

MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY AT 6.30 P.M. ON THURSDAY 13TH JULY 2017

PRESENT: Cllr P Richards, Acting Chairman
Cllrs: H Fleet, C Hughes, M Jones, T Pearson, M Pickard

OFFICER: Mrs C Earley, Town Clerk

91/17 Appointment of Temporary Chairman:

Resolved to appoint Cllr P Richards as temporary Chairman of the Committee, in the absence of the Chair and Vice-Chair.

92/17 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. The following interests were declared:

- a) Cllr M Jones – item 12(b) small grant – Happy Faces, due to son being at school at Bryn Elian (prejudicial)
- b) Cllr M Pickard – item 12(a) large grant – Learning Links International, due to applicant being a close personal associate (prejudicial).
- c) Cllr P Richards – item 12(b) small grant – Girl Guiding Cymru, due to a beneficiary being a close family friend.

93/17 Minutes:

- a) *Resolved to approve and sign as a correct record the Minutes of the last meeting, held on 24th May 2017.*
- b) *Resolved to approve and sign the Minutes of the last meeting of the Amenities Sub-Committee, held on 16th May 2016 (not re-appointed in 2017/18)*

94/17 Visitor:

The Clerk advised that a brief verbal report on the presentation delivered to the four members of the Committee present at the previous meeting (which had been inquorate), regarding the large grant application previously deferred by this Committee in January would be given at the appropriate point in today's agenda.

Resolved to take the finance and grants agenda items first, to ensure a quorum was present for any urgent business, as Cllr Fleet had indicated that she may need to leave before the end of the meeting.

95/17 Finance:

- a) *Resolved to authorise payments made on behalf of the Council for the period 13/5/17 to 23/6/17 (tabled).*

- b) *Resolved to authorise the Clerk and Chairman to check and sign the bank reconciliations as at 31/5/2017.*
- c) *Resolved to receive and note correspondence from CCLA regarding the Local Authority's Property Fund and Market Returns.*

96/17 Grants:

- a) **Large Grants:** Members were asked to consider the deferred application from Learning Links International for £4,950 to produce a film to tell the story of the life and achievements of the Rev'd William Hughes, using an experienced film producer to record a series of bi-lingual interviews, led by a specialist researcher and supported by a translator.

- Cllr T Pearson arrived at this juncture and Cllr M Pickard retired from the room, having declared a prejudicial interest.

The Chairman gave a brief verbal report on the presentation given on 5th July to four members of the Committee and a discussion ensued about the merits of the application. Although generally supportive of the purpose of the grant, members had concerns about both the amount of funding being requested and that local organisations, such as Tape music and film, were not being used.

Resolved to recommend that the Council supports, in principle, a grant of up to £2,500, subject to:

- i) *The applicant finding match-funding to make up the deficit and/or using local organisation(s), such as Tape, to help reduce costs.*
- ii) *The Town Council's support is acknowledged in the film credits.*
- iii) *The film being available to view online, via a link from the Town Council's website.*

- b) **Small Grants:** Members were asked to consider the small grant applications received for quarter 1, 2017/18, as detailed in Schedule 'B' attached.

- Cllrs P Richards and Mark Jones retired from the room during consideration of applications D and E respectively, having declared personal and prejudicial interests.

Resolved to recommend approval of the small grants, as detailed in Schedule 'B' attached.

- c) **Letters of Thanks:** It was noted that letters of thanks/reports have been received from the following event grant recipients:
 - (i) NWAMI – Event Evaluation Form
 - (ii) BCBN – Colwyn Forties Festival
 - (iii) Oriel Colwyn – Photography Festival

97/17 Matters Arising from Past Minutes

- a) **Min 16/17(a) – Place Plans:** It was noted that James Harland and Shane Wetton will be attending the Council meeting on 4th September to give a

presentation on Place Plans.

- b) **Min. 18/17 – Litter & Dog Fouling Campaign:** The Clerk submitted a response from Lianne Martin, CCBC, to the questions asked by the Committee. A discussion ensued about the importance of continuing momentum with the campaign against dog fouling, as this is a public health issue and a matter of great concern to many residents. It was noted that OC(E)RA had applied for a large grant of £1,720 to continue running the campaign in two hotspots in Old Colwyn, with support from CCBC, but that other potential hotspots had been identified in Glyn Ward and Rhiw Ward which would require town council funding/support of around £2,500 minimum.

Resolved to defer this matter to find out whether the mobile CCTV cameras were purchased or hired by OC(E)RA and, if they were purchased, whether they could be moved around the other hotspots in our area during the course of the year, to reduce costs.

- c) **IRPW - Councillors' Allowances:** It was noted that a further update is awaited to enquiries by the IRPW, through One Voice Wales, about the taxable status of the annual allowance for members.

- Cllr H Fleet retired from the meeting at this juncture.

98/17 Welsh Government / National Assembly:

The Clerk submitted, for consideration, the following correspondence:

- a) Workshops for Local Government representatives on higher activity radioactive waste management and disposal (new date announced – 27th September). Cllr Paul Richards offered to attend and report back to a future meeting.

99/17 North Wales Fire & Rescue Authority:

The Clerk submitted, for consideration, a public consultation document.

Resolved to receive and note the public consultation document.

100/17 Zurich:

The Clerk submitted, for information, the latest LCAS bulletin.

101/17 Christmas Event:

The Clerk gave a brief verbal report, following a recent meeting with representatives from Colwyn BID and CCBC Marketing & Events. It was noted that CCBC Marketing and Events staff would be taking a step back this year, having led in the organisation of Christmas events in Colwyn Bay in 2015 and 2016, and that the BID will be leading on the planning of a Christmas event(s) for 2017. The Clerk had advised the BID Manager that a budget of £6,000 had been earmarked in the Town Council's budget towards Christmas activities/events led by the Chamber of Trade or the BID.

It was further noted that the Colwyn Chamber of Trade had recently suspended its regular meetings, due to a lack of support.

102/17 One Voice Wales:

Members were asked to consider adopting a model local resolution protocol, to assist with the early resolution of any local disputes involving members of the council.

Resolved to recommend that the Council adopts the Local Resolution Protocol, as detailed in Schedule 'C' attached.

The meeting closed at 8.07 p.m.

..... Chairmany