

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY AT 6.30 P.M. ON WEDNESDAY 29TH JUNE 2016

PRESENT: Cllr J Davies, Town Mayor
Cllr D Griffiths (Chairman)
Cllrs: A Khan, Mrs H Meredith, Mrs V Perry, P Richards, Dr S Roy, S Taylor, G Ward

OFFICERS: Mrs C Earley, Town Clerk
Mr B Armstrong-Beattie and Miss C Shilton, Student Advisors

75/16 Welcome & Apologies for Absence:

The Chairman welcomed the two student advisors from Eirias High School to their first meeting of this Committee and apologies for absence were received from Cllrs: A Mason and T Pearson.

76/16 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. The following interests were declared:
Cllr Dr S Roy – agenda item 11(b)(i) – Event Grant application by NWAMI - Personal and prejudicial interest.

77/16 Minutes:

Resolved to receive, approve and sign as a correct record the Minutes of the last meeting, held on 18th May 2016.

78/16 Matters Arising from Previous Minutes:

a. Min. 24/16(e) – Christmas Event:

The Clerk submitted a response from R Gill, confirming that the CCBC Events team would assist with the organisation of this year's event and it was noted that an initial event planning meeting, to include representatives from organisations involved in last year's event, will take place in August.

b. Min. 30/16 – Mayoral Hats:

The Clerk submitted, for consideration, a revised quote for replacement bicorn and tricorn Mayoral hats to include gold Mayoral ribbon/trim. It was noted that two bicorn hats (for male Mayors) are currently held, one of which was still considered to be usable. It was noted that the hats are only worn on two or three occasions each year and so should last for many years.

Resolved to authorise the Clerk to amend the order to one tri-corn (lady Mayor) hat with Mayoral gold trim, at a cost of £410.

79/16 Finance:

- a. *Resolved to authorise payments made on behalf of the Council for the period 7/5/16 to 20/6/16, as detailed in Schedule 'A' attached.*
- b. *Resolved to receive and authorise the Chairman to check and sign a copy of the submitted bank reconciliations, as at 31.5.16.*
- c. *Resolved to receive and note correspondence from CCLA regarding the Local Authorities Property Fund.*

80/16 Conwy CBC:

a. Theatr Colwyn:

Resolved to receive and note the accounts for year ended 31.3.16 (to include an earmarked reserve of £20,000 for improvement works in 2016/17) and authorise payment of this year's contribution of £55,000.

81/16 Local Government Pension Scheme:

The Clerk submitted notice of a consultation on amendments to the regulations, for information only.

82/16 Colwyn Bay F.C.:

- a. It was noted that the Town Council's sponsorship hoarding is due for renewal and that a discussion has taken place about updating the wording on this to reflect support for the Colwyn Bay Juniors.

Resolved to approve renewal of the sponsorship/hoarding for a further two year period and delegate authority to the Clerk to agree appropriate wording with the Club.

- b. It was noted that the Club is looking for ways to increase community involvement and attract more young people to attend home games.

Resolved to request the Clerk contacts the Club to suggest that it looks for ways to help develop/support football for young people with special needs and girls' football, to attract a more diverse following. This has been successful for the cricket club.

83/16 NJC Local Government Pay Settlement:

- a. The Clerk submitted, for adoption, the new local government pay scales, to be backdated to 1/4/2016.

Resolved to adopt the revised local government pay scales.

- b. The Clerk gave a brief verbal report on the cleaner/caretaker's actual pay and confirmed that the current pay rate was considered sufficient for the nature of the role and hours worked.

84/16 Local Members Ward Allowances:

The Clerk submitted, for information, the updated record of local members ward allowances for 2016/17. A project proposal form was submitted by Cllrs Mrs L Griffiths, Mrs m Jones and G Ward for £900 to support Old Colwyn Football Club.

Resolved to approve the project proposal and to request that the Clerk forwards a copy of the updated LMWA summary to all Members with a reminder that members should aim to allocate all of their remaining allowances during the current financial year and ideally by January 2017 at latest, due to the elections in May 2017.

85/16 Grants:

a. Youth Grants:

The Clerk submitted, for consideration, the additional information requested from applicants B,C, D and G, as detailed in Schedule 'B' attached.

Resolved, following consideration of the additional information provided, to approve grants for B,C, D and G, as detailed on that Schedule.

b. Events Grants:

- i. The Clerk submitted, for consideration, the additional information requested from applicants A and C, as detailed in Schedule 'C' attached.

Resolved to approve grants of £1,200 to applicant A and £800 to applicant C, subject to submission of a programme of entertainment/activities covering a 4 to 5 hour period.

- ii. The Clerk submitted, for consideration, an additional late events grant application. This was permitted for consideration as the whole budget had not yet been allocated.

Resolved to approve a grant of £1,500 towards the Inspire event, to be held on Friday 5th August in Station Road, Colwyn Bay.

c. Small Grants:

The Clerk submitted, for consideration, the small grant applications received for Q1.

Resolved to recommend approval of grants, as detailed in Schedule 'D'

attached.

- d. The Clerk submitted letters of thanks and/or reports from the following grant recipients:
 - i. Action for Arts (events grant 2015/16)
 - ii. Home Start Conwy (large grant 2015/16).

Resolved to receive and note the reports.

- e. The Clerk submitted, for consideration, a response from Relate in respect of the recent small grant award, following reports of charges for some services.

Resolved to receive and note the explanation from Relate.

The Meeting closed at 8.10 p.m.

..... Chairman