygio Llywodraeth Leol:**

Cyflwynodd y Clerc Cynorthwyol copi o ymateb Un Llais Cymru i'r ymgynghoriad er gwybodaeth.

*Penderfynwyd derbyn a nodi ymateb Un Llais Cymru*

**d. Cofnod 416/14 – Trosglwyddo Adeiladau Ffordd Rhiw:**

*Penderfynwyd rhoi awdurdod i lofnodi / selio'r ddogfen Trosglwyddo ar gyfer adeiladau Ffordd Rhiw gan y Cyngor Tref a nodi'r dyddiad disgwyledig i'w gwblhau (o fewn y ddau fis nesaf).*

**16/14 Cyllid /Archwilio:**

**a.** *Penderfynwyd rhoi awdurdod am y taliadau a wnaed ar ran y Cyngor am y cyfnod 14/3/15 i 31/3/15 a 1/4/15 i 15/5/15 fel y maent yn ymddangos yn Atodlen 'A' sydd gyda hwn.*

**b.** *Penderfynwyd derbyn datganiadau cysoni diweddaraf y banc fel yr oedd ar 31<sup>ain</sup> Mawrth 2015.*

**c.** *Penderfynwyd derbyn yr adroddiad ar incwm a gwariant am y flwyddyn a ddaeth i ben ar 31<sup>ain</sup> Mawrth 2015.*

**ch** Cyflwynodd y Clerc Cynorthwyol adroddiad yr Archwilydd Mewnol, Gwasanaethau Busnes JDH, yn cadarnhau bod yr archwiliad mewnol wedi cael ei gwblhau yn foddhaol yn Ebrill. Fe nodwyd bydd y Cyfrifon terfynol am 2014/15 yn cael eu cyflwyno i'r Cyngor ar 8<sup>fed</sup> Mehefin i gael eu cymeradwyo

*Penderfynwyd datgan diolch i'r Clerc am ei gwaith arnynt.*

d. *Penderfynwyd derbyn a nodi taflen ffeithiau Cronfa Eiddo Awdurdodau Lleol CCLA fel yr oedd ar 31<sup>ain</sup> Mawrth 2015.*

dd. **Lwfans y Maer:**

*Penderfynwyd rhoi awdurdod i gario tanwariant o £700 ymlaen i 2015/16 ar gyfer gwariant Ebrill / Mai a chostau'r llifyn newydd a'r newidiadau i bump o dlysau crog Cyn Meiri.*

Fe nodwyd bod cyllideb ar wahân o £2,500 yn 2015/16 ar gyfer prynu gwisgoedd newydd i'r Maer.

e. **Lwfansau Ward Aelodau Lleol:**

*Penderfynwyd rhoi awdurdod i gario £6,085 ymlaen i 2015/16 a nodi na chaiff Aelodau cario lwfansau na wariwyd ymlaen am fwy nag un flwyddyn.*

Cyflwynodd y Clerc Cynorthwyol cynnig am brosiect y Cynghorydd D. Porter am gyfraniad o £100 tuag at Glwb Ieuenctid 'Fun Friday' Llandrillo yn Rhos.

*Penderfynwyd cymeradwyo'r cynnig am brosiect a rhoi awdurdod am y taliad.*

#### **17/15 Cyngor Bwrdeistref Sirol Conwy (CBSC):**

a. Cyflwynodd y Clerc Cynorthwyol ymateb drafft i holiadur oddi wrth GBSC am Fforwm, CBSC Cynghorau Tref a Chymuned.;

*Penderfynwyd cadarnhau ymateb drafft y Clerc.*

b. Cyflwynodd y Clerc Cynorthwyol adroddiad ysgrifenedig byr gan y Clerc ar gyfarfodydd Grŵp Swyddogion Byw yn y Bae a gynhaliwyd ar 21 Ebrill a 11 Mai.

Cafwyd trafodaeth fer am Gaffi Dan's Den ac fe obeithiwyd bydd yr adeilad, pan ddychwelir i feddiant CBSC yn parhau i gael ei ddefnyddio er budd pobl ieuanc.

c. **Cyfraniadau TCC:**

Cyflwynodd y Clerc Cynorthwyol llythyr o ddiolch am y cyfraniad a roddwyd gan y Cyngor Tref tuag at gynnal a chadw TCC.

#### **18/15 Llywodraeth Cymru (LIC):**

Gofynnwyd i'r Aelodau ystyried y dogfennau Ymgynghori / Cyfarwyddiadau gan LIC fel y cyflwynwyd hwynt gan y Clerc Cynorthwyol:

a. **Cyfarwyddiadau Statudol - Hawl i Wybodaeth ar Gynghorau Tref a Chymuned:** Fe nodwyd bydd angen ychwanegu cofrestr o gysylltiadau'r Aelodau, i gynnwys unrhyw gyswllt gyda phleidiau gwleidyddol, i wefan y

Cyngor Tref ac fe anfonir ffurflen i bob Aelod i'w gwblhau a'i ddychwelyd i'r Clerc.

**b. Mesur Llesiant Cenedlaethau'r Dyfodol (Cymru) - Datblygu Cyfarwyddiadau Statudol:**

Fe nodwyd bydd y Cynghorydd S. Roy a'r Clerc yn mynychu digwyddiad yn y Fflint a byddant yn adrodd yn ôl i'r cyfarfod nesaf.

**c. Trosglwyddo Asedau i'r Gymuned yng Nghymru – Canllawiau ar yr Ymarferiad Orau**

*Penderfynwyd derbyn a nodi'r dogfennau hyn.*

**19/15 Un Llais Cymru:**

Cyflwynodd y Clerc Cynorthwyol gwahoddiad i Gynhadledd y Cynghorau Mwy a gofynnodd i'r Aelodau ystyried caniatáu i'r Clerc a'r Aelodau a benodwyd i gynrychioli'r Cyngor gael mynd. Cafwyd trafodaeth am y costau o fynd a'r budd i'r Cyngor wrth fod ar y blaen gyda deddfwriaeth sy'n dod ymlaen.

*Penderfynwyd rhoi awdurdod i'r Clerc a'r cynrychiolwyr a benodwyd i fynd am gost o £40 am bob cynrychiolydd ynghyd ag unrhyw gostau teithio, os maent yn gallu ac yn barod i fynd.*

**20/15 Pier Victoria Colwyn (PVC):**

Cyflwynodd y Clerc Cynorthwyol hysbysiad am ganlyniad y Cais i Gronfa Treftadaeth y Loteri (CTL) (a gyhoeddwyd yn gynharach yn y dydd) a chyflwynwyd adroddiad ysgrifenedig byr gan y Clerc am y cyfarfod rhwng cynrychiolwyr Ymddiriedolwyr PVC, y Cyngor Tref a swyddogion CBSC a gynhaliwyd ar 18<sup>fed</sup> Mai

*Penderfynwyd disgwyl am adroddiad pellach unwaith bydd aelodau'r Grŵp Llywio wedi cael cyfle i gyfarfod gyda CTL er mwyn cael adborth mwy manwl am y rhesymau dros wrthod y cais.*

**21/15 Hurio Ystafelloedd:**

Fe nodwyd bod Popeth Cymraeg wedi adleoli ei dosbarthiadau Cymraeg Bae Colwyn i eiddo newydd yn 27 Rhodfa'r Tywysog, gan olygu gostyngiad mewn incwm o oddeutu £2,000 y flwyddyn. Fodd bynnag, dywedodd y Clerc Cynorthwyol bod y defnydd o ystafelloedd wedi cynyddu yn y blynyddoedd diweddar, felly fe obeithir y gellir cyrraedd yr incwm cyllidebol o £4,000 y flwyddyn.

*Diolchwyd i'r Clerc Cynorthwyol am ei hadroddiad.*

**22/15 Hyfforddi a Datblygu Staff:**

Fe nodwyd bod adolygiadau o ddatblygiad personol staff wedi cael eu cwblhau'n ddiweddar a chyflwynwyd cynllun Hyfforddi'r Cyngor am 2015/16 i gael ei ystyried a'i gymeradwyo.

*Penderfynwyd cymeradwyo Cynllun Hyfforddi 2015/16 a gyflwynwyd.*

**23/15 Gwasanaeth Cyngori Cyngorau Lleol Zurich:**

*Penderfynwyd rhoi awdurdod i adnewyddu aelodaeth ac i'r Clerc cael mynychu'r seminar blynyddol ar reoli diogelwch a risg.*

**24/15 Grantiau:**

- a. Cyflwynodd y Clerc Cynorthwyol copi o ganllawiau Grantiau Digwyddiadau a'r ffurflenni cais ar gyfer 2015/16 a gofynnwyd i'r aelodau nodi mai'r dyddiad cau oedd 26<sup>ain</sup> Mai
- b. *Penderfynwyd rhoi awdurdod dirprwyol i'r Is-Bwyllgor Amwynderau i ystyried y ceisiadau ac i gynnig argymhellion i'r Cyngor.*
- c. Fe nodwyd bod llythyrau o ddiolch wedi cael eu derbyn oddi wrth y mudiadau canlynol a dderbyniodd grantiau:
  - i* Cronfa Ymddiriedolaeth Syr John Henry Morris Jones
  - ii* Cymdeithas Trigolion Hen Golwyn (y Dwyrain)
  - iii* Côr Meibion Colwyn
  - iv* Cymdeithas Gorawl Colwyn
  - v* Elusen Plant – 'Happy Faces'
  - vi* Home Start Conwy  
(ar gael gan y Clerc ar gais)

Daeth y cyfarfod i ben am 7.15 p.m.

.....Cadeirydd

**MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY AT 6.30 P.M. ON WEDNESDAY 20<sup>TH</sup> MAY 2015**

**PRESENT:** Cllr D Griffiths (Vice-Chairman)  
Cllrs: Mrs H Meredith, T Pearson, Mrs V Perry, P Richards,  
Mrs V Smith JP, S Taylor

**OFFICER:** Mrs R Dudley, Assistant Clerk

**IN ATTENDANCE:** Cllr D Porter

**11/15 Welcome & Apologies for Absence:**

In the absence of the Chairman, the Vice-Chairman welcomed members to the meeting. Apologies for absence were received from the Town Mayor, Cllr Dr S Roy, the Chairman of the Committee, Cllr J Reaney, the Town Clerk, Mrs T Earley, and from Cllrs: J Davies and A Khan

**12/15 Election of Chairman and Vice-Chairman for 2015/16**

*Resolved to re-elect Cllr J Reaney as Chairman and Cllr D Griffiths as Vice-Chairman for the 2015/16 municipal year.*

**13/15 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**14/15 Minutes:**

*Resolved to approve and sign, as a correct record, the Minutes of the last meeting, held on 25<sup>th</sup> March 2015.*

**15/15 Matters Arising from Previous Meetings:**

**a. Min 416/14(b) – Access all Eirias Tickets (7<sup>th</sup> June):**

Members were informed that the potential offer of free standing tickets for young volunteer stewards had not been possible, as all of them would be working at the event. A draw was conducted for the one remaining VIP ticket for The Vamps and a discussion took place around how the thirteen as yet unallocated standing tickets could best be utilised, given that the Bean Timebank is now unlikely to be launched in time for allocation in return for ‘beans’.

*Resolved to request that the officers run a Facebook-based competition to encourage younger residents of the Bay of Colwyn (U25s) to like and share the Town Council’s facebook page (possibly answering a simple question), with winners of pairs of tickets to be selected randomly.*

**b. Min. 416/14(d) – Locality Plan:**

It was noted that Shane Wetton will be updating the Plan (with completed projects and project leads) and will then consult with the Town Council with regards to possible additional projects.

**c. Min. 416/14 – Use Class for Town Hall:**

Members were asked to consider the recommendation from both the Planning Officer and a local Planning Consultant that the submission of a full application to formalise the use of the building as a Town Hall (mixed use including B1, D1 and Sue Generis use) would be better in the long term than a Lawful Development Certificate, which would involve similar costs for the detailed work required to gather and present evidence but give lesser future scope for potential new occupiers/users.

*Resolved to recommend that a full planning application be submitted for Change of Use, at a cost of £300-£400 plus the Planning Authority fee of £165.*

**d. Min. 419/14(a) – WG Reforming Local Government Consultation:**

The Clerk submitted, for information, a copy of the response of One Voice Wales to the consultation.

*Resolved to receive and note the One Voice Wales response.*

**e. Min 416/14 – Transfer of Rhiw Road Buildings:**

*Resolved to authorise the signing/sealing of the Transfer document for the Rhiw Road buildings by the Town Clerk and note the expected date of completion (within the next two months).*

**16/15 Finance / Audit:**

**a.** *Resolved to authorise payments made on behalf of the Council for the period 14/3/15 to 31/3/15 and 1/4/15 to 15/5/1, as detailed in Schedule 'A' attached.*

**b.** *Resolved to receive the latest bank reconciliations, as at 31<sup>st</sup> March 2015.*

**c.** *Resolved to receive the income and expenditure report for year-ending 31<sup>st</sup> March 2015.*

**d.** The Clerk submitted the report of the Internal Auditor, JDH Business Services, confirming that the internal audit was completed satisfactorily in April. It was noted that the final Accounts for 2014/15 will be submitted to the Council on 8<sup>th</sup> June for approval.

*Resolved to express thanks to the Clerk for her work on these.*

- e. ***Resolved to receive and note the CCLA Local Authorities Property Fund factsheet as at 31 Mar 2015.***

- f. Mayor's Allowance:

***Resolved to authorise the underspend of £700 to be carried forward to 2015/16 to cover expenditure for April/May and the cost of a new die and alterations to the five Past Mayors' pendants.***

It was noted that there is a separate budget in 2015/16 of £2,500 for the purchase of new Mayoral robes.

- g. Local Members Ward Allowances:

***Resolved to authorise the carry forward of £6,085 to 2015/16 and note that Members can only carry forward unspent allowances for a maximum of one year.***

The Assistant Clerk tabled a project proposal form from Cllr D Porter for a contribution of £100 towards Rhos on Sea Fun Friday Youth Club.

***Resolved to approve the project proposal and authorise payment.***

#### **17/15 Conwy CBC:**

- a. The Clerk submitted a draft response to a questionnaire from CCBC about the CCBC / Community and Town Council Forum.

***Resolved to endorse the response drafted by the Clerk.***

- b. The Assistant Clerk tabled a brief written report from the Clerk on the Bay Life Officer Group meetings held on 21 April and 11 May.

A brief discussion took place about Dan's Den Café and it was hoped that the building being returned to CCBC would continue to be used for the benefit of young people.

- c. CCTV Contributions

The Clerk submitted a letter of thanks for the contribution given by the Town Council towards CCTV maintenance.

#### **18/15 Welsh Government:**

Members were asked to consider the following WG Consultation/Guidance documents, as submitted by the Clerk:

- a. **Statutory Guidance – Access to Information on Community and Town Councils:** It was noted a register of members' interests, to include any political party affiliation, will need to be added to the Town Council's website and that



members would be issued with a form to complete and return to the Clerk.

**b. Well-being of Future Generations (Wales) Bill – Developing Statutory Guidance:**

It was noted that Cllr S Roy and the Clerk will be attending an event in Flint and will report back to the next meeting.

**c. Community Asset Transfer in Wales – A Best Practice Guide**

*Resolved to receive and note these documents.*

**19/15 One Voice Wales:**

The Clerk submitted an invitation to the Larger Councils Conference and asked Members to consider if the Clerk and the Council's appointed representatives should attend. A discussion took place around the cost of attendance and possible benefits to the Council in keeping ahead of emerging legislation.

*Resolved to authorise the Clerk and the appointed representatives to attend, at a cost of £40 per delegate plus any travel costs, if they are willing and able.*

**20/15 Colwyn Victoria Pier:**

The Assistant Clerk tabled notification of the outcome of the HLF Bid (announced earlier today) and a brief written report from the Clerk on a meeting between representatives from CVPT, the Town Council and CCBC Officers, held on 18<sup>th</sup> May. Cllr D Porter gave a brief verbal report from a meeting of CVPT held on 14<sup>th</sup> May.

*Resolved to await a further report once the Steering Group members have had the opportunity to meet with the HLF to get more detailed feedback on the reasons for refusal.*

**21/15 Room Hire:**

It was noted that Popeth Cymraeg has recently relocated its Colwyn Bay Welsh classes to new premises at 27 Prince's Drive, resulting in an expected drop of income of approximately £2,000 p.a. However, the Assistant Clerk reported that other room bookings had increased in recent years, so the budgeted income of £4,000 p.a. could still hopefully be achieved.

*Resolved to note the Assistant Clerk's report.*

**22/15 Staff Training & Development:**

It was noted that staff personal development reviews have recently been completed and the Clerk submitted the Council Training plan for 2015/16 for consideration and approval.

*Resolved to approve the Training Plan for 2015/16, as submitted.*

**23/15 Zurich – Local Council Advisory Service:**

*Resolved to authorise renewal of membership and attendance of the Clerk at the annual safety and risk management seminar.*

**24/15 Grants:**

- a. The Clerk submitted a copy of the Events Grants guidelines and application forms for 2015/16 and members were asked to note the closing date of 26<sup>th</sup> May.
- b. *Resolved to delegate authority to the Amenities Sub-Committee to consider the applications received and make recommendations to Council.*
- c. It was noted that letters of thanks have been received from the following grant recipients:
  - (i) Sir John Henry Morris Jones Trust
  - (ii) Old Colwyn (East) Residents Association
  - (iii) Côt Meibion Colwyn
  - (iv) Colwyn Choral Society
  - (v) Happy Faces Children's Charity
  - (vi) Home-Start Conwy  
(available on request from the Clerk)

The meeting closed at 7.15 p.m.

..... Chairman