

**MINUTES OF A MEETING OF THE GENERAL PURPOSE AND PLANNING COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT 6:30PM ON TUESDAY 19<sup>TH</sup> MARCH 2019, IN THE COMMITTEE ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY**

**PRESENT:** Cllr G Baker (Chairman)  
Cllrs: B Barton; M Jones; J Pearson; M Tasker; S Williams (Town Mayor);  
M Worth.

**OFFICERS:** Mrs T Earley, Town Clerk and Mrs R Dudley, Assistant Clerk.

**412/18 Welcome and Apologies for Absence:**

The Chairman, Cllr G Baker welcomed members to the meeting and apologies for absence were received from the Vice Chair, Cllr C Brockley, and from Cllrs: N Bastow, D Bradley, C Matthews and G Campbell.

The Chairman announced that she would be standing down as Chairman of the Committee at the end of the current Municipal Year, having served for two years as Vice-Chair and one year as Chairman. The Clerk advised Committee members that the new Standing Orders, adopted in March, required the appointment of Chairs for the Standing Committees to be made by Full Council.

**413/18 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**414/18 Minutes:**

*Resolved to approve and sign, as a correct record, the minutes of the last meeting, held on 26<sup>th</sup> February 2019.*

*Resolved to receive the minutes of the Christmas Lights Sub-Committee, held on 26<sup>th</sup> February 2019.*

**415/18 Matters Arising from Previous Minutes:**

**a) Min.318/18 – Hesketh Road Bus Shelter:**

The Clerk updated the committee, informing members that the claim had still not been settled, despite numerous emails to the claims handling agent. The Clerk will report on any further progress at the next meeting.

**b) Min. 318/18(c) – Audit of Highways Access Issues:**

An updated audit report was received, for information.

**c) Min. 318/18(b) – Website Upgrade:**

The Clerk submitted an updated quotation for the work required to upgrade the Town Council Website. It was noted that the quotation included extra work which was now needed in connection with the bi-lingual 'plug-in', which needs updating. It was brought to the Committee's attention that The Public Sector Bodies (Websites & Mobile Applications) (No.2) Accessibility Regulations 2018 came into force on 23<sup>rd</sup> September 2018 and require all public bodies to take the necessary measures to make their websites accessible (and publish an accessibility statement).

*Resolved to accept the revised quotation from Livetech (existing website provider) for the work required to update the website, at a total cost of £780, to be funded from the budget for IT & Software Support for 2018/19 and 2019/20.*

**d) Min 384/18– Allotments Inquiry:**

The Clerk submitted an acknowledgement from the National Assembly, which was received and noted.

**(e) Min 390/18(d) – Revised Statement of Gambling Principles:**

The Clerk submitted the draft revised statement. The Committee agreed on the content but it was commented that the document needed proof reading to correct some spelling and grammatical errors.

*Resolved to respond that the Council is happy with the content and principles of the draft revised statement, but requests that it is proof read to remove some minor spelling / grammatical errors prior to adoption.*

(f) The resolutions of the Christmas Lights Sub-Committee were noted.

**416/18 Conwy CBC:**

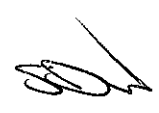
*Resolved to receive and note the following correspondence from CCBC:*

**a) Temporary Traffic Regulations:** A notice of a request for a temporary traffic regulations at:  
Back Bay View Road, Colwyn Bay from– 09/04 – 10/04.

**b) Bay Life Strategic Officer Group:** Revised Terms of Reference

The Clerk gave a verbal report on a Strategic Officer Group meeting she had attended on 4<sup>th</sup> March. The group had requested a presentation on the Bay of Colwyn Town Council's Corporate Plan and the Clerk had explained the process of preparing it to them. The Clerk summarised what had been discussed at the meeting, including: an update on the Waterfront phase 2B, Housing Renew Phase C, and the Family Centre at Douglas Road.

The Clerk was thanked for her report.



**c) Promenade Shelters:**

The Clerk submitted an email regarding works on the promenade shelters at Rhos on Sea. It was noted that two of the shelters had already been demolished and the remaining five shelters would need remedial repairs to elongate their life. Cty Cllr R Parry had contacted the Clerk to ask if the Town Council may be able to provide some funding towards the remedial works.

*Resolved to defer this item until the cost of repairing the existing shelters is known, to include the level of contribution from Conwy CBC.*

**d) Additional Seating for Queen's Gardens:**

A proposal for additional agility seating for the roadside edge of Queen's gardens was submitted by the Clerk (received from CCBC ERF department). The Committee supported the idea in principle.

*Resolved to request that the Clerk requests a site meeting to check that the proposed location of the seating will not impede on the crowd which gathers for the annual Remembrance Sunday Service and parade.*

**e) Playground Equipment:**

An email was submitted requesting the use of some of the current year's capital allocation for playground equipment (£30,000) to address defects to benches and timber playground equipment in several areas. It was noted that the Clerk had already requested from Conwy CBC a breakdown of anything that had been spent from the playground equipment budget so far this year and also a list of priority items that remain on the list.

*Resolved to refer this to the Policy & Finance Committee and suggest that any decision be deferred until this further information had been received.*

**f) IMAGINE Colwyn Bay:**

The minutes of the recent meeting were received and noted.

**g) Gateway Signage:**

The Clerk informed the Committee that the Colwyn in Bloom Committee had discussed the possibility of installing 'Welcome to ...' type signs with an additional banner to commemorate the Britain in Bloom RHS Gold win that the town achieved in 2019. The Clerk had since been asked by Conwy CBC (ERF) for a list of possible locations and a draft list was circulated for consideration by members. Some amendments were suggested to the list.

*Resolved to update the list of locations and send to Conwy CBC for further consideration (to check for suitable locations). Once a reply has been received*

*from them, then costs of signs need to be obtained and the list may need to be reduced, depending on the budget available.*

**h) CCTV:**

Cllr J Pearson informed the Committee that he had met with County Councillor R Parry and officer(s) from Conwy CBC at the Co-op site on Dinerth Road to consider a suitable location for a CCTV Camera, for public safety reasons. The cost of the CCTV Camera would be jointly funded by the Police/CCTV Digital Upgrade funds, Cllr R Parry and Cllr J Pearson (from his Ward Allowance), however, there would be an annual contribution towards maintenance costs of £290 which Cllr Pearson was seeking support from the Town Council to cover.

*Resolved to support the proposal for a CCTV Camera at this location and to refer the proposal to the Policy and Finance Committee to consider funding the ongoing maintenance.*

**i) Garden Waste Collection Charges:**

The Clerk submitted notice of the public consultation and FAQs, for information. The Clerk informed the members that replies to the consultation needed to be made individually.

**417/18 British Weights and Measures Association:**

The Clerk submitted a letter reminding all Town, Parish and Community Councils of the requirement to use the correct form of measurement (e.g. miles, not kilometres), which was noted.

**418/18 Halifax Branch Closures:**

The Clerk submitted correspondence regarding the closure of the Halifax branch in Colwyn Bay, for information.

**419/18 Pure Fibre Zone:**

The Clerk submitted correspondence regarding the proposed Pure Fibre Zone for Colwyn Bay, for information.

**420/18 Digital Mapping:**

The Clerk submitted a copy of the NALC Digital Mapping Toolkit, for information. It was noted that some County Councils had supported their town and community councils by purchasing a group license that enabled all local councils to use appropriate software to be able to view and utilise the freely available mapping data.

*Resolved to request that the Clerk take this correspondence to the next CCBC /Town and Community Council Forum meeting, to request that Conwy CBC consider applying for a similar group license.*

#### **421/18 Other Correspondence:**

It was noted that the following items are available on request from the Clerk:

- a. OC(E)RA Minutes of meeting held on 13/03/2019.
- b. Sustain Wales March 2019.
- c. Minutes of the Access Group held on 19/02/2019.
- d. Colwyn BID Newsletter – March 2019.

#### **422/18 Planning:**

- a) The Clerk submitted, for consideration, the planning applications received from CCBC, as detailed on Schedule 'A' attached.

*Resolved to submit observations on these applications, as detailed in that Schedule.*

- b) **Planning Decisions:**

*Resolved to receive a copy of the Planning Decisions issued by CCBC for the period 25/02/19 – 10/03/2019.*

- c) **Planning Aid Wales:**

Report on the recent training session on S.106 and CIL.

*Resolved to defer this item to the next meeting, as a report had not yet been prepared.*

- d) **Conservation Advisory Panel:**

The minutes of the meeting held on 20/02/2019 were noted.

#### **423/18 Licensing:**

The Licensing applications registered from 25/02 – 08/03/19 were submitted, for information. Clarification was requested regarding the Home Bargains application with regard to the opening hour and the unit site (within the Bay View Centre?).


The meeting closed at 7.35 p.m.

 Chairman

**CYNGOR TREF BAE COLWYN BAY TOWN COUNCIL**  
**CEISIADAU CYNLLUNIO/PLANNING APPLICATIONS**

**19/03/2019**

Cyfeirnod/ Reference	LEFEL/ LEVEL	Cais/application
0/45909	D	<p>Amrywiad ar amod rhif 2 o gymeradwyaeth cynllunio 0/44798 (newidiadau a estyniad i annedd) er mwyn caniatáu newidiadau i gynlluniau sydd eisoes wedi'u cymeradwyo.</p> <p><b>Safle:</b> Pathacres, Honeysuckle Lane, Upper Colwyn Bay, Colwyn Bay, LL28 5yr.</p> <p><b>Ymgeisydd:</b> H Ferrier.</p> <p><b>Dim Gwrthwynebiad</b></p> <p>Variation of condition no 2 of planning approval 0/44798 (alterations and extensions to dwelling) to allow for amendments to approved plans.</p> <p><b>Location:</b> Pathacres, Honeysuckle Lane, Upper Colwyn Bay, Colwyn Bay, LL28 5yr.</p> <p><b>Applicant:</b> H Ferrier.</p> <p><b>No Objection</b></p>
0/45958	D	<p>Cael gwared ag 1 goeden cypreswydden ac 1 goeden llawryf.</p> <p><b>Safle:</b> Fox Valley, 21, Queen's Drive, Colwyn Bay, LL29 7BH.</p> <p><b>Ymgeisydd:</b> Jan Roberts.</p> <p>Removal of 1 no cypress tree and 1 no laurel tree.</p> <p><b>Location:</b> Fox Valley, 21, Queen's Drive, Colwyn Bay, LL29 7BH.</p> <p><b>Applicant:</b> Jan Roberts.</p> <p><b>Application now withdrawn</b></p>
0/45959	D	<p>Tocio 7 o goed pisgwydd ar hyd y ffin deheuol. Torri 3 cypreswydden. Lleihau sgrin rhywogaethau cymysg ar ffin ddwyreiniol oddeutu 10%.</p> <p><b>Safle:</b> 2, Pwllcrochan Avenue, Colwyn Bay, Conwy, LL29 7BW.</p> <p><b>Ymgeisydd:</b> Mr Jay Butters.</p> <p>To pollard 7 no. lime trees along the southern boundary. Fell 3 no cypress trees. Reduce mixed species screen on the eastern boundary by approximately 10%.</p> <p><b>Location:</b> 2, Pwllcrochan Avenue, Colwyn Bay, Conwy, LL29 7BW.</p> <p><b>Applicant:</b> Mr Jay Butters.</p> <p><b>Deferred from last meeting: Tree officer has notified us that 4 of the 7 lime trees will now be pollarded and the rest will be reduced.</b></p>
0/45981	D	<p>Gosod ffenestri IPVC yn lle r ffenestri presennol.</p> <p><b>Safle:</b> Cadwgan House, 360 Abergele Road, Old Colwyn, LL29 9LU</p> <p><b>Ymgeisydd:</b> Mr Gwyn Davies</p> <p><b>Dim Gwrthwynebiad</b></p> <p>Replacement of existing windows with new UPVC double glazed windows.</p> <p><b>Location:</b> Cadwgan House, 360 Abergele Road, Old Colwyn, LL29 9LU</p> <p><b>Applicant:</b> Mr Gwyn Davies</p> <p><b>No Objections</b></p>
0/45987	D	<p>Amrywio amod rhif o ganiatâd cynllunio 0/43245 (Tynnu amodau rhif 10,11 a 12 o ganiatâd cynllunio a roddwyd dan god rhif 0/40240 (Ailddylunio Cynllun a gymeradwywyd o'r blaen dan god rhif 0/38940 i greu 6 rhandy a garejys) er mwyn caniatáu ar gyfer cynlluniau a deunyddiau diwygiedig.</p> <p><b>Safle:</b> land adjacent Stafford House, 23 Penrhos Road, Colwyn Bay, LL28 4DB</p> <p><b>Ymgeisydd:</b> Mr S Radcliffe</p> <p><b>Dim Gwrthwynebiad</b></p> <p>Variation of condition no. 2 of planning consent 0/43245 (Removal of conditions nos 10, 122 &amp; 12 granted under code reference 0/40240 (Re-</p>

		<p>design of scheme previously approved under code ref 0/38940 to create 6 no apartments and garaging) to allow for amended plans and materials, <b>Location:</b> land adjacent Stafford House, 23 Penrhos Road, Colwyn Bay, LL28 4DB <b>Applicant:</b> Mr S Radcliffe <b>No objections</b></p> 
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