

**MINUTES OF A MEETING OF THE VOLUNTEER AWARDS COMMITTEE,
HELD ON MONDAY 2ND MARCH 2020 AT 2:00 P.M. IN THE COMMITTEE
ROOM, TOWN HALL, RHIW ROAD, COLWYN BAY**

PRESENT: Cllr B Barton (Chairman), Cllr A Khan,
Cllr H Fleet (also rep. for Colwyn Bay Horticultural Society)
Ceri Jones, CVSC
Graham Roberts, Colwyn Bay Civic Society
Steve Griffiths, formerly of Colwyn BID

OFFICER: Mrs C Earley, Town Clerk

425/19 Election of Chairman:

Resolved to re-elect Cllr Bob Barton as Chairman of the Committee.

The Chairman welcomed everyone to the meeting and all members introduced themselves.

426/19 Apologies for Absence:

There were no apologies for absence.

427/19 Business Representative:

It was noted that SG is no longer a Board Member of Colwyn BID.

Resolved to recommend that he is invited to remain on the Committee as a local business representative.

428/19 Minutes:

Resolved to approve and sign the Minutes of the last meeting of the Committee, held on 9th September 2019.

429/19 Declarations of Interest:

Members were reminded of the need to declare any personal and/or prejudicial interests. None were declared.

430/19 Volunteer Awards 2019/20:

- a. The Clerk submitted a list of previous nominees / winners, for information.
- b. The Clerk also submitted a copy of the nomination guidelines for 2019/20, to enable members to check each nomination is valid.
- c. Members considered the nominations received, checking each for eligibility, and agreed on the awards to be presented for 2019/20, as detailed in Schedule 'A' attached.

Resolved to include nominee I in the Young Person/Group category, as she was under 25 at the start of the 2019/20 municipal year.

Further resolved to move nominee A to the Adult 65+ category, after receiving confirmation of her age, and to move nominee B to the Additional Category, as she lives outside of the Bay of Colwyn area.

Further resolved to request that the nominee's age as at 1st May20xx is used as the age for eligibility for the individual award categories and to include space on the nomination form to request this information for future years.

The decision on the category winners was then made by secret ballot, with each member voting for their overall category winners for the 65+ and Additional categories and the winners being agreed by majority vote.

Resolved to approve the presentation of Category Winner Awards and Highly Commended certificates, as detailed in the confidential Schedule 'A'.

431/19 Queen's Awards for Voluntary Service in Wales and the High Sherriff Awards for 2020:

(a) Queen's Awards:

It was noted that the Queen's Award for Voluntary Services is only given to exemplary voluntary groups after a lengthy and detailed scrutiny process, which can take several years. It is therefore not something to be considered lightly and the majority of nominees are unlikely to be successful. Whilst not wanting to disappoint groups, members felt that nominations should only be made if they felt that the group(s) would stand up to this level of scrutiny.

Members considered the current and past winners of the group category and two potential nominees were proposed. It was noted that these groups would need to give their permission for the nomination.

Resolved to delegate authority to the Chairman and Clerk to speak to the two groups after this year's awards presentations and to submit nomination(s) for one or both, providing they give consent.

Further resolved to retain a confidential record of nominations submitted, for future reference.

(b) High Sherriff Awards:

It was noted that three awards are given annually, one for a group and two for individuals. Clarity was sought on how many nominations could be submitted by the Town Council and Ceri (CVSC) confirmed that only one nomination could be submitted.

It was proposed and seconded to delegate authority to the Chairman and Clerk for a nomination to be submitted for one (named) individual award winner and to retain a confidential record of nominations submitted.

432/19 Awards Evening

Members were then asked to consider arrangements for the Awards evening.

Resolved to recommend that a joint Volunteer Awards and Large Grants presentation evening be held on Monday April 20th 2020, starting at 6.30pm for 7.00pm.

The meeting closed at 3:10 p.m.

..... Chairman