

**MINUTES OF A MEETING OF THE VOLUNTEER AWARDS COMMITTEE,
HELD ON MONDAY 9TH SEPTEMBER AT 4:15 PM IN THE COMMITTEE
ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY**

PRESENT: Cllr B Barton, Chairman
Cllrs: H Fleet
Co-opted Members: G Roberts (Colwyn Bay Civic Society);

OFFICER: Mrs C Earley, Town Clerk

162/19 Welcome and Apologies for Absence:

Apologies for absence were received from Cllr A Khan, Jan Smith (CVSC) and Cheryl Williams, on behalf of Colwyn BID.

163/19 Minutes:

Resolved to receive, approve and sign the Minutes of the last meeting of the Committee, held on 19th February 2019.

164/19 Queens Award for Voluntary Service in Wales:

The Clerk submitted an e-mail from the Chairman of the Committee and information/guidance notes about the Queen's Award and members were asked to consider any potential nominee group(s) for the award.

A discussion took place around past winners of the 'Group' category from the annual volunteer awards and also about some of the highly commended nominees. A shortlist of five potential nominees was identified from this initial discussion.

Resolved to request that the Clerk contacts the first three of the shortlisted nominees in the order prescribed (see Confidential Appendix A attached) to enquire if:

- a) The group would be willing to be nominated*
- b) The contact would be willing for their contact details to be shared with the Chairman of the Committee to enable him to contact him/her, should he or the Clerk require any further information to strengthen the nomination.*

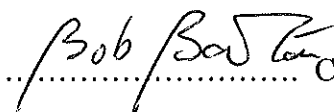
Further resolved to authorise the Clerk and Chairman to submit up to two nominations, after discussion with the shortlisted groups.

165/19 High Sherriff Awards 2020:

It was noted that any nominations will be considered by the Town Council at its meeting on 21st October.

Resolved to recommend that any nomination submitted under min.164/19 above is also recommended to be submitted by the Council for the High Sherriff's awards.

The meeting closed at 4:50pm

 Chairman

2nd March 2020