MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD REMOTELY (VIA ZOOM) AT 6:30 PM ON WEDNESDAY 1ST JULY 2020

PRESENT: Cllr C Hughes, Chairman
Cllrs: H Fleet, D Howcroft, C Hughes, D Jones, T Pearson, P Richards, K Swindon (Vice-Chairman)

OFFICERS: C Earley, Town Clerk
L Austin, Administrative Assistant

527/19 <u>Welcome and Apologies for Absence:</u>

In the absence of the Chairman, the Vice-Chairman, Cllr K Swindon, took the Chair and welcomed Members to the meeting. Apologies for absence were received from Cllrs: A Khan and H Meredith.

528/19 <u>Declarations of Interest:</u>

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. The following interests were declared:

Cllr D Howcroft - item 6(b)(i) Local Members Ward Allowance and 7(a) and Small Grant application – personal (non-prejudicial) interest in application.

Cllr P Richards – item 7(b)(i) Uke a Bay Events Grant – personal and prejudicial interest in the application, as he assists in organising the event.

Cllr C Hughes - item 7(c) Large Grant – personal and prejudicial interest in the application, as Chair of the Colwyn Bay Conservation and Environment Federation.

Cllr P Richards – item 7(c) Large Grant – personal and prejudicial interest in the application, as Vice-Chair of the Colwyn Bay Conservation and Environment Federation.

529/19 <u>Minutes:</u>

Resolved to approve and sign, as a correct record, the Minutes of the last meeting, held on 20th May 2020.

530/19 <u>Finance:</u>

a) *Resolved to authorise payments made on behalf of the Council for the period 1/4/2020 to 31/5/2020, as detailed in Schedule 'A' attached.*

b) *Resolved to authorise the Clerk to e-mail the bank statements to the Chairman to carry out the checking/authenticating of the bank reconciliations as at 31/5/20.*

c) *It was noted that no correspondence was received from CCLA.*

531/19 <u>Green Pledge</u>:

The Clerk submitted, for consideration, a report from the Town Hall staff in regard to paper usage and postage costs associated with printing and posting the Council agendas. The staff had made several recommendations, including the sending of agendas electronically (unless there was a verified need for a paper copy), continuing to purchase sustainably resourced paper and a commitment to plant replacement trees, ideally in our local area.

Although one Member felt that a paper version was more useful to them, all Members understood the reasons for the recommendations and the majority of Members supported the idea. Members stated that they had gotten used to using the agenda being emailed during the COVID-19 pandemic and that now would be the time to continue sending the agendas electronically. Several Members stated that they would enjoy the benefit of some IT training to fully utilise technology to make notes etc and prepare for meetings using the electronic agenda packs.

Resolved to recommend approval of the report, with IT training for Councillors added to the list of recommendations, as detailed in Schedule 'B' attached.

532/19 <u>Local Members Ward Allowances</u>:

a) Members noted the updated summary of ward allowances for 2020/21.

b) The Clerk submitted, for consideration, project proposal(s) received from members:
  i) D Howcroft - £600 towards a defibrillator at Ysgol Llandrillo yn Rhos
  ii) G Baker - £300 towards a defibrillator at Ysgol Llandrillo yn Rhos

-   Cllr C Hughes arrived at this juncture and took the Chair.

Resolved to approve proposals i) and ii) for payment.

533/19 <u>Grants</u>:

a) Small Grants: The Clerk submitted for consideration the small grant applications received for Q1, as detailed in Schedule 'C' attached.

- Cllr D Howcroft declared an interest in application W, but as the application was for under £500, an exemption applied and the interest was therefore non-prejudicial.

Resolved to recommend approval of grant applications V and W, as detailed in Schedule 'C' attached.

b) Events Grants:

i) Uke-a-Bay: The Clerk submitted, for consideration, a revised application from Uke a Bay which had been postponed due to COVID-19.

- Cllr P Richards declared an interest in the application and was temporarily placed back in the waiting room of the Zoom meeting.

Resolved to recommend the revised application be approved, as detailed in Schedule 'D' attached.

    c) Old Colwyn Events: The Clerk confirmed that a brief verbal update had been received from the organiser of the Summer Fayre and Christmas Market and confirmed that both events had now been cancelled due to the costs of extra security required due to the coronavirus pandemic.

Resolved to note the update.

534/19 <u>Large Grant</u> – Colwyn Bay Conservation and Environment Federation:

- Cllrs P Richards and C Hughes declared an interest in the item, and temporarily left the Zoom meeting room.

The Clerk submitted, for information, a report received from the Conservation and Environment Federation which stated that the proposed dropped kerbs for Eirias Park project had not progressed. (The Federation was in receipt of a large grant of £5,000 paid in 2019/20). Members were asked to consider whether the Federation's proposal, to install a speed ramp at The Dingle instead of a dropped kerb, would require a new application to be submitted (and return of grant proceeds), or if this amendment could proceed under the existing application.

Members were happy to support the amendment, in principle, subject to confirmation that the application still included the remaining three dropped kerbs at other locations in Eirias Park, alongside the new speed ramp at The Dingle.

- Cllrs P Richards and C Hughes were readmitted into the Zoom meeting. Cllr C Hughes confirmed that the three dropped kerbs were still included in the application.

Resolved to approve the amendment to the Large Grant application.

535/19 It was noted that a letter of thanks had been received from Bayside Radio for their small grant

536/19 The Clerk advised Members that the weekly PCRT meetings were now to be held fortnightly.

The meeting closed at 7.25pm.

……………………..…. Chairman