

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 11<sup>TH</sup> JUNE 2018**

**PRESENT:** The Mayor, Cllr S Williams (Chairman)  
Cllrs: Mrs G Baker; B Barton; N Bastow; D Bradley; C Brockley;  
Mrs G Campbell; Mrs H Fleet; D Howcroft; C Hughes; M A Jones;  
Mrs M Jones; A Kealey; A Khan; A Mason; C Matthews;  
Mrs H Meredith; A Pearson; J Pearson; M Pickard; P Richards;  
Mrs K Swindon; M Tasker; M Worth

**OFFICER:** Mrs C Earley, Town Clerk

**IN ATTENDANCE:** Mr P Sampson, Curator, Oriel Colwyn  
County Cllr R Parry (see Min. 45/18)

**42/18 Welcome and Apologies for Absence:**

- a. The Clerk submitted, for information, the results from the recent by-election in Rhos Ward and the Chairman welcomed Cllr David Howcroft to his first meeting.
- b. Apologies for absence were received from Town Cllrs A Khan, A Mason, P Richards and M Worth and from Cty Cllrs B Cossey and C Carlisle.

**43/18 Announcements:**

The Mayor informed members that he was planning his first charitable event, provisionally to be held on Saturday 7<sup>th</sup> July at The Station, Conway Road.

**44/18 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**45/18 Visitors to the Council:**

- a. It was noted that Rob Dix, CCBC, had requested that a separate informal meeting be convened for him to update the Council on progress with the Colwyn Bay Town Centre Investment Plan and seek initial feedback from members, prior to it being approved for public consultation.

*Resolved to invite Mr Dix to an informal meeting with members on Monday 2<sup>nd</sup> July 2018 at 6:30pm.*

- b. The Chairman welcomed Paul Sampson, Theatr Colwyn Curator, to address the Council regarding his work at the Theatre and particularly the Galeri project. Mr Sampson delivered a presentation of slides covering the background of the gallery, which is the only dedicated photography gallery in North Wales, exhibitions (53

held to date), community links (e.g. with Coleg Llandrillo), Lightbox monthly workshops for young people, awards (winner of Arts & Business Award for Catrefi digital photography course), inter-generational work and the Northern Eye Festival (which it is hoped will be held every two years). He thanked the Town Council for its past support and for having the vision to invest in the festival last year and invited questions from members.

A brief question and answer session followed, with questions/comments about: the importance of the support from Friends of the Theatre; thanks to Paul for all his hard work in helping us to put Colwyn Bay on the map; how important it is for us to see the good work that goes on locally and to appreciate the wide range of facilities and skills that we have; how much contact there has been with local schools (there is a new education officer role with good links to schools).

- County Cllr R Parry retired from the meeting during this session.

The Mayor then thanked Mr Sampson for attending and he retired from the meeting.

**c. County Council Liaison:**

In the absence of any other County Councillors, dual-hatted Cllr Chris Hughes gave a very brief verbal report stating that the County Councillors had been concentrating on school budgets during the past few weeks. It was noted that Cllr R Parry had had to leave to attend another meeting.

**46/18 Minutes:**

**a. *Resolved to receive, approve and sign as a correct record the minutes of:***

- (i) The last meeting of the Council, held on 23<sup>rd</sup> April 2018.*
- (ii) The Annual Meeting of the Council, held on 14<sup>th</sup> May.*

**b. The minutes of the following meetings were received:**

- (i)** The General Purpose & Planning Committee held on 1<sup>st</sup> May 2018.
- (ii)** The Policy & Finance Committee held on 23<sup>rd</sup> May 2018 (Draft).
- (iii)** The General Purposes & Planning Committee held on 29<sup>th</sup> May 2018. (Draft)

**47/18 Matters Arising from Those Minutes:**

**a. Min. 6/18 – Deferred Matters:**

Members were asked to consider the Council's Representation on Outside Bodies, deferred at the Annual Meeting on 14<sup>th</sup> May. The Clerk tabled an updated list of representatives on outside bodies and Members were asked to consider making appointments to fill the vacancies occurring.

***Resolved to make appointments to fill any vacancies occurring on outside bodies, and to re-appoint all other existing representatives, as detailed in Schedule 'A' attached.***

**b. Corporate Plan:**

It was noted that there will be an agenda item on the next meeting (23<sup>rd</sup> July) to consider and approve the action plan for 2018/19, to state how the Council will work towards the objectives in the Corporate Plan, based on its current agreed actions and budget headings. A form will also be circulated by the Clerk to gather any additional suggestions from members for consideration during the year ahead.

**c. Committee Recommendations:**

*Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:*

- (i) **Min. 15/18 – National Eisteddfod 2019 local fundraising appeal:** To confirm that a donation will be given to the appeal from the 2018/19 budget (amount to be decided, following a report by the Clerk to the next meeting of the Policy & Finance Committee).
- (ii) **Min.18/18(e) – CCLA Local Authorities Property Fund:** To invest £10,000 into the fund, from income earned in 2017/18 and the balance from general reserves.
- (iii) **Min. 19/18 – Local Government Green Paper:** To support the stance of Conwy CBC in objecting to the proposed merger of Conwy and Denbighshire County Councils.
- (iv) **Min. 32/18 – Local Democracy and Boundary Commission:** To submit an objection to the proposals, on the grounds detailed in the Minutes.
- (v) **Min. 34/18(a) – National Development Framework:** To submit a response agreeing with the preferred option, as outlined in the consultation document.
- (vi) **Min. 34/18(b) –** To support the Welsh Government proposal to temporarily dis-apply paragraph 6.2 of TAN 1.

*d. Resolved to note the resolutions of the Committees, as detailed in the Minutes.*

**48/18 Coed Pella:**

The Clerk submitted notice that the suggestion for the Time capsule(s) has been accepted and the items need to be provided by next week.

*Resolved to request that the Clerk chases up the new Council photograph and submits this, with the other items, to Estates & Asset Management, as requested.*

**49/18 Guidelines for Town Mayor and Deputy Mayor:**

- a.** Resolved to approve some minor updates/amendments to the Guidelines for the Town Mayor and Deputy Mayor, as detailed in Schedule B attached.

- b. Resolved to approve payment of the special allowance for the Mayor and Deputy Mayor and the Chairmen of the two main committees (as agreed at the last Council meeting).**
- c. The Clerk submitted, for consideration, a proposal from Cllr A Mason that the Mayor, Deputy Mayor and Chair and Vice-Chairs of the Council's two main committees should be required to undertake the relevant One Voice Wales Charing Skills training module within three months of taking up office, if not already done.

A discussion ensued, with some concerns expressed about singling out one specific training course, not taking into consideration any other relevant training or experience, and making this compulsory within a relatively short timeframe.

***Resolved to agree an amended policy: "That the Mayor, Deputy Mayor and Chair and Vice-Chairs of the Council's two main committees should be encouraged to undertake the relevant One Voice Wales Charing Skills training module, or other relevant training, within three months of taking up office, if not already done."***

***Further resolved to add this policy to the Guidelines for Mayor/Deputy Mayor and to the Terms of Reference for the two main committees.***

#### **50/18 Annual Accounts and Audit:**

- a. ***Resolved to receive and approve the Statement of Accounts for 2017/18.***
- b. ***Resolved to receive and note the Internal Audit Report for y/e 31<sup>st</sup> March 2018.***

It was noted that the approval of the updated annual risk assessment had been delayed, due to the need to appoint a new Chair and Vice-Chair of the Policy and Finance Committee, who would also, by virtue of that office, be members of the Audit Sub-Committee tasked with reviewing the Risk Assessment before it is referred to Council for approval.

- c. Members were asked to consider and approve the accounting statements and Annual Governance Statement in the Annual Return for the Year Ended 31<sup>st</sup> March 2018. The Clerk read through each of the governance statements contained in parts one and two of the annual return.

***Resolved to authorise the Chairman to sign the Annual Return, for submission by the Clerk.***

#### **51/18 Local Members Ward Allocation:**

The Clerk submitted, for consideration, an urgent project proposal from Cllr C Brockley.

***Resolved to approve payment of £200 towards a defibrillator for Parkway, Rhos on Sea.***

**52/18 Telephone / Broadband Contract:**

The Clerk submitted, for consideration, a quotation from Onecom for an upgraded telephone and broadband service at a cheaper cost.

*Resolved to request that the Clerk strives to obtain two further quotations, gets copies of any terms and conditions, and refers these to the Policy & Finance Committee to consider/approve.*

**53/18 N&MWALC:**

The Clerk submitted a request for nominations for the office of Chair and Vice Chair of the Association for the ensuing year.

*Resolved to submit a nomination for Cllr H Meredith to continue as Vice-Chair of the organisation.*

The meeting closed at 8:50 p.m.

Chairman .....