

How far

MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE COUNCIL CHAMBER, TOWN HALL, RHIW ROAD, COLWYN BAY, AT 6.30 P.M. ON MONDAY 10TH JUNE 2019

PRESENT: The Mayor, Cllr N Bastow
Cllrs: G Baker; B Barton; D Howcroft; C Hughes; Mrs M Jones;
A Khan; C Matthews; H Meredith; J Pearson; M Pickard; P Richards;
S Williams, M Worth

OFFICER: Mrs C Earley, Town Clerk

IN ATTENDANCE: District Inspector Julie Sheard, North Wales Police
County Councillors: B Cossey
Member of the public

43/19 Apologies for Absence:

The Mayor welcomed members to the meeting and apologies for absence were received from Cllrs: D Bradley; H Fleet; A Mason; T Pearson; K Swindon; M Tasker.

44/19 Announcements by the Mayor:

The Mayor made a brief announcement to highlight an e-mail sent out by the Clerk earlier today regarding One Voice Wales' new basic online learning modules, which are available free of charge to all members (via the link in the e-mail).

45/19 Declarations of Interest:

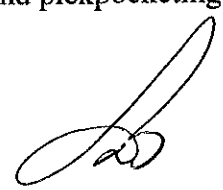
Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests.
Cllr J Pearson declared a personal and prejudicial interest in agenda item 10 – Coast Community Media & Radio (as a Director).

46/19 Visitors to the Council:

- a. The Mayor welcomed Julie Sheard, District Inspector, North Wales Police, to address the Council regarding local policing issues and crime statistics.

Insp. Sheard thanked the Council for the invitation to speak again and gave a brief overview of current crime trends/statistics. However, these were presented with a word of caution, as what can appear to be large percentage increases/decreases can often represent just a few crime incidents, due to the very low overall numbers of crimes in this area. It is often more meaningful to look at trends, such as a general increase in 'offences against a person', when deciding where additional resources are needed. There have also been increases in criminal damage and drug related offences, whereas incidents of anti-social behaviour have shown a slight reduction, due to the wide ranging powers the police now have to tackle/disperse offenders.

Local issues of concern include seasonal offences such as an increase in violent crime relating to drunken behaviour and increases in shoplifting and pickpocketing



during events. An increased demand on police resources is still being seen from mental health and drug related issues and ambulance services and this requires significant efforts at a more strategic level, if it is to be reduced.

Inspector Sheard also highlighted the increase in the number of licensed premises, particularly in the Penrhyn Road area, and the increase in crime which results from an influx of extra people in the evenings. Resources are being deployed to ensure licensed premises are adhering to their license conditions, e.g. for door staff. Cuckooing (organised crime activity) is still happening in this area and a dedicated team of officers work on disrupting this. Intelligence is needed from local residents to support these efforts and inspector Sheard appealed for continued help from local communities.

Reference was also made to concerns about an increase in knife crime and incidents of young people carrying knives. A zero tolerance policy is being applied and young people may find themselves being put into cells to enforce this.

A question and answer session followed, with questions/comments made about: the loss of trust of the local community due to a lack of (a timely) response, either from officers or the 101 line; more support needed for businesses due to damage resulting from the increase in the night time economy; concerns that low level crime is not being reported; need for multi-agency response teams; assurance was given that intelligence is always fed back and considered/logged, even if there is no immediate response/action –it is used to create an intelligence picture so that appropriate action can then be taken; whether parents were informed about young people with knives (used to do this as first resort, but under new policy may now make arrest and take home to parents later); how much the police budget has reduced by and the impact this has had on neighbourhood/response police numbers (significant reductions over last 10 years, static for past 12 months, but full restructure currently underway and more changes expected); current numbers of neighbourhood police (two Sergeants (one Sgt for Colwyn Bay side), three CBMs, patrol sergeant plus 7/8 Officers on every shift, number of PCSOs likely to reduce.

Inspector Sheard concluded by commenting that the last time police numbers got this low, a massive investment followed to boost them again. She was then thanked for attending and retired from the meeting.

- b. The Mayor then welcomed County Councillor B Cossey to the meeting and invited him, plus Cllr Hughes and Cllr Khan, to give any reports/update on County Council matters.

Cllr Cossey congratulated the Mayor on his recent appointment and summarised the changes to the County Council Leader/Cabinet concluded in the past week or so. He informed members that the new Cabinet members had each been given responsibility for overseeing one of the eight outcomes in the Conwy Corporate Plan and gave a brief update on progress with the project to reinstate a short, truncated Pier (construction partners to be appointed and work to be completed by next Easter).

Cllr Cossey responded to a couple of questions from members and then retired



from the meeting, after being thanked for his attendance.

47/19 Minutes:

- a. *Resolved to approve and sign, as a correct record the minutes of:*
 - i. *The last meeting of the Council, held on 29th April 2019.*
 - ii. *The Annual Meeting held on 13th May 2019.*

- b. *Resolved to receive a copy of the minutes of the following meetings:*
 - i. *The General Purpose & Planning Committee held on 7th May 2019.*
 - ii. *The Policy & Finance Committee held on 22nd May 2019 (Draft).*
 - iii. *The General Purpose & Planning Committee held on 28th May 2019 (Draft)*

48/19 Matters Arising from Those Minutes:

a. Min. 457/18(a) – Town Branding:

- i. The Clerk submitted a copy of recent e-mail correspondence and gave a brief verbal report, following a meeting of Officers (CCBC, BID and IMAGINE) held on 4th June 2019.

It was noted that current ‘branding’ type projects include work on gateway signage (led by Town Council and Colwyn BID), streetscene improvements in connection with the Town Centre Investment Plan (led by CCBC) and marketing activities (led by CCBC and Colwyn BID). The CCBC led marketing action had previously been around attracting inward investment, through the Weber Shandwick ‘Perfectly Placed’ brand, however, action was now needed to market the town to day and short stay visitors and to the wider local population (to bring them back into the town centre). Colwyn BID are using NW Tourism to market the town’s offer to visitors through the Go North Wales pocket guide, website and brochures. Action is required to target the local population to support the shopping, leisure and evening economy.

The Clerk also reported on a discussion around a shared logo, possibly to incorporate elements of the logos adopted recently by Cowlyn BID and the IMAGINE Colwyn Bay project, which include a sweeping bay, roofscape and trees. It was also felt that simple/bi-lingual wording was required alongside this, such as ‘Bae Colwyn’, to include the whole area. A draft design will be circulated in due course.

The Clerks report was received and noted.

b. Min. 457/18(c) – Old Colwyn Promenade:

The Clerk submitted, for information, two further responses from Welsh Government officials.

Resolved to ask the Clerk to write to the Chief Executive, CCBC, to request an update on progress with the report that the Welsh Government indicated it was waiting for.



c. **Min. 466/18 – Jess Glynne Concert:**

The Clerk advised members there was still one ticket to be allocated for the concert. Members agreed that one of the members of staff attending be invited to take a guest.

Resolved to allocate the remaining ticket to a guest of a member of staff who is already attending.

d. **Min 7/19 – Annual Meeting:** Members were asked to consider the following items, deferred at the Annual Meeting (see Standing Order 5(p)):

(i) The Terms of Reference for the Colwyn in Bloom Committee and Volunteer Awards Committee were reviewed and approved, as detailed in Schedule A attached.

(ii) The Council's Representation on outside bodies was reviewed and approved, as detailed in Schedule 'B' attached.

- Cllr A Khan retired from the meeting at this juncture.

(iii) The Council's updated Asset Register was submitted by the Clerk and noted. Cllr Hughes queried what had happened to the remaining Colwyn Civic artefacts that had been displayed/stored at the Civic Centre, prior to its closure.

Resolved to request that the Clerk contacts CCBC to request a list, for future information, of any civic artefacts relating to the Colwyn Bay area removed from the Civic Centre site and information about where these are now being stored or displayed.

e. Members were asked to consider and endorse the resolutions of the Committees, as detailed in the following Minutes:

i. Min 19/19 – Play Equipment: To note the request that the CCBC budget is used for all priority works across the Bay of Colwyn area, before the additional funding pledged by this Council is used.

ii. Min 26/19 – Prom Ally: To support a request for temporary storage facilities in the upper floor of the rear annexe of the Town Hall site.

Resolved to authorise the granting of a Tenancy at Will, on the same terms as those granted to the Mens' Shed and Coast Community Radio and Media, for the use of the large room and kitchen area in the upper floor of the rear annexe, whilst the small charity converts to community interest company and applies for funding for more permanent premises in the Colwyn Bay area.

It was noted that the requirement to cover occupational charges (for a share of the heating, lighting, water and maintenance costs) and for public liability and contents insurance are covered under the terms of the Tenancy at Will.



f. *Resolved to note the resolutions of the Committees as detailed in the Minutes.*

49/19 Conwy CBC:

Cllr S Williams gave a brief verbal report on the Central Local Area Forum meeting held on 15th May, which he had attended on behalf of the Clerk to give an update on the Town Council's intentions to begin work on producing a community/place plan for the Bay of Colwyn area. It was noted that the County Council has taken a step back, in accordance with guidance, so that town and community councils can lead on this. The Local Area Forum has asked for a representative to attend future meetings to keep them informed on progress and members have asked to be involved at appropriate stages of the process.

A discussion ensued about the appointment of a representative to attend the Local Area Forum meetings. It was noted that the meetings would cover much more than just Community/Place plans and it was suggested that a broader awareness of the Bay Life regeneration projects and other initiatives such as Colwyn in Bloom would also be beneficial.

Resolved to appoint Cllr Paul Richards as the Town Council's representative on the Local Area Forum.

50/19 Annual Accounts and Audit:

- a. The Clerk submitted a copy of the Draft Statement of Accounts, plus supporting notes, for 2018/19. It was noted that this had been subjected to internal audit.

Resolved to receive and note the annual statement of accounts for the year ended 31st March 2019, as detailed in Schedule 'C' attached..

- b. The Clerk submitted the Internal Auditor's Report for y/e 31st March 2019 and gave a brief verbal report on the two items raised by the auditor:
- i. Recording of room hire income:
All staff will be reminded of the need to include the invoice number in the reference field when entering receipts into the cashbook, to make the audit trail easier.
 - ii. The minutes of the Bonfire Sub-Committee and GP&P Committee should have stated more clearly that the fireworks contract was an extension of an existing contract (having been reviewed the previous year in accordance with financial regulations) and that three quotations were not, therefore, considered necessary.

It was noted that the event is run in partnership with CCBC and Colwyn Bay Fire Station crews and that the fireworks contract (for supply, storage and ignition of fireworks) has been managed by the local Fire Station crews since the event began in 1970. A separate company had been formed in 2017, for insurance purposes.



- c. The Clerk submitted for approval the accounting statements and Annual Governance Statement in the Annual Return for the year ended 31st March 2019.

Resolved to confirm the accounting statements for 2018-19 and the assurances given in parts one and two of the annual governance statement and authorise the Chairman to sign the annual return, for submission to the External Auditor.

51/19 Local Democracy and Boundary Commission:

The Clerk submitted, for information, the final recommendations report following the review of the electoral arrangements for Conwy County Borough. It was noted that adjustments had been agreed to the boundary between Rhos and Rhiw wards, which had resulted in both wards retaining the existing number of County Council seats.

Resolved to receive and note the report.

52/19 Bayside Radio:

The Clerk submitted, for consideration, a request from Coast Community Radio and Media (Bayside Radio) to enter into a more formal lease (5 years minimum) for the use of the two rooms on the first floor of the rear annexe, plus the possible inclusion of a third room for use a 'green room'.

- Cllr J Pearson retired from the meeting at this juncture, having declared both a personal and prejudicial interest (as a Director of CCR&M).

It was noted that the granting of a lease would provide the community interest company with more security of tenure, which is often a requirement for grants and licenses. Any lease provided would be on the same terms as given to other non-profit making occupants, including CVSC and Conwy Connect. It was queried whether a break clause could be included after 3 years (summer 2022) to coincide with the end of the seven year leases granted to CVSC and Conwy Connect.

Resolved to ask that the Clerk seeks advice from the Legal Officer at CCBC as to the possibility of the inclusion of a break clause and to advise CCR&M that the Council is supportive in principle, subject to agreement over the terms of the lease and for CCR&M to cover the legal costs relating to the drawing up / signing of the lease.

53/19 One Voice Wales:

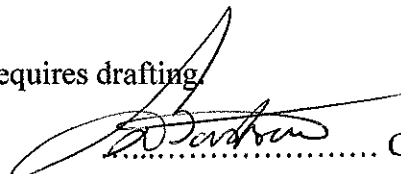
The Clerk submitted notice of the Innovative Practice Conference to be held on 10th July 2019 at the Royal Welsh Showground.

Resolved to receive and note details of the event.

54/19 Corporate Plan:

It was noted that the action plan for 2019/20 requires drafting.

The meeting closed at 8.35pm


..... Chairman

SCHEDULE 'A'

BAY OF COLWYN TOWN COUNCIL

Terms of Reference:

Colwyn in Bloom Committee

Membership (2019/20): Town Council members: ^{H fleck} ~~Cllr G Baker~~, Cllr C Hughes, Cllr A Khan, Cllr J Pearson, Cllr M Worth
Co-opted members representing other organisations are appointed as full voting members of the committee.
Current representation is:

Horticultural Society	1 representative
Chamber of Trade/Colwyn BID	2 representative
Wales in Bloom	1 representative
Ex-Town Manager	1 representative
Resident's Associations & Environmental Federations (Old Colwyn/ Dingle / Glyn etc)	8 representatives
ERF Dept, Conwy C.B.C.	4 representatives
Bryn Euryn Nursery	1 representative
Current Vacancies	2 representatives

Chairman (2019/20): (to be appointed by the Committee)

Quorum: One third of the current members

Reporting: The Colwyn in Bloom Committee reports directly to the Town Council

The Colwyn in Bloom Committee has delegated powers to consider and decide all matters in connection with the organisation of the annual Colwyn in Bloom competition(s) and annual entries for the town into Wales in Bloom and Britain in Bloom (when invited). This uses the general power given in S.144 of the Local Government Act 1972 to attract visitors to the town by making the environment more attractive.

The group has delegated powers to commit to expenditure on behalf of the Council, within the limits of the budget approved by the Council each year for Colwyn in Bloom activities.

 Approved 10.6.2019

BAY OF COLWYN TOWN COUNCIL

Terms of Reference:

Volunteer Awards Committee

Membership (2019/20): Cllr A Khan (Colwyn Bay)
Cllr B Barton (Old Colwyn)
Cllr H Fleet (Rhos on Sea)
Representatives from:
Colwyn BID – t.b.c. (Chair of Colwyn BID)
Colwyn Bay Civic Society – Mr Graham Roberts
Horticultural Society / Colwyn in Bloom – Hannah Fleet
Conwy Voluntary Services Council – Mrs Ceri Jones/Jan Smith

Chairman (2018/19): Cllr B Barton

Quorum: Three members

Reporting: The Volunteer Awards Committee reports directly to the Town Council

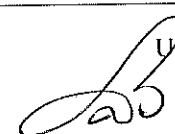
The Volunteer Awards Committee has delegated power to receive nominations and to consider and decide upon the awards to be presented by the Town Council each year for the following categories:

- Adult Volunteer of the Year (age 25-64 years)
- Adult Volunteer of the Year (age 65 years or over)
- Young Volunteer of the Year (age under 25 years)
- 'Green' Volunteer of the Year
- Trustee of the Year
- Group Volunteers of the Year
- Alternative Category – for volunteers who do not meet the criteria for other categories

SCHEDULE 'B'

CYNYRCHOLWYR Y CYNGOR AR FUDIADAU ALLANOL COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

ENW'R SEFYDLIAD / PWYLLGOR NAME OF ORGANISATION/COMMITTEE	CYNRYCHOLWYR PRESENNOL CURRENT REPRESENTATIVES
Corfflu Hyfforddi'r Llu Awyr 271 (Bae Colwyn) 271(Colwyn Bay) Air Training Corps	Y Cyngorydd / Cllr D Bradley
Ymddiriedolaeth Cofeb Andrew Fraser Andrew Fraser Memorial Trust	Y Cyngorydd / Cllr A Khan – Glyn Ward Y Cyngorydd / Cllr P Richards – Glyn Ward Y Cyngorydd / Cllr M Worth
Grŵp Llywio Byw yn y Bae Bay Life Steering Group	Y Cyngorydd / Cllr P Richards
Ymddiriedolwyr Canolfan Gymunedol Bryn Cadno Bryn Cadno Community Centre Trustees	Cyngorydd / Cllr M Worth (Aelod Ward Rhiw / Rhiw Ward Member)
Gweithgor Bryn Euryn Bryn Euryn Working Party	Y Cyngorydd / Cllr J Pearson
Siambwr Fasnach Bae Colwyn Colwyn Bay Chamber of Trade	Y Cyngorydd / Cllr C Hughes Y Cyngorydd / Cllr P Richards
Colwyn yn ei Blodau Colwyn in Bloom	Y Cyngorydd / Cllr H Fleet Y Cyngorydd / Cllr C Hughes Y Cyngorydd / Cllr A Khan Y Cyngorydd / Cllr J Pearson Y Cyngorydd Cllr M Worth
BID Colwyn Colwyn BID Board	Cyngorydd / Cllr D Howcroft
Panel Promenâd Colwyn Colwyn Promenade Panel	Y Cyngorydd / Cllr Mrs H Fleet
Grŵp Llywio Gwydnwch Cymunedol Community Resilience Steering Group	Un Aelod o bob Ward / One Member per ward: Rhos – Cllr C Brockley Dinarth – Cllr J Pearson Rhiw – Cllr M Worth Glyn – Cllr C Matthews Eirias - Cllr B Barton Colwyn - Cllr K Swindon
Grŵp Mynediad Conwy Conwy Access Group	Y Cyngorydd / Cllr P Richards Y Cyngorydd / Cllr Mrs H Meredith
Clymblaid Masnach Deg Conwy Conwy Fairtrade Coalition	Y Cyngorydd / Cllr J Pearson
Fforwn Derbyniadau Conwy Conwy Admission Forum	Y Cyngorydd / Cllr B Barton
Fforum Cyswllt Cyngor Bwreistref Siriol Conwy i Gynghorau Tref a Chymuned Conwy CBC Town & Community Council Liaison Forum	Y Maer / The Mayor <u>or</u> Y Dirprwy Faer / Deputy Mayor Y Clerc / The Clerk Plus 2 reps from Assets & Services Working Group on a rotational basis.
Conwy CBC Local Area Forum	Y Cyngorydd/Cllr P Richards
Cadetiaid y Môr Conwy Conwy Sea Cadets	Y Cyngorydd / Cllr J Pearson
Côr Meibion Colwyn (Is-Lywydd) (Vice-President)	Y Maer / The Mayor

Updated 03/04/19
10.6.19


Rhwydwaith Aelodau CVSC CVSC Members Network	Y Cyngorydd / Cllr G Baker
Ffederasiwn Amgylcheddol Nant Eirias/ Dingle Environmental Federation	Y Cyngorydd / Cllr C Hughes
Grŵp Rheoli Ymgynghorol Ffos Anoddun Fairy Glen Management Advisory Group	Y Cyngorydd / Cllr D Bradley
IMAGINE Colwyn Bay	Y Clerc / The Clerk Y Cyngorydd / Cllr C Brockley
Elusennau Llandrillo yn Rhos Llandrillo yn Rhos Charities	Y Cyngorydd / Cllr C Brockley Y Cyngorydd / Cllr D Howcroft Y Cyngorydd / Cllr M Tasker
Grŵp Rheoli Ymgynghorol Nant y Groes Nant y Groes Management Advisory Group	Y Cyngorydd / Cllr P Richards
Cymdeithas Cyngorau Lleol Gogledd a Chanolbarth Cymru North & Mid Wales Association of Local Councils	Y Clerc / The Clerk Y Maer / The Mayor or Y Dirprwy Faer / Deputy Mayor Y Cyngorydd / Cllr B Barton Y Cyngorydd / Cllr Mrs H Meredith Maximum 3 delegates to attend per meeting
NWAMI Advisory Panel	Y Cyngorydd / Cllr C Matthews
Canolfan Cymunedol Hen Golwyn Old Colwyn Community Centre	Y Cyngorydd / Cllr K Swindon
Old Colwyn War Memorial & Armistice Day Committee	Y Cyngorydd / Cllr (VACANCY) Y Cyngorydd / Cllr Mrs M Jones
Panel Coedwig Pwllcrochan Pwllcrochan Woods Panel	Y Cyngorydd / Cllr Mrs H Meredith Y Cyngorydd / Cllr C Hughes
Grŵp Cyswllt Chwarel Raynes Raynes Quarry Liaison Group	Y Cyngorydd / Cllr Mrs M Jones
Cymdeithas Mansnachwyr Llandrillo yn Rhos Rhos on Sea Traders Association	Y Cyngorydd / Cllr Mrs G Baker
<u>Llywodraethwyr Ysgolion/School Governors</u> Hen Golwyn Hen Golwyn T. Gwynn Jones Llandrillo yn Rhos Pendorlan/Glan y Môr Swyn y Don St Joseph's Ysgol Bod Alaw	Y Cyngorydd / Cllr B Barton Y Cyngorydd / Cllr A Mason Y Cyngorydd / Cllr K Swindon Y Cyngorydd / Cllr D Howcroft Y Cyngorydd / Cllr C Matthews Y Cyngorydd / Cllr Mrs M Jones Y Cyngorydd / Cllr A Kealey Y Cyngorydd / Cllr MA Jones
Cronfa Ymddiriedolaeth Syr Henry Morris Jones Sir John Henry Morris Jones Trust Fund	Y Cyngorydd / Cllr H Fleet – Rhos on Sea Y Cyngorydd / Cllr C Matthews - Colwyn Bay Y Cyngorydd / Cllr A Pearson – Old Colwyn
Pwyllgor Rheoli Theatr Colwyn Theatr Colwyn Management Committee	Y Cyngorydd / Cllr C Matthews Y Cyngorydd / Cllr Mrs H Fleet Y Cyngorydd / Cllr J Pearson Y Cyngorydd / Cllr M Worth
Warden Coed Tree Warden	Y Cyngorydd / Cllr J Pearson
Hyrwyddwr Llesiant Cenedlaethau'r Dyfodol Wellbeing of Future Generations Champion	Y Cyngorydd / Cllr S Williams

Updated 03.04.19
10.10.19