

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 24<sup>TH</sup> JULY 2017**

**PRESENT:** The Mayor, Cllr J Pearson (Chairman)  
Cllrs: Mrs G Baker; B Barton; D Bradley; C Brockley; J Davies; Mrs H Fleet;  
M A Jones; Mrs M Jones; A Mason; C Matthews; P Richards; M Tasker;  
M Worth; S Williams

**OFFICER:** Mrs C Earley, Town Clerk

**103/17 Apologies for Absence:**

The Mayor welcomed members to the meeting and apologies for absence were received from Cllrs: G Campbell, A Kealey, A Khan, H Meredith, T Pearson, M Pickard, K Swindon.

**104/17 Announcements:**

The Mayor reminded members that the Council's annual Civic Service will take place on Sunday 24<sup>th</sup> September at 10:30am at Rhos United Reformed Church. Members of the Council were asked to support this important civic event. The Mayor also requested the support of members at a fundraising event for the Mayoral charities, being held as part of the annual Uke-a-Bay event on Saturday 12<sup>th</sup> August.

The Mayor then invited the Clerk to read out some of the key standing orders relating to Council meetings, for the benefit of both new and long-standing councillors. These included procedures for speaking in meetings, use of the microphones, requesting permission to retire early from a meeting, meetings not usually exceeding 2 hours duration and rules of debate.

**105/17 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**106/17 Presentation:**

- a) The Clerk gave a Powerpoint presentation on the Code of Conduct, using training materials provided by Conwy CBC (The Mayor and Deputy Mayor had attended the full training session provided by CCBC).

***Resolved that the Clerk forwards the handouts on the session to all Members by e-mail, with hard copies to be made available on request.***

The Clerk was thanked for delivering the informative presentation to members.

- b) It was noted that James Harland and Shane Wetton will be attending the next Council meeting (4<sup>th</sup> September) to give a presentation on Place Plans.

### **107/17 Minutes:**

- a) *Resolved to approve and sign, as a correct record, the minutes of the last meeting of the Council, held on 12<sup>th</sup> June 2017.*
- b) *Resolved to receive a copy of the minutes of the following meetings:*
  - i) *The General Purpose & Planning Committee, held on 20<sup>th</sup> June 2017.*
  - ii) *The General Purposes & Planning Committee, held on 11<sup>th</sup> July 2017 (Draft)*
  - iii) *The Policy & Finance Committee, held on 13<sup>th</sup> July 2017 (Draft).*

### **108/17 Matters Arising from Those Minutes:**

#### **a) Min. 48/17(b) – Representation on Outside Bodies:**

Members were invited to consider the vacancies deferred at the last meeting (pending appointment of the two new members for Colwyn Ward) and two items of correspondence relating to appointments. It was noted that one of the two new members was not able to be present tonight, due to holiday commitments.

*Resolved to defer the vacancies on outside bodies to the next meeting, to allow additional time for the two new members to consider these.*

*Further resolved to:*

- i) *Note that Cllr G Baker has stood down from the ATC and declare this as a vacancy to be filled.*
- ii) *Note correspondence from the Colwyn Bay, Abergele and District Twinning Association and confirm that Cllr Bob Barton would be willing/able to attend meetings and functions and fully support the Association, as previous representatives had.*

#### **b) Min. 56/17 – Little Mix Concert:**

The Clerk submitted notes of thanks from the young volunteers that attended the event.

#### **c) *Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:***

##### **i) *Min. 60/17(c) – Community Resilience:***

- (1) *That the town council agrees to act as the lead body in appointing a steering group to develop a Community Emergency Plan.*
- (2) *That the Council appoints two members from each area (one per Ward) to sit on the Steering Group.*

##### **ii) *Min. 84/17(c) – Princess Diana Memorial Garden:***

- (1) *To defer accepting the quotation for routine maintenance works for a further two weeks to give time for members to seek alternative quotes and for the Clerk to contact CCBC and then to delegate authority to the Mayor, Chairman of the GP&P Committee and the Clerk to appoint a contractor for an initial period of six months.*

**(2) To request that local members speak to any local contractors or groups they think may be interested in helping to maintain the gardens in the longer term and ask that they contact the Clerk for further information or to express an interest.**

**iii) Min. 96/17(a) – Large Grant (previously deferred): To approve in principle a grant of £2,500, subject to conditions, as detailed in those Minutes.**

**iv) Min 96/17(b) – Small Grants: To approve payment of the small grants, as detailed in Schedule ‘B’ to the Minutes.**

**v) Min. 102/17 – Local Resolution Protocol: To adopt the protocol, as detailed in Schedule ‘C’ to the Minutes.**

**d) The resolutions of the Committees, as detailed in the Minutes, were noted.**

The meeting closed at 7:40 p.m.

..... Chairman