COFNODION CYFARFOD CYNGOR TREF BAE COLWYN A GYNHALIWYD YN SIAMBR Y CYNGOR, NEUADD Y DREF, FFORDD RHIW, BAE COLWYN, NOS LUN, 4YDD MAWRTH 2019 AM 6.30 P.M.

YN BRESENNOL: Maer y Dref, Y Cynghorydd S Williams (Cadeirydd)
Y Cynghorwyr Mrs G Baker; N. Bastow, C. Brockley, Mrs G. Campbell, Mrs H. Fleet; D. Howcroft, Mrs M Jones; A Khan, A. Mason, Mrs H. Meredith, Mrs K. Swindon, M. Tasker, M. Worth.

SWYDDOG: Mrs C. J. Earley, Clerc y Dref

HEFYD YN BRESENNOL: Cynghorwyr Cyngor Bwrdeistref Sirol Conwy (CBSC) C. Carlisle a B. Cossey

398/18 Croeso ag Ymddiheuriadau am Absenoldeb:

Croesawyd yr Aelodau i'r cyfarfod gan y Maer a chyflwynwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwyr B. Barton, D. Bradley, M.A. Jones, A. Kealey, C. Matthews, A. Pearson, J Pearson, P Richards.

399/18 Cyhoeddiadau gan y Maer:

Atgoffwyd yr Aelodau gan y Maer o'r pwysigrwydd o gydweithio fel tîm er budd y gymuned rydym yma i'w chynrychioli, beth bynnag am gefndir, barnau a thueddiadau gwleidyddol, yn unol â'r Cynllun Corfforaethol.

Cyhoeddodd y Maer bod Watersports Bae Colwyn wedi cynnig 10 lle am ddim i fynychu sesiwn blasu 3 awr. Llogwyd y sesiwn at ddydd Sadwrn 13eg Ebrill am 1.30pm. Dylai unrhyw un sydd â diddordeb adael i'r Clerc wybod erbyn 19eg Mawrth fan bellaf.

Dywedodd y Maer wrth yr Aelodau bod ei Noson Ffilm Elusennol ar nos Fawrth 19eg Chwefror wedi codi dros £1,000 tuag at elusennau'r Maer.

400/18 Datgan Cysylltiadau:

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiad personol a / neu gysylltiad sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

401/18 Ymwelwyr â'r Cyngor:

Croesawyd Cynghorwyr Bwrdeistref Sirol Conwy C. Carlisle a B. Cossey i'r cyfarfod gan y Maer ac fe'u gwahoddwyd i roi adroddiad ar lafar ar unrhyw faterion o'r Cyngor Sir a fyddai o ddiddordeb lleol. Hefyd, cyflwynodd y Clerc copi o adroddiad drafft Cyllideb Refeniw CBSC 2019/20, oedd yn dynodi'r mannau lle'r oedd toriadau mewn gwasanaethau yn debyg i ddigwydd. Y pwyntiau allweddol i'w hamlygu o'r adroddiad oedd: diffyg o £15.7m yn y gyllideb (£13,482m yn dilyn newidiadau pellach); bu argymhelliad am godiad o 9.6% yn y dreth cyngor; bydd angen cael toriadau ym mhob gwasanaeth (fel y manylir yn y tabl ar dudalen 29 - sy'n dangos toriadau o £8.6m yn y gyllideb).

Rhoddodd y Cynghorydd Brian Cossey adroddiad ar lafar i egluro bod CBSC wedi bod yn defnyddio arian wrth gefn pob blwyddyn i fantoli'r cyfrifon ond erbyn hyn, doedd dim ar ôl. Roeddynt yn gweddïo nad oeddem am gael mwy o eira na thywydd garw am weddill y gaeaf oherwydd roedd y gost o anfon y lori graeanu allan yn £35k pob tro. Derbyniodd y Cyngor ychydig yn llai o arian gan Lywodraeth Cymru eleni o'i gymharu â llynedd er y cynnydd a fu yng nghostau cyflog / pensiwn y staff / athrawon. Bu'r ysgolion yn paratoi am wir ostyngiad o 4% (3.6% erbyn hyn ar ôl canfod mwy o arian); bu Gwasanaethau Cymdeithasol yn paratoi am 4% er y pwysedd aruthrol ar eu gwasanaethau; yr holl wasanaethau eraill (ERF / CDS a.y.b.) yn wynebu gostyngiad o 7%. Mae'r Cyngor Sir yn rhagweld gostyngiad pellach o £10m yn 2020/21. Tynnodd y Cynghorydd Cossey sylw'r Aelodau at waith ymchwil a wnaed gan Brifysgol Caerdydd, a ddangosodd mai Japan oedd y wlad gyda'r canran uchaf yn y byd o bobl wedi ymddeol, ond bod canran Conwy yn uwch!

Yna soniodd y Cynghorydd C. Carlisle am y 209 o blant a phobl ifanc oedd mewn gofal yng Nghonwy, rhai ohonynt wedi gorfod cael eu symud allan o'r Sir / Gogledd Cymru am nad oedd lle / cyfleusterau addas ar eu cyfer. Mewn rhai achosion roedd hyn yn gost o £7-8,000 yr wythnos. Dywedwyd wrth yr Aelodau y cytunwyd ar y gyllideb wythnos diwethaf oherwydd, er y pryderon a fynegwyd gan rai o'r Cynghorwyr Sir, ni chyflwynwyd unrhyw ddewis arall.

Yn dilyn hyn, cafwyd sesiwn byr o holi ag ateb, gyda chwestiynau / sylwadau / pryderon yn ymdrin â: toriadau yng nghyllidebau'r ysgolion (mae rhai ysgolion gydag arian wrth gefn a all fod o help, ac mae CBSC yn parhau i gydweithio gyda phenaethiaid i ddarganfod arbedion yn y gyllideb ac i adolygu costau refeniw); rhai ysgolion yn chwilio am fwy o doriadau trwy ddiswyddiadau gwirfoddol; bydd y toriadau a ragwelir ar gyfer blwyddyn nesaf ond yn dwysau'r broblem (fe adroddwyd bod dau Grŵp Tasg a Gorffen i gael eu creu i edrych ar wariant Addysg a Gofal Cymdeithasol, i ddynodi unrhyw wastraff ac / neu lle gellir gwneud arbedion blwyddyn nesaf, gan achosi'r effaith lleiaf ar ddisgyblion / defnyddwyr y gwasanaethau).

Diolchwyd i'r Cynghorwyr Cossey a Carlisle am fod yn bresennol ac yna gadawsant y cyfarfod.

402/18 <u>Cofnodion:</u>

a ***Penderfynwyd cymeradwyo a llofnodi cywirdeb cofnodion cyfarfod diwethaf y Cyngor a gynhaliwyd ar 21ain Ionawr 2019.***

b. ***Penderfynwyd derbyn copi o gofnodion y cyfarfodydd canlynol:***
i. Pwyllgor Amcanion Cyffredinol a Chynllunio ar 5ed Chwefror 2019.
ii. Pwyllgor Polisi a Chyllid a gynhaliwyd ar 13eg Chwefror 2019 (drafft)
iii. Pwyllgor Gwobrwyo Gwirfoddolwyr a gynhaliwyd ar 19eg Chwefror 2019
iv. Pwyllgor Amcanion Cyffredinol a Chynllunio a gynhaliwyd ar 26ain Chwefror 2019 (drafft.)
v. Is-Bwyllgor Archwilio a gynhaliwyd ar 27ain Chwefror 2019 (drafft)

403/18 <u>Materion yn Codi o'r Cofnodion Hynny :</u>

a) Cofnod 327(b) – Canolfan Teulu Arfaethedig:

Penderfynwyd rhoi awdurdod i'r Clerc anfon llythyr o gefnogaeth.

b) Cofnod 330/18(a) – Yr Amcangyfrifon Blynyddol:

Penderfynwyd nodi'r nodyn o fân amnewid yn ffigwr Sylfaenol y Dreth Cyngor 2019/20 ac nad oes unrhyw effaith ar gyfwerth y Band 'D'.

c) *Penderfynwyd cadarnhau argymhellion y Pwyllgorau fel y maent yn ymddangos yn y Cofnodion canlynol:*

(i) **Cofnod 355/18(a) – DYCHMYGU Bae Colwyn:**

Atgoffwyd yr Aelodau o'r gwahoddiad i lansiad DYCHMYGU Bae Colwyn ac iddynt ddefnyddio'r linc yn yr e-bost a anfonwyd atynt ar 1af Mawrth i gofrestru at y digwyddiad.

Penderfynwyd nodi'r gwahoddiad ac i gytuno bod y Clerc i barhau i gymryd nodiadau yng nghyfarfodydd y Grŵp Llywio ac i benodi'r Cynghorydd C. Brockley i gynrychioli'r Cyngor Tref ar y Grŵp Llywio.

(ii) Cofnod 355/18(b) – Hunaniaeth / Brandio'r Dref:

Penderfynwyd rhoi awdurdod i'r Clerc trafod hunaniaeth a brandio'r Dref yn anffurfiol gyda BID Colwyn, ac i adrodd yn ôl i'r Cyngor.

(iii) Cofnod 355/18(c) – Cyfarfod Rhwydwaith y Clercod:

Cyflwynodd y Clerc, er gwybodaeth, copi o Gylch Gorchwyl Fforymau Ardal newydd CBSC. Dywedodd y Clerc wrth yr Aelodau bod trafodaethau yn parhau ynglŷn â'r posibilrwydd o gael Cynghorau Tref a Chymuned i gydweithio mewn clystyrau yn seiliedig ar yr ardaloedd hyn. Bydd y Clerc yn cyfarfod gyda Chlercod Mochdre, Llysfaen a Betws yn Rhos ar 8fed Mawrth am drafodaethau cychwynnol.

Penderfynwyd derbyn a nodi'r Cylch Gorchwyl a gofyn i'r Clerc adrodd yn ôl yn dilyn ei thrafodaethau cychwynnol gyda Chlercod y Cynghorau Cymuned gyfagos.

(iv) Cofnod 355/18(d) – Fforwm CBSC / Cynghorau Tref a Chymuned:

Penderfynwyd penodi'r Cynghorydd M. Worth i Grŵp Tasg a Gorffen Darpariaeth Chwarae CBSC.

(v) Cofnod 356/18 – Rheolau Sefydlog:

Penderfynwyd mabwysiadu'r Rheolau Sefydlog model a ddiweddarwyd, fel y cawsant eu diwygio.

(vi) Cofnod 357/18 – Lwfansau Aelodau:

Penderfynwyd nodi bod angen dychwelyd yr holl ffurflenni hawlio / hepgor 2018/19 at y Clerc erbyn 16egMawrth fan bellaf.

(vii) Cofnod 360/18(a) – Grantiau Ieuenctid:

Penderfynwyd cymeradwyo'r taliadau grantiau fel y maent yn ymddangos yn Atodiad B o'r cofnodion hynny.

(viii) Cofnod 360/18(b)(iii) – Digwyddiadau CBS Conwy:

Cyflwynodd y Clerc, er gwybodaeth, dyfyniad o gofnodion y cyfarfod a gynhaliwyd ar 23ainHydref 2017 a'r adroddiad ar werthusiad cyngherddau 2017. Dywedodd un Aelod, er ei bod yn hapus gydag argymhelliad y Pwyllgor Polisi a Chyllid i gyfrannu £10,000 y flwyddyn i bob cyngerdd hyd at ddau brif gyngerdd, roedd cefnogaeth 5 mlynedd y Cyngor yn seiliedig ar 2 cyngerdd. Fe nodwyd bod pob tref yn cystadlu am ddigwyddiadau ac roedd yna berygl bydd y £30,000 yn cael ei golli'n gyfan gwbl os bydd digwyddiadau yn mynd i fannau eraill. Trafodwyd y posibilrwydd y gallai BID Colwyn cyfrannu tuag at y diffyg o £10,000 os oedd ei angen, oherwydd y budd a ddaw i fusnesau lleol o'r digwyddiadau.

Penderfynwyd gofyn i'r Clerc ysgrifennu at Rachael Gill i gadarnhau mai'r swm uchaf bydd y Cyngor Tref yn barod i'w gyfrannu yn 2019/20 bydd £10,000 am bob cyngerdd, hyd at ddau brif gyngerdd yn y Stadiwm.

Fe benderfynwyd ymhellach i ofyn i'r Clerc cysylltu â BID Colwyn i drafod y posibilrwydd y gallent gyfrannu tuag at y diffyg o £10,000.

(ix) Cofnod 361/18 – CVPT:

Cyflwynodd y Clerc cais i'w ystyried oddi wrth CVPT, i gael defnyddio'r ystafell wag yn yr adeilad / storfa cefn fel storfa (i fod yn destun Tenantiaeth wrth Ewyllys yn y lle cyntaf) gyda CVPT yn cytuno i fod yn gyfrifol am ran o'r costau meddiant, yn seiliedig ar arwynebedd llawr yr ystafell, ac am yswiriant ac NNDR (os yn briodol).

Penderfynwyd cefnogi mewn egwyddor.

(x) Cofnod 368/18(a) – Gwobrwyo Gwirfoddolwyr:

Ystyriodd yr Aelodau argymhelliad y Pwyllgor i ailenwi'r categori 'Gwobr Arbennig' i 'Arall' er mwyn osgoi dryswch. Fe nodwyd bod y categori hwn wedi cael ei greu ar gyfer enwebiadau nad oedd yn cyfarfod meini prawf categorïau eraill, e.e. unigolyn yn byw y tu allan i ardal Bae Colwyn ond yn gwneud gwaith gwirfoddol arwyddocaol yn yr ardal. Mynegwyd pryder bod y term 'Arall' yn rhy annelwig. Cafodd nifer o ddewisiadau eraill eu hystyried.

Penderfynwyd ailenwi'r 'Categori Arbennig' i fod yn 'Categori Arall'.

(xi) Cofnod 368/18(b) – Gwobrwyo Gwirfoddolwyr:

Gofynnwyd i'r Aelodau ystyried cynnig i greu gwobr newydd sef Gwirfoddolwr y Maer am y Flwyddyn, i'w alw yn Wobr Coffa John Davies am Wirfoddoli, er cof am gyn Cadeirydd y Pwyllgor.

Penderfynwyd mabwysiadu'r cynnig a'i ddechrau gyda gwobrwyon eleni.

(xii) Cofnod 369/18 – Y Noson Gwobrwyo:

Penderfynwyd nodi bydd y Noson Gwobrwyo Gwirfoddolwyr a Chyflwyno Grantiau Mawr yn cael ei gynnal ar nos Lun 15fed Ebrill 2019 am 7pm.

(xiii) Yr Is-Bwyllgor Archwilio:

Cyflwynodd y Clerc yr argymhellion canlynol o gyfarfod yr Is-Bwyllgor Archwilio a gynhaliwyd ar 27ain Chwefror.

Penderfynwyd cymeradwyo'r argymhellion canlynol a wnaed gan yr Is-Bwyllgor Archwilio ac i nodi'r cyfarwyddwyd a ddosbarthwyd i'r Aelodau trwy e-bost (diogelwch personol):

1. ***Mabwysiadu'r Rheolaethau Mewnol diwygiedig***
2. ***Cadarnhau'r Adolygiad Blynyddol o'r archwiliad Mewnol fel mae'n ymddangos yn Atodiad 'A' y cofnodion hynny.***
3. ***Cymeradwyo Cylch Gorchwyl Archwiliad Mewnol 2018/19 ac i gadarnhau ailbenodiad Gwasanaethau Busnes JDH.***
4. ***Cymeradwyo'r strategaeth Buddsoddi Flynyddol fel mae'n ymddangos yn Atodiad 'C' yn y cofnodion hynny.***
5. ***Cael a chymeradwyo'r Adroddiad Asesu a Rheoli Risg a ddiweddarwyd fel mae'n ymddangos yn Atodiad 'D' y cofnodion hynny.***
6. ***Cymeradwyo'r polisi Iechyd a Diogelwch fel mae'n ymddangos yn Atodiad 'E' y cofnodion hynny.***

(xiv) Pwyllgor Amcanion Cyffredinol a Chynllunio 26ain Chwefror 2019:

Cyflwynodd y Clerc yr argymhellion o gyfarfod Pwyllgor Amcanion Cyffredinol a Chynllunio a gynhaliwyd ar 27ain Chwefror.

Cofnod 381/18(a) Ymgynghoriad ar y Cynllun Datblygu Lleol - Gofynnwyd i'r Aelodau ystyried argymhelliad y Pwyllgor i gefnogi dewis 4 - tyfiant strategol (yn seiliedig ar 1,850 o swyddi ychwanegol a 5,250 o gartrefi ychwanegol erbyn 2033).

ch. ***Penderfynwyd nodi holl benderfyniadau'r Pwyllgorau fel y maent yn ymddangos yn y Cofnodion.***

404/18 <u>Promenâd Hen Golwyn - Gwaith Brys:</u>

(a) Cyflwynodd y Clerc gohebiaeth oddi wrth y Cynghorydd T. Pearson yn mynegi pryderon am yr oedi parhaol o wneud y gwaith brys i wella diogelwch rhag y môr yn Hen Golwyn. Cynigiwyd y dylai'r Cyngor Tref ysgrifennu i roi pwysedd ar bawb sydd ynghlwm a'r gwaith.

Penderfynwyd bod y Clerc i anfon llythyr i roi pwysedd ar bawb sy'n gysylltiedig â'r gwaith brys.

(b) Cyflwynodd y Clerc, er gwybodaeth, ymateb David Jones AS ynglŷn â'r ohebiaeth a dderbyniodd gan bawb oedd ynghlwm a'r gwaith a chyflwynodd copi o araith ddiweddar yr AS ar adeg trafodaeth Diwrnod Dewi Sant.

Penderfynwyd derbyn yr ohebiaeth a'i nodi.

405/18 <u>Panel Annibynnol Cymru ar Gydnabyddiaeth Ariannol:</u>

(a) Cyflwynodd y Clerc copi o adroddiad blynyddol 2019/20 a phenderfyniadau 40-48, er gwybodaeth.

Penderfynwyd nodi adroddiad blynyddol 2019/20 ac i fabwysiadu penderfyniadau 40-48

(b) ***Penderfynwyd cymeradwyo'r lwfansau sy'n daladwy yn unol â phenderfyniad 41 (gosod £500 ar un ochr tuag at Gadeiryddion Pwyllgor Amcanion Cyffredinol a Chynllunio a'r Pwyllgor Polisi a Chyllid), a phenderfyniadau 47 a 48 (gosod £750 ar un ochr tuag at y Maer a £500 tuag at y Dirprwy Faer).***

(c) Dywedodd y Clerc wrth y Cyngor nad oedd cyllideb wedi ei pharatoi ar gyfer y gwariant yn unol â phenderfyniadau 45 a 46 oherwydd yr anhawster o fwrw amcan. Felly, mi fydd yn rhaid i unrhyw wariant cael ei dalu trwy arian wrth gefn cyffredinol a gwneud archebiant amdano yn y flwyddyn ganlynol (yn unol ag unrhyw gostau isetholiad).

Penderfynwyd nodi bydd unrhyw daliadau a wneir yn unol â phenderfyniadau 45 a 46 yn gorfod dod allan o arian wrth gefn cyffredinol.

406/18 <u>Un Llais Cymru:</u>

(a) Cyflwynodd y Clerc gwahoddiad i ymaelodi ag Un Llais Cymru yn 2019/20 am bris gostyngedig o £2,083.50 (gostyngiad o 50%), i'w ystyried. Trafodwyd gan yr Aelodau, a ddylai'r Cyngor parhau gyda'r trefniadau presennol o brynu cyngor oddi wrth GBSC pan fo angen. Soniwyd y bydd angen cael cyngor 'diduedd' yn y dyfodol efallai, er enghraifft pan fydd asedau yn cael eu trosglwyddo neu ddatganoli gwasanaethau oddi wrth GBSC. Fe awgrymwyd y gellid ystyried ymaelodi yn ddiweddarach os bydd angen.

Penderfynwyd gwrthod y gwahoddiad i ymaelodi ar hyn o bryd.

(b) Cyflwynodd y Clerc, er gwybodaeth, hysbysiad am y Seremoni Gwobrwyo Ymarferiad Arloesol blynyddol.

Penderfynwyd nodi'r wybodaeth.

407/18 <u>Comisiynydd Heddlu a Throsedd:</u>

Cyflwynodd y Clerc, er gwybodaeth, Cynllun Heddlu a Throsedd 2017-21 diwygiedig.

Penderfynwyd derbyn a nodi'r ddogfen ddiwygiedig.

408/18 <u>BID Colwyn:</u>

(a) Rhoddodd y Maer a'r Clerc adroddiad byr ar lafar am y cyfarfod a gynhaliwyd gyda Chadeirydd newydd Dros Dro BID ar 5ed Chwefror. Mae ganddo flaenoriaethau newydd ac mae am fynd yn ôl at yr hanfodion am y ddwy flynedd nesaf; am adolygu prosiectau o flwyddyn 1 am nad oedd pethau a gyflwynwyd heb gael eu cwblhau hyd yn hyn. Mae'n ymddangos ei fod yn rhagweithiol ac yn meddwl at y dyfodol ac mae ganddo gysylltiadau da gyda rhai BIDau mawr eraill. Mae ein BID ni yn ymddangos i fod yn gymhleth dros ben; y cwbl a wneir gan BIDau eraill yw marchnata a glanhau strydoedd. Cyfeiriodd un aelod at yr anhawster o gysylltu â swyddfa BID. Atebodd y Cynghorydd S. Williams trwy ddweud

bod maint yr ardal a'r gymuned busnes yn anghymesur a maint y swyddfa, gydag un rheolydd prosiectau a chefnogaeth rhan amser yn unig.

Penderfynwyd derbyn yr adroddiad a'i nodi.

(b) Gofynnwyd i'r Aelodau ystyried penodi aelod i wasanaethu ar Fwrdd BID Colwyn

Penderfynwyd penodi'r Cynghorydd D. Howcroft i Fwrdd BID Colwyn.

409/18 <u>Archwilio Materion yn Ymwneud a Phriffyrdd / Mynediad:</u>

Cyflwynodd y Clerc, er gwybodaeth, copi o'r rhestr o archwiliad priffyrdd a ddiweddarwyd, ac fe nodwyd caiff hwn ei ddiweddaru pan dderbynnir gwybodaeth oddi wrth Aelodau'r Wardiau.

Penderfynwyd nodi'r rhestr a'i anfon ymlaen at Bwyllgor Amcanion Cyffredinol a Chynllunio i'w adolygu o bryd i'w gilydd.

410/18 <u>Diweddariad o'r GDPR:</u>

Cyflwynodd y Clerc nodiadau o sesiwn hyfforddi diweddar Gymdeithas Clercod Cynghorau Lleol (CCCLl) i'w ystyried. Roedd y nodiadau yn rhoi diweddariad ar GPDR. Fe nodwyd mai'r Rheolydd Data yw'r mudiad ei hun, ac yn yr achos yma, y Cyngor. Fe amlygwyd rhai materion eraill oedd yn achosi pryder i'n sector ni, yn benodol:

1. Cynghorwyr yn rhannu negeseuon ebost a manylion personol
2. Cynghorwyr yn cadw data personol ar eu cyfrifiaduron personol.
3. Cynghorwyr yn defnyddio dyfeisiau personol ac yn cadw dogfennau ar agor arnynt fel bod eraill yn gallu eu gweld.
4. Dynodi enwau personol mewn cyfarfodydd sy'n agored i'r cyhoedd ac / neu yn cael eu cofnodi.

Cafwyd trafodaeth am yr hyn mae mudiadau eraill yn ei wneud i ymdrin â'r pryderon hyn, megis Both i lywodraethwyr ag athrawon sydd ar gael i ysgolion yn unig.

Penderfynwyd gofyn i'r Clerc archwilio am fwy o ddulliau lle gellir rhannu data personol yn fwy diogel.

Fe benderfynwyd ymhellach i ofyn i bob Aelod ymatal rhag rhannu ag anfon ymlaen, negeseuon ebost yn ymwneud a gwaith y Cyngor a bod y staff a'r Cynghorwyr i ddefnyddio 'BCC' wrth anfon negeseuon ebost at grwpiau o bobl, er mwyn osgoi rhannu data personol trwy amryfusedd.

411/18 <u>Y Cynllun Corfforaethol:</u>

Cyflwynodd y Clerc, er gwybodaeth, copi o grynodeb y Cynllun Corfforaethol a'r Rhestr Gweithredu a gafodd ei ddiweddaru.

Penderfynwyd derbyn a chymeradwyo'r Rhestr Gweithredu a ddiweddarwyd.

Daeth y Cyfarfod i ben am 8.20pm

.....Cadeirydd

MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 4TH MARCH 2019

PRESENT: The Mayor, Cllr S Williams (Chairman)
Cllrs: G Baker, N Bastow, C Brockley, G Campbell, H Fleet, D Howcroft, M Jones, A Khan, A Mason, H Meredith, K Swindon, M Tasker, M Worth

OFFICER: Mrs C Earley, Town Clerk

IN ATTENDANCE: County Cllrs: C Carlisle and B Cossey

398/18 Welcome and Apologies for Absence:

The Mayor welcomed members to the meeting and apologies for absence were received from Cllrs: B Barton, C Matthews, D Bradley, P Richards, J Pearson, M A Jones, A Kealey,
T Pearson.

399/18 Announcements:

The Mayor reminded members of the importance of working as a team, irrespective of different backgrounds, opinions and political influences, for the benefit of the community we are here to represent, in accordance with the Corporate Plan.

The Mayor advised members that Colwyn Bay Watersports has offered the Town Council 10 free spaces on a 3-hour Watersports taster session. The session has been booked for Saturday 13th April at 1.30pm. If anyone is interested in reserving a place, please could they advise the Clerk by 19th March at the latest.

The Mayor informed members that his Charity Film Night held on the 19th February raised over £1,000 for the Mayors Charities.

400/18 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

401/18 Visitors to the Council:

The Mayor welcomed County Councillors C Carlisle and B Cossey to the meeting and invited them to give a verbal report on any County Council matters that were of local interest. The Clerk also submitted a copy of the CCBC Draft revenue Budget report for 2019/20, identifying the areas where cuts to services are likely to be made. The key points to highlight from this report are: there is a £15.7m budget deficit (revised to £13.482m after further adjustments); there had been a recommended 9.6% council tax increase; cuts will still need to be made in every service (as detailed in the table on page 29 - showing budget reductions of £8.6m).

Cllr Brian Cossey gave a verbal report, explaining that CCBC had been using reserves every year to balance their books but now had none left they could use. They were praying for no more snow or bad weather this winter, as the gritters cost £35k every

time they are sent out. The Council had received slightly less money from the Welsh Government this year compared to last year, despite rises in staff/teachers' pay/pension costs. Schools had been preparing for a 4% real reduction (now 3.6%, as extra monies found); Social Services preparing for 4%, despite enormous pressures on their services; all other services were facing a 7% cut (ERF/CDS etc). The County Council is expecting a further £10m in cuts for 2020/21. Cllr Cossey drew members' attention to research by Cardiff University, which showed that Japan had the highest percentage of retired people in the world, but that Conwy has a higher percentage!

Cllr C Carlisle then commented that 209 children and young people were in care in Conwy with some having to be placed outside of the County/ North Wales, due to lack of suitable accommodation/facilities. In some cases this is costing £7-8,000 per week. Members were advised that the budget had been passed last week, as despite concerns from some County Councillors, no alternative had been put forward.

A brief question and answer session followed, with questions/comments/concerns about: cuts in school budgets (some schools have cash reserves which can help and CCBC is continuing to work with headteachers to find budget savings and review central costs); some schools looking to make voluntary redundancies; further cuts expected next year will only compound the problem (it was reported that two Task and Finish groups are being set up to look at Education and Social Services spending, to identify if/where there is any wastage and/or where cuts could be made next year, with least impact on pupils/service users).

Cllrs Cosssey and Carlisle were then thanked for attending and they retired from the meeting.

402/18 Minutes:

a. ***Resolved to approve and sign as a correct record the minutes of the last meeting of the Council, held on 21st January 2019.***

b. ***Resolved to receive a copy of the minutes from the following meetings:***
(i) The General Purpose & Planning Committee held on 5th February 2019.
(ii) The Policy & Finance Committee held on 13th February 2019 (Draft).
(iii) The Volunteer Awards Committee, held on 19th February 2019.
(iv) The General Purposes & Planning Committee held on 26th February 2019. (Draft)
(v) The Audit Sub-Committee, held on 27th February 2019 (Draft)

403/18 Matters Arising from Those Minutes:

(a) Min. 327/18(b) – Proposed Family Centre:

Resolved to authorise the Clerk to send a letter of support.

(b) Min. 330/18(a) – Annual Estimates:

Resolved to note the notice of a slight amendment to the Council Tax Base figure for 2019/20, and that there is no impact on Band 'D' equivalent.

(c) ***Resolved to endorse the recommendations of the Committees, as detailed in the following Minutes:***

(i) Min. 355/18(a) – IMAGINE Colwyn Bay:

Members were reminded of the invite to the IMAGINE Colwyn Bay launch event and to use the link in the email, sent to members on 1st March, to register to attend.

Resolved to note the invitation, to agree that the Clerk continues to take notes at the Steering Group and that Cllr C Brockley be appointed to the Group as the Town Council representative.

(ii) Min. 355/18(b) – Town Identity/Branding:

Resolved to authorise the Clerk to approach Colwyn BID informally, regarding the identity and branding of the Town, and report back to the Council.

(iii) Min. 355/18(c) – Clerks' Network Meeting:

The Clerk submitted for information a copy of the Terms of Reference for the new CCBC Area Forums. The Clerk advised the members that discussions were still ongoing regarding the potential for Town and Community Councils to work together in informal clusters based on these areas. The Clerk will be meeting Clerks from Mochdre, Llysfaen and Betws yn Rhos on 8th March for initial discussions.

Resolved to receive and note the Terms of Reference and request the Clerk reports back after her initial discussions with neighbouring Community Council Clerks.

(iv) Min. 355/18(d) – CCBC/T&CC Forum:

Resolved that Cllr M Worth be appointed to the CCBC Play Provision Task & Finish Group.

(v) Min. 356/18 – Standing Orders:

Resolved to adopt the updated model Standing Orders, as amended.

(vi) Min. 357/18 – Members' Allowances:

Resolved to note that all claim/forego forms for 2018/19 are requested to be returned to the Clerk by 16th March at latest.

(vii) Min. 360/18(a) -Youth Grants:

Resolved to approve payments of grants, as detailed in Schedule B to those minutes.

(viii) Min. 360/18(b)(iii) - CCBC Events:

The Clerk submitted for information an extract of the minutes held on 23rd October 2017 and the evaluation report from the 2017 concerts. A member stated that whilst they were happy with the recommendation from the Policy & Finance Committee to contribute £10,000 per concert, for up to two major concerts per annum, the Council's 5-year support was made on the basis of two concerts. It was noted that all towns are fighting for events and there was a risk that the £30,000 in its entirety could be lost, if the event(s) go elsewhere. It was discussed whether Colwyn BID could contribute towards the £10,000 shortfall, if needed, as the events benefit local businesses.

Resolved to request the Clerk writes to Rachael Gill confirming that the maximum amount the Town Council would be willing to contribute in 2019/20 is £10,000 per concert, for up to two major concerts in the Stadium.

Further resolved to request the Clerk contacts Colwyn BID to discuss the potential of them contributing towards the £10,000 shortfall.

(ix) Min. 361/18 - CVPT:

The Clerk submitted for consideration a request to use a vacant room in the rear annexe / store available for use by CVPT for storage purposes (initially subject to a Tenancy at Will), with the agreement that CVPT would be liable for a share of the occupational costs, based on the floor space of the room, and for insurance and NNDR (if applicable).

Resolved to support in principle.

(x) Min. 368/18(a) -Volunteer Awards:

Members considered the recommendation of the Committee: to re-name the 'Special Award' category as 'Other', to avoid confusion. It was noted that this category was created for nominations which did not meet the criteria of the other categories, e.g. if an individual lives outside of the Bay of Colwyn area but does a significant amount of voluntary work within the area. Concern was expressed about 'Other' sounding too vague. Several other options were considered.

Resolved to re-name the 'Special Category' as the 'Alternative Category'.

(xi) Min. 368/18(b) – Volunteer Awards:

Members were asked to consider a proposal to create a new award for the Mayor's Volunteer of the Year, to be named the 'John Davies Memorial Award for Volunteering' in memory of the former Chairman of the Committee.

Resolved to adopt the proposal to commence with this year's awards.

(xii) Min. 369/18 – Awards Evening:

Resolved to note that the Volunteer Awards and Large Grant presentations will be held on Monday 15th April 2019 at 7pm.

(xiii) Audit Sub-Committee:

The Clerk tabled for consideration the recommendations from the Audit Sub-Committee meeting, held on 27th February.

Resolved to approve the following recommendations made by the Audit Sub-Committee and to note the guidance circulated to members by email (personal safety):

1. ***To adopt the amended Internal Controls***
2. ***To confirm the Annual Review of Internal Audit as detailed in Schedule 'A' to those minutes.***
3. ***To approve the Terms of Reference for Internal Audit for 2018/19 and confirm the reappointment of JDH Business Services.***
4. ***To approve the Annual Investment Strategy as detailed in Schedule 'C' to those minutes.***
5. ***To receive and approve the updated Risk Assessment and Management Report as detailed in Schedule 'D' to those minutes.***
6. ***To approve the Health & Safety policy as detailed in Schedule 'E' to those minutes.***

(xiv) General Purpose and Planning Committee 26th February 2019:

The Clerk tabled for consideration the recommendations from the General Purpose and Planning Committee meeting, held on 27th February.

Min381/18(a) LDP Consultation – Members were asked to consider the recommendation of the Committee to support strategic growth option 4 (based on 1,850 additional jobs and 5,250 additional houses by 2033).

(d) ***Resolved to note the resolutions of the Committees, as detailed in the Minutes.***

404/18 Old Colwyn Promenade – Urgent Works:

(a) The Clerk submitted correspondence from Cllr T Pearson expressing concern about the ongoing delays to the urgent sea defence improvements at Old Colwyn. It was proposed that the Town Council writes to put pressure on all parties involved.

Resolved that the Clerk writes a letter to put pressure on all parties involved in the urgent works.

(b) The Clerk submitted for information a response from David Jones MP regarding the correspondence he had received from all parties regarding the works and tabled a copy of a speech given by the MP at the recent St David's Day debate.

Resolved to receive and note the correspondence.

405/18 Independent Remuneration Panel for Wales:

(a) The Clerk submitted for consideration a copy of the annual report for 2019/20 and determinations 40-48.

Resolved to note the annual report for 2019/20 and adopt determinations 40-48.

(b) Resolved to approve the allowances payable under determination 41 (budget set aside for £500 for the Chairmen of the General Purpose & Planning Committee and the Policy & Finance Committee) and determinations 47 and 48 (budget set for £750 for Mayor and £500 for Deputy Mayor).

(c) The Clerk advised the Council that no budget has been set for expenses incurred under determinations 45 and 46, as these are difficult to estimate. Any expense incurred will, therefore, be covered by general reserves and precepted for in the following year (as with any by-election costs).

Resolved to note that any payments made under determinations 45 and 46 will need to come from general reserves.

406/18 One Voice Wales:

(a) The Clerk submitted for consideration an invitation for membership of One Voice Wales for 2019/20, at the reduced rate of £2,083.50 (50% reduction). Members discussed whether the Council should stay with the current system and buy advice as and when required from CCBC. It was mentioned that there may be a need for 'impartial' advice at a later date, for example, when there is asset transfer or devolution of services from CCBC. It was suggested that membership could be reconsidered at a later date if required.

Resolved to decline the invitation to join at the present time.

(b) The Clerk submitted for information, notice of the annual Innovative Practice Awards Ceremony.

Resolved to note the information.

407/18 Police & Crime Commissioner:

The Clerk submitted for information a revision to the Police and Crime Plan 2017-21.

Resolved to receive and note the revision.

408/18 Colwyn BID:

(a) The Mayor and Clerk gave a brief verbal report following a meeting held with the BID's new Interim Chairman on 5th February. He has new priorities and is going back to basics for next 2 years; reviewing projects from year 1, as there were things put forward and not yet completed. He appears to be proactive and forward thinking and has some good contacts with some larger

BIDs. Our BID seems over complicated; other BIDs have just done marketing and street cleaning. A Member commented that the BID office can be difficult to get hold of. Cllr S Williams responded that the size of area and business community is disproportionate to the capacity of the office, with only one project manager and part time support.

Resolved to receive and note the report.

(b) Members were asked to consider the appointment of a member to sit on the Colwyn BID Board.

Resolved to appoint Cllr D Howcroft to the Colwyn BID board.

409/18 Audit of Highways/Access Issues:

The Clerk submitted for information a copy of the updated highways audit schedule and it was noted this will be updated as and when information is received from Ward members.

Resolved to note and to refer the schedule to the GP&P Committee periodically for review.

410//18 GDPR Update:

The Clerk submitted for consideration notes from a recent SLCC training session, giving an update on GDPR. It was noted that the Data Controller is the organisation, which in this case is the Council. The session also highlighted some key concerns for our sector, specifically:

1. Councillors sharing emails and personal details
2. Councillors storing personal data on their personal computers
3. Councillors use of personal devices and leaving documents open on them which others may see
4. Identification of personal names in meetings which are open to the public and/or are being recorded.

A discussion took place around the way other organisations were dealing with these concerns, such as the Hub for governors and teachers which is only available to schools.

Resolved to request that the Clerk finds out more about ways in which personal data can be shared more securely.

Further resolved to request that all Members refrain from sharing or forwarding emails regarding Council business and that staff and Councillors use 'BCC' when sending emails to groups of people, to prevent inadvertently sharing personal data.

411/18 Corporate Plan:

The Clerk submitted, for information, a copy of the summary Corporate Plan and the updated Action List.
Resolved to receive and approve the updated Action List.

The Meeting closed at 8.20pm.
…….. Chairman