COFNODION O GYFARFOD PWYLLGOR POLISI A CHYLLID, CYNGOR TREF BAE COLWYN, A GYNHALIWYD NOS FERCHER, 24AIN MAI 2017 AM 6.30 P.M. YN YR YSTAFELL BWYLLGOR, NEUADD Y DREF, FFORDD RHIW, BAE COLWYN

YN BRESENNOL: Cynghorwyr J. Davies, H. Fleet, C. Hughes, M. Jones, A. Khan, A. Mason, T. Pearson, P. Richards.

HEFYD YN BRESENNOL: Y Cynghorydd B. Barton

SWYDDOG: Mrs C. J. Earley, Clerc y Dref

12/17 Ethol Cadeirydd ac Is-Gadeirydd ar gyfer 2016/17:

Yn absenoldeb y Cyn-Gadeirydd, y cyn Is-Gadeirydd, y Maer, a'r Dirprwy Faer, cymerwyd y Gadair gan y Cynghorydd J. Davies, y cyn Maer. Gofynnwyd am enwebiadau am swyddi'r Cadeirydd a'r Is-Gadeirydd am y flwyddyn 2017/18.

Penderfynwyd ethol y Cynghorydd H. Meredith (y cyn Is-Gadeirydd) i fod yn Gadeirydd a'r Cynghorydd J. Davies i fod yn Is-Gadeirydd y Pwyllgor am 2017/18.

Fe nodwyd bod y Cynghorydd H. Meredith ar gyfnod o absenoldeb ar hyn o bryd oherwydd gwaeledd, ac os na fydd yn gallu dychwelyd i'r Cyngor neu yn penderfynu peidio derbyn yr enwebiad, caiff y mater hwn ei ailystyried.

13/17 Ymddiheuriadau am Absenoldeb:

Cyflwynwyd ymddiheuriadau am absenoldeb oddi wrth y Maer, y Cynghorydd J. Pearson a'r Cynghorwyr A. Kealey, Mrs H. Meredith ag M. Pickard..

14/17 Datgan Cysylltiadau:

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

15/17 Cofnodion:

Penderfynwyd cymeradwyo a llofnodi cywirdeb Cofnodion y cyfarfod diwethaf a gynhaliwyd ar 29ain Mawrth 2017.

16/17 Materion yn Codi o Gyfarfodydd Blaenorol:

a. Cofnod 405/16(a) - Cynlluniau Lle:

Cyflwynodd y Clerc ymateb byr dros dro oddi wrth James Harland, Cyngor Bwrdeistref Sirol Conwy, yn egluro y bu'n rhaid gohirio'r gweithdai arfaethedig tan ar ôl yr etholiadau lleol. Fe ddisgwylir diweddariad pellach yn y man.

b. Cofnod 412/16 - Grantiau Cyfleoedd i Chwarae:

Fe nodwyd i'r cais fod yn llwyddiannus ac fe dderbyniwyd grant o £600 tuag at y costau o gynnal cynlluniau chwarae haf 2017.

17/17 <u>Cyllid:</u>

a. ***Penderfynwyd rhoi awdurdod am y taliadau a wnaed ar ran y Cyngor am y cyfnod 15/3/17 i 31/3/17 a 1/4/17 i 12/5/17 sy'n ymddangos yn Atodlen 'A' sydd gyda hwn.***

b. Fe nodwyd y cyngor a dderbyniwyd oddi wrth Swyddfa Archwilio Cymru, i symud balans Cronfa Adnau Sector Cyhoeddus CCLA i'r gofrestr asedau sefydlog ag allan o'r adran arian barod / buddsoddiadau tymor byr o'r canlyniad Blynyddol. Cafodd y cyngor yma ei gopïo i'n Harchwilydd Mewnol ac fe addaswyd cyfrifon diwedd y flwyddyn 2016/17 yn unol â hyn. Mae'n bosibl bydd y cyngor yma yn newid o ganlyniad i gyhoeddi'r diweddariad o Ganllawiau i Weithredwyr ar y Drefn Lywodraethol ag Atebolrwydd (Cymru) yn ddiweddarach eleni.

Penderfynwyd derbyn a nodi'r cyngor diweddaraf a'r hyn a wnaed gan y Clerc.

c. Cyflwynodd y Clerc datganiad cysoni'r banc fel yr oedd ar 31/3/2017, i gael eu cymeradwyo.

Penderfynwyd rhoi awdurdod i'r Cadeirydd a'r Clerc i wirio'r datganiadau cysoni diweddaraf hyn gan y banc a'u cymeradwyo / llofnodi.

ch. Cyflwynodd y Clerc, er gwybodaeth, yr adroddiad incwm a gwariant am y flwyddyn a ddaeth i ben ar 31.3.2016. Hysbyswyd yr Aelodau bod cyfrifon drafft diwedd y flwyddyn wedi cael eu harchwilio'n fewnol a byddant yn cael eu cyflwyno i'r Cyngor ar 12fed Mehefin i gael cymeradwyaeth ffurfiol.

Penderfynwyd derbyn a nodi'r adroddiad ar incwm / gwariant hyd at 31.3.2016.

d Hysbyswyd yr Aelodau gan y Clerc bod nifer o eitemau o wariant y disgwylid iddynt fod wedi cael eu cwblhau yn 2016/17 wedi cael eu gohirio am amryw o resymau. Ceisiodd cymeradwyaeth felly i ddod a nifer o gyllidebau ymlaen o 2016/17 gan gynyddu'r cyllid yn 2017/18. Ni fyddai hyn cael unrhyw effaith ar y rhagolygon am yr arian wrth gefn oherwydd cafodd cyllideb flynyddol 2017/18 ei baratoi ar y sail byddai'r symiau hyn eisoes wedi cael eu talu. Rhoddwyd eglurhad byr ar lafar am bob eitem.

Penderfynwyd argymell dod a'r cyllidebau, fel y maent yn ymddangos yn Atodiad 'B' sydd gyda hwn, ymlaen ar gyfer yr hyn sydd i'w wario yn 2017/18.

dd. Gofynnwyd i'r Aelodau ystyried cais gan staff y Cyngor i'w cyflogau cael eu talu yn gynnar pan fydd y 15fed o'r mis ar ddydd Sadwrn, dydd Sul neu Ŵyl Banc. Ni thalwyd y cyflogau i'r cyfrifon banc dros y Pasg tan ddydd Mawrth 18fed Ebrill.

Penderfynwyd rhoi awdurdod i'r Clerc trefnu i dalu cyflogau ar y diwrnod gwaith olaf cyn y 15fed o'r mis pan fo'r 15fed ar benwythnos neu Ŵyl Banc.

18/17 <u>Cyngor Bwrdeistref Sirol Conwy (CBSC):</u>

Cyflwynodd y Clerc llythyr i'w ystyried oddi wrth GBS Conwy parthed yr ymgyrch sydd ar y gweill ar hyn o bryd yn erbyn cŵn yn baeddu. Fe nodwyd y ceisir cyllid i barhau gyda'r ymgyrch hon.

Penderfynwyd ysgrifennu i ofyn am fwy o wybodaeth am y costau ac i geisio cadarnhad bydd unrhyw gyfraniadau a wneir yn cael eu cyfyngu i ymgyrchoedd o fewn ffiniau'r Cyngor Tref yn unig.

Fe benderfynwyd ymhellach i ofyn a ellir rhannu'r wybodaeth ar sut y cydnabyddir y mannau poeth o fewn ein hardal gydag aelodau'r Cyngor Tref.

19/17 <u>Llywodraeth Cymru / Y Cynulliad Cenedlaethol:</u>

Cyflwynodd y Clerc yr ohebiaeth ganlynol i gael ei ystyried:

a. Cod Ymarferiad: Cyflogaeth Foesegol y Cadwyni Bwyd
b. Cais gan Gymdeithas Clercod Cynghorau Lleol i'r Clerc fynychu digwyddiad ar yr 20fed Gorffennaf i archwilio'r perthynas rhwng cynghorau sir a chynghorau cymuned a thref.

Penderfynwyd rhoi awdurdod i'r Clerc fynychu'r digwyddiad ar yr 20fed Gorffennaf.

20/17 <u>Is- Bwyllgorau:</u>

Yn dilyn ei gais, trwy'r Clerc / Cadeirydd, i gael siarad ar eitem hwn, yn unol â Rheolau Sefydlog y Cyngor, hysbysodd y Cynghorydd B. Barton y Pwyllgor o'i ddymuniad i gael ei benodi i'r Is-Bwyllgor Adeiladau oherwydd ei brofiad perthnasol fel Ymddiriedolwr o adeilad yn Hen Golwyn.

.

Penderfynwyd ail-benodi a chymeradwyo Gorchwyl Gwaith yr Is-Bwyllgorau canlynol sy'n adrodd i'r Pwyllgor hwn fel y mae'n ymddangos yn Atodlen 'C' sydd gyda hwn:

a. Is-Bwyllgor Archwilio
b. Is-Bwyllgor Adeiladau
c. Is-Bwyllgor Staffio

Fe benderfynwyd ymhellach i beidio ail-benodi'r Is-Bwyllgor Amwynderau ar y ddealltwriaeth y gellir ei ail-benodi eto yn y dyfodol os oes angen.

21/17 <u>Dosbarth Gwella Busnes Colwyn (BID):</u>

Cyflwynodd y Clerc copi o daflen newyddion Mawrth 2017. Yn dilyn cyfarfod diweddar gyda Rheolwr BID, rhoddodd adroddiad byr ar lafar efo'r wybodaeth ddiweddaraf ar brosiectau cyfredol BID ym Mae Colwyn, Hen Golwyn a Llandrillo yn Rhos. Fe nodwyd bod strwythur BID yn newid ac fe ofynnir i'r Cyngor Tref penodi cynrychiolodd i fynychu pob un o'r tri chyfarfod timau prosiect BID. Bydd hwn yn ymddangos ar agenda cyfarfod nesaf y Cyngor.

22/17 <u>Diogelu Data:</u>

Cyflwynodd y Clerc nodyn briffio i gynghorau cymuned (a Thref) ac fe nodwyd bod y Clerc yn ceisio cael hyfforddiant ar y GDPRau newydd trwy gangen leol Cymdeithas Clercod Cynghorau Lleol (CCCLl).

23/17 <u>Swyddfa Archwilio Cymru (SAC):</u>

Cyflwynodd y Clerc, er gwybodaeth, llythyr gan SAC ynglŷn â ffioedd archwilio a materion eraill yn berthnasol i archwiliad llynedd. Fe nodwyd bod ffioedd archwilio'r Cyngor yn sylweddol is nag yn y blynyddoedd diweddar oherwydd y gyfundrefn archwilio newydd oedd yn anelu ar ychydig o themâu archwilio canolig yn unig bob blwyddyn.

Penderfynwyd derbyn yr ohebiaeth a'i nodi

24/17 <u>Ysgoloriaethau Prifysgol Bangor:</u>

Rhoddodd y Clerc adroddiad byr ar lafar yn egluro gweinyddiad yr ysgoloriaethau blynyddol a gofynnwyd i'r Aelodau ystyried yr awgrym y dylai'r ysgoloriaeth fod yn un dyfarniad yn unig yn ystod blwyddyn gyntaf y cwrs. Mynegwyd pryder na fyddai'r myfyriwr efallai yn cwblhau'r cwrs. Roedd yn well gan yr Aelodau'r syniad o gadw at ddyfarniad blynyddol.

Penderfynwyd cysylltu â Phrifysgol Bangor i ofyn a fyddai o help pe bae'r Cyngor Tref yn gweithredu taliad yr ysgoloriaeth ym mlwyddyn 2 a 3 os gyflwynir tystiolaeth bod y myfyriwr yn parhau gyda'i astudiaethau ym Mangor.

Fe benderfynwyd ymhellach bod y Clerc i ofyn am fwy o wybodaeth am hyn ag ysgoloriaethau eraill sydd ar gael gan Brifysgol Bangor.

25/1716 <u>Asiantaeth Swyddfa Gwerthuso:</u>

Cyflwynodd y Clerc, er gwybodaeth, llythyr dros dro ynglyn a'r posibilrwydd bydd newidiadau yn y dyfodol i werthusiad presennol eiddo i amcanion NNDR.

Penderfynwyd nodi'r ohebiaeth a chyfeirio mater NNDR Neuadd y Dref i'r Is-Bwyllgor Adeiladau ystyried ymhellach a fyddai'r newidiadau ym mherchnogaeth yr adeilad yn lleihau'r atebolrwydd NNDR

26/17 <u>Yswiriant Zurich:</u>

Penderfynwyd rhoi awdurdod i adnewyddu aelodaeth o'r Gwasanaeth Cynghori Cynghorau Lleol yn 2017/18.

27/17 <u>Grantiau:</u>

a. Grantiau am Ddigwyddiadau:

Cyflwynodd y Clerc adroddiad am yr Ŵyl Burlesque a Chabaret a gynhaliwyd yn Theatr Colwyn yn Ionawr 2017, a gofynnwyd i'r Aelodau ystryried y cais a ohiriwyd am gyllid tuag at ddigwyddiad 2018.

Cafwyd trafodaeth am lefel y grant (£1,200) a roddwyd yn 2016/17 ac os oedd y digwyddiad yn cynrychioli gwerth am arian o ystyried mai 200 o bobl yn unig a fynychodd y digwyddiad. Fe nodwyd y bu, efallai, budd economaidd ehangach i'r ardal leol trwy bobl yn aros dros nos, ond fe ddylai digwyddiadau efo tocynnau fel hyn anelu i fod yn hunangynhaliol yn y cyfnod canolig.

Cynigiwyd ac fe eiliwyd i roi grant o £1,000 ar gyfer digwyddiad 2018.

Cynigiwyd ac fe eiliwyd gwelliant i gymeradwyo £1,200. Cafwyd pleidlais ar y gwelliant yn gyntaf, ac yn dilyn pleidlais gyfartal, methodd y cynnig ar bleidlais fwrw'r Cadeirydd. Yna cafwyd pleidlais ar y cynnig gwreiddiol.

Penderfynwyd yn unfrydol i gymeradwyo grant o £1,000 ac ysgrifennu i egluro dylai digwyddiad efo tocynnau anelu i fod yn hunangynhaliol yn y cyfnod canolig.

b Grantiau Mawr:

i Cyflwynodd y Clerc diweddariad byr ar e-bost gan Liz Millman ynglŷn â'r cais am grant mawr a ohiriwyd a gan Norbert ynglŷn â'i gais llwyddiannus i Gronfa Treftadaeth y Loteri parthed ei weithgareddau o'r Congo.

Penderfynwyd disgwyl am fwy o fanylion manwl gan Liz Millman.

ii Cyflwynodd y Clerc, er gwybodaeth, llythyr oddi wrth y Siop Cynghori ar Fudd-daliadau yn cynnig newidiadau i'w gwasanaeth ymestyn allan sy'n cael ei gyllido gyda grant gan y Cyngor Tref. Fe nodwyd nad oedd cymaint o alw yn awr am y sesiynau ymestyn allan yn Llandrillo yn Rhos. Cafodd y sesiynau yn Neuadd y Dref Bae Colwyn eu hymestyn i gwrdd â'r alwad gynyddol yn y fan honno.

Penderfynwyd derbyn a nodi'r diweddariad.

c Llythyrau o Ddiolch:

Fe nodwyd bod llythyrau o ddiolch wedi cael eu derbyn oddi wrth y mudiadau canlynol a dderbyniodd grantiau:

i Côr Meibion Colwyn (grant digwyddiad)
ii Home Start Conwy ac Ymddiriedolaeth Gofalwyr Gogledd Cymru (grantiau mawr)
iii Cylch Ysgrifenwyr Colwyn, Jig-so a Relate (grantiau bach)
iv CBS Conwy - Cyllido Prom Xtra.

Daeth y cyfarfod i ben am 7.45 p.m.

.....Cadeirydd

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY AT 6.30 P.M. ON WEDNESDAY 24TH MAY 2017

PRESENT: Cllrs J Davies, H Fleet, C Hughes, M Jones, A Khan, A Mason, T Pearson, P Richards

IN ATTENDANCE: Cllr B Barton

OFFICER: Mrs C Earley, Town Clerk

12/17 Election of Chairman and Vice-Chairman for 2017/18

The immediate Past Mayor, Cllr J Davies, took the Chair for the first item on the agenda, in the absence of the outgoing Chair, Vice-Chair, Mayor and Deputy Mayor. Nominations were requested for Chair and Vice Chair of the Committee for 2017/18.

Resolved to elect Cllr H Meredith (former Vice-Chair) as Chairman of the Committee for 2017/18 and Cllr J Davies as Vice-Chairman.

It was noted that Cllr H Meredith is currently on leave of absence, due to poor health, and if she is not able to return to the Council or decides not to accept the nomination, this will be revisited.

13/17 Apologies for Absence:

Apologies for absence were received from The Mayor, Cllr J Pearson, and from Cllrs: A Kealey, H Meredith and M Pickard.

14/17 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

15/17 Minutes:

Resolved to approve and sign as a correct record the Minutes of the last meeting, held on 29th March 2017.

16/17 Matters Arising from Past Minutes

a. **Min 405/16(a) – Place Plans:**

The Clerk submitted a brief holding response from James Harland, Conwy CBC, explaining that the planned workshop(s) had been delayed until after the local elections. A further update is now awaited.

b. **Min 412/16 – Play Opportunities Grant:**

It was noted that the application was successful and a grant of £600 has been received towards the costs of the summer 2017 play schemes.

17/17 <u>Finance</u>:

a. ***Resolved to authorise payments made on behalf of the Council for the periods 15/3/17 to 31/3/17 and 1/4/17 to 12/5/17, as detailed in Schedule 'A' attached.***.

b. It was noted that advice had been received from the Wales Audit Office to move the CCLA Public Sector Deposit Fund balance into the fixed assets register and out of the cash/short term investments section of the Annual return. This advice had been copied to our Internal Auditor and the year end accounts for 2016/17 have been adjusted accordingly. It is possible that this advice may change after the release of the updated Practitioners Guide for Governance and Accountability (Wales), expected later this year.

Resolved to receive and note the latest advice and the action taken by the Clerk.

c. The Clerk submitted, for approval, the bank reconciliations as at 31/3/2017.

Resolved to authorise the Chairman and Clerk to check these to the latest bank statements and approve/sign them.

d. The Clerk submitted, for information, the income/ expenditure report to 31.3.2016 and Members were informed that the draft year-end accounts have now been audited internally and will be submitted to Council on 12th June for formal approval.

Resolved to receive and note the income/expenditure report to 31.3.2016.

e. The Clerk advised members that a number of items of expenditure expected to have been completed in 2016/17 had been delayed, for various reasons, and sought approval to carry forward several budgets forward from 2016/17 to increase the funding in 2017/18. This would have no impact on forecast reserves, as the annual budget for 2017/18 had been prepared on the basis that these payments would already have been made. A brief verbal explanation was given of each item.

Resolved to recommend that the budgets, as detailed in Schedule 'B' attached, be carried forward to cover expenditure to be incurred in 2017/18.

f. Members were asked to consider a request from Council staff that salaries are paid early where the 15th of the month falls on a Saturday, Sunday or Bank Holiday, due to salary payments made over Easter not reaching bank accounts until Tuesday 18th April.

Resolved to authorise the Clerk to make salary payments on the last working

day prior to the 15th of the month, where the 15th falls on a weekend or Bank Holiday.

18/17 Conwy CBC:

The Clerk submitted, for consideration, a letter from Conwy CBC regarding an ongoing anti-dog fouling campaign. It was noted that funding is being sought to continue this campaign.

Resolved to write to request information about costs and confirm that any contributions that may be made can be tied to fund campaigns within the town council boundary only.

Further resolved to enquire if information on current hot-spots identified within our area could be shared with member of the town council.

19/17 Welsh Government / National Assembly:

The Clerk submitted, for consideration, the following correspondence:

a. Code of Practice: Ethical Employment in Supply Chains
b. A request from the SLCC for the Clerk to attend an event on 20th July to explore the relationship between county and community and town councils.

Resolved to authorise the Clerk to attend the event on 20th July.

20/17 **Sub-Committees:**

Having requested permission via the Clerk/Chairman to speak on this item, in accordance with the Council's Standing Orders, Cllr B Barton informed the Committee of his desire to be appointed to the Buildings Sub-Committee, due to his relevant experience as Trustee of premises in Old Colwyn.

Resolved to re-appoint and approve the Terms of Reference for the following Sub-Committees, which report to this Committee, as detailed in Schedule 'C' attached:

a. ***The Audit Sub-Committee***
b. ***The Buildings Sub-Committee***
c. ***The Staffing Sub-Committee***

Further resolved not to re-appoint the Amenities Sub-Committee, on the understanding that it can be reappointed again in the future, should the need arise.

21/17 Colwyn Business Improvement District (BID):

The Clerk submitted a copy of the March 2017 newsletter and gave a brief verbal update on current BID projects in Colwyn Bay, Old Colwyn and Rhos on Sea, following a recent meeting with the BID Manager. It was noted that the structure of the BID is changing and the Town Council will be asked to appoint a representative to attend each of the three are BID project team meetings. This will be included in the

agenda for the next Council meeting.

22/17 Data Protection:

The Clerk submitted a briefing note for community (and Town) councils and it was noted that the Clerk is seeking training on the new GDPRs through the local branch of the Society of Local Council Clerks (SLCC).

23/17 Wales Audit Office:

The Clerk submitted, for information, a letter from the WAO regarding audit fees and other matters relating to last year's audit. It was noted that this Council's audit fees had been significantly less than in previous years, due to the new audit regime targeting just a few of the intermediate audit themes each year, which were previously tested annually.

Resolved to receive and note the correspondence.

24/17 Bangor University Scholarships:

The Clerk gave a brief verbal report explaining the administration of the annual scholarships and members were asked to consider the suggestion that the scholarship be a one-off award made in year one of the course. Concern was expressed that the student may not complete his/her course and members preferred the idea of maintaining an annual award.

Resolved to contact Bangor University to enquire if it would assist if the Town Council were to administer payment of the scholarship in years 2 and 3, on production of evidence that the student is continuing their studies at Bangor.

Further resolved that the Clerk requests further information about this and other scholarships currently available from Bangor University.

25/17 Valuation Office Agency:

The Clerk submitted, for information, a holding letter about possible future changes to the current valuation of the premises for NNDR purposes.

Resolved to note the correspondence and to refer the matter of NNDR for the Town Hall to the Buildings Sub-Committee for further consideration as to whether changes to the building ownership could reduce NNDR liability.

26/17 Zurich Insurance:

Resolved to authorise renewal of membership of the Local Council Advisory Service for 2017/18.

27/17 Grants:

a. **Events Grants:**

The Clerk submitted a report on the January 2017 Burlesque and Cabaret festival, held at Theatr Colwyn, and members were asked to consider the deferred application for funding towards the 2018 event.

A discussion took place around the level of funding granted in 2016/17 (£1,200) and whether this event represented good value for money, considering only 200 people had attended. It was noted that there may be wider economic benefits to the local area, due to some additional overnight stays, but that ticketed events such as this should be aiming to become self-sustaining in the medium term.

It was proposed and seconded that a grant of £1,000 be given for the 2018 event.

An amendment was proposed and seconded that £1,200 be approved. The amendment was voted on first and, following a tied vote, was defeated by the casting vote of the Chair. A vote then took place on the original proposal.

Resolved unanimously to approve a grant of £1,000 and write to explain that, as a ticketed event, it should be aiming to become self-sustaining in the medium term.

b. **Large Grants:**

i. The Clerk submitted a brief e-mail update from Liz Millman regarding the deferred large grant application and from Norbert regarding his successful HLF application in respect of Congolese activities.

Resolved to await a further more detailed update from Liz Millman.

ii. The Clerk submitted, for information, a letter from the Benefits Advice Shop proposing changes to their outreach service, funded by the Town Council grant. It was noted that the Rhos on Sea outreach sessions were no longer receiving enough demand and that sessions at Colwyn Bay Town Hall had been extended to meet a greater demand there.

Resolved to receive and not the update.

c. **Letters of Thanks:**

It was noted that letters of thanks/reports have been received from the following grant recipients:

i. Cor Meibion Colwyn (events grant)
ii. Home Start Conwy and Carers Trust NW (large grants)
iii. Colwyn Writers Circle, Jigsaw and Relate (small grants)
iv. CCBC – Prom Xtra funding

The meeting closed at 7.45 p.m.

……. Chairman