

**COFNODION O GYFARFOD PWYLLGOR POLISI A CHYLLID, CYNGOR TREF  
BAE COLWYN A GYNHALIWDYD O BELLTER (TRWY ZOOM), NOS FERCHER,  
6<sup>ED</sup> IONAWR 2021 AM 6.30 P.M.**

**YN BRESENNOL:** Y Cynghorydd C. Hughes (Cadeirydd)  
Cynghorwyr H. Fleet, D. Howcroft, D. Jones, A. Khan, T. Pearson, P.  
Richards, K. Swindon.

**SWYDDOGION:** Mrs C. J. Earley, Clerc y Dref a'r Swyddog Ariannol Cyfrifol  
Mrs R. Dudley, Clerc Cynorthwyol

**HEFYD YN  
BRESENNOL:** Mrs S. Ecob, Cyngor Bwrdeistref Sirol Conwy (CBSC), P. Sampson,  
Curadur Oriel Colwyn, P. Batty, Rheolwr Theatr Colwyn

**181/20 Croeso ag Ymddiheuriadau am Absenoldeb:**

Croesawyd yr Aelodau i'r cyfarfod gan y Cadeirydd. Derbyniwyd ymddiheuriadau  
am absenoldeb oddi wrth Ms L. Austin, Swyddog Gweinyddol Cynorthwyol.

**182/20 Datgan Cysylltiadau:**

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu  
gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Datganwyd y cysylltiad  
canlynol:

Cynghorwyr H. Fleet, C. Hughes ag A. Khan - Eitem 6(e) - y Gyllideb Drafft -  
cysylltiad personol ond un nad oedd yn rhagfarnu - Cais Theatr Colwyn fel  
cynrychiolwyr a benodwyd gan y Cyngor Tref i Bwyllgor Rheoli Theatr Colwyn.

Cynghorwyr K. Swindon a P. Richards - Eitem 6e - cysylltiad personol, ag un a all  
ragfarnu - Cais Theatr Colwyn oherwydd eu cysylltiad â TAPE.

**183/20 Ymwelwyr:**

Estynnodd y Cadeirydd croeso i Mrs S. Ecob, P. Sampson a P. Batty i'r cyfarfod ac fe  
longyfarchodd Mrs Ecob ar ei phenodiad yn ddiweddar i fod yn Bennaeth Economi a  
Lle. Dywedodd Mrs Ecob wrth y Pwyllgor, er bod Theatr Colwyn ar gau ar hyn o bryd,  
mae'r staff yn gweithio'n galed tu ôl i'r llenni i gynnal proffil y Theatr ac i wneud  
gwaith creadigol o fewn y gymuned.

Diolchodd Mr Sampson i'r Pwyllgor am adael iddo roi cyflwyniad ynglŷn ag Oriel  
Colwyn sydd wedi ei leoli uwch ben Theatr Colwyn. Nod yr Oriel yw meithrin ac  
arddangos ffotograffiaeth. Mae gan yr Oriel dilynwyr rhyngwladol ac mae'n cael ei  
redeg am y nesaf peth i ddim. Hyd yn hyn, cynhaliwyd 72 o arddangosfeydd a 2 Ŵyl  
ffotograffiaeth ryngwladol ac mae thema addysgiadol yn rhedeg trwy'r holl  
arddangosfeydd. Mae'r Oriel yn gweithio gyda DYCHMYGWCH i gyflwyno mwy o  
gynnwys ar-lein. Siaradodd Mr Sampson am y Llwybr Celf a wnaed yn Abergele mewn  
cysylltiad ag 'I'm a Celebrity'. Roeddent wedi paratoi croen finyl i guddio'r siopau  
gwag ag i ddatlu arwyr lleol. Yna aeth ymlaen i sôn am Ŵyl y Llygad Gogleddol a  
gchwynnodd 4 blynedd yn ôl ac sy'n cael ei gynnal ym Mae Colwyn pob yn ail  
flwyddyn am bythefnos ym mis Hydref, (bob yn ail gydag Aberystwyth). Nod yr Ŵyl

yw creu manau dirgrydol mewn llefydd gwag. Mae paratodau yn mynd ymlaen i gynnal yr Ŵyl nesaf yn Hydref 2021 ac mae'r Theatr yn gofyn am gefnogaeth ariannol gan y Cyngor o £10,000 i helpu sicrhau llwyddiant parhaol yr Oriol a'r Ŵyl.

Mewn ymateb i gwestiynau gan yr Aelodau: cadarnhaodd Mr Sampson bod Cyngor Tref Abergele a Chartrefi Cymru wedi cyfrannu tuag at gost y Llwybr Celf yn Abergele; mae Gŵyl Aberystwyth yn wahanol i Ŵyl Bae Colwyn am ei fod yn ddigwyddiad lle'r oedd pobl yn talu am fynediad, a chafodd ei ganslo eleni; oherwydd bod Gŵyl Bae Colwyn yn bennaf oddi allan, mae'n anodd rhoi ffigwr cywir ar y nifer sy'n mynychu'r digwyddiad; ni ellir hysbysebu digwyddiadau ar hyn o bryd oherwydd rheoliadau Covid-19, ond fe wnaed ffilm o bopeth a wnaed a chaiff ei arddangos yn ddiweddarach.

Yna cafwyd cyflwyniad gan Sarah Ecob ynglŷn â'r cynnig i gynnal Gŵyl Ffilm y Gogs. Gŵyl ryngwladol newydd yw hwn sydd i'w gynnal ar y cyd rhwng Theatr Colwyn, Ffilmiau 'Mad as Birds' a Ffilm Cymru Wales. Fe gynhelir lansiad tawel yn ddiweddarach yn y flwyddyn. Y Noddwr yw Celyn Jones a bydd y cyllid o £5,000 y gofynnir amdano yn mynd tuag at weithdai rhad ac am ddim i grwpiau lleol gyda gwneuthurwyr ffilmiau cydnabyddedig; sgrinio yn rhad ac am ddim mewn safleoedd lleol; marchnata Bae Colwyn a Theatr Colwyn; rhyw faint o gostau gweinyddol. Y nod yw i'r Ŵyl dyfu ac annog mwy o ymwelwyr i'r ardal.

Mewn ateb i gwestiynau gan yr Aelodau, cadarnhaodd Mrs Ecob bydd TAPE yn gysylltiedig oherwydd mae ganddynt gysylltiadau lleol cryf da a hefyd taflunydd oddi allan ag offer.

Diolchodd y Cadeirydd i Sarah Ecob, Paul Sampson a Paul Batty am fod yn bresennol a gadawsant y cyfarfod..

#### **184/20 Cofnodion:**

*a) Penderfynwyd cymeradwyo a llofnodi cywirdeb Cofnodion y cyfarfod diwethaf a gynhaliwyd ar 18<sup>ed</sup> Tachwedd 2020.*

#### **185/20 Materion yn Codi o Gyfarfodydd Blaenorol:**

##### **a) Cofnod 43/20 – Gwaith ar Neuadd y Dref:**

Fe nodwyd gan yr Aelodau bod y Clerc am ofyn am fwy o gyngor a phrisiau ac y bydd yn adrodd yn ôl i gyfarfod y Cyngor yn y dyfodol.

**b)** Rhoddodd y Clerc diweddariad byr am y gwaith o osod y cyflenwad pŵer yn Ffordd yr Orsaf, sy'n cael ei gyllido gyda grant. Fe nodwyd gan yr Aelodau bod yr wyth gasebos nodedig wedi cyrraedd a'u bod ar gael i'w benthyg ar flaenoriaeth i fusnesau yng nghanol y dref am weddill cyfnod y cyfyngiadau Covid-19.

#### **186/20 Cyllid:**

- a) *Penderfynwyd rhoi awdurdod am y taliadau a wnaed ar ran y Cyngor yn y cyfnod o 1.11.2020 i 31.12.2020 sy'n ymddangos yn Atodiad 'A' sydd gyda hwn.*
- b) *Penderfynwyd rhoi awdurdod i'r Clerc a'r Cadeirydd gwirio a dilysu datganiadau cysoni'r banc fel yr oedd ar 30/11/2020.*
- c) *Penderfynwyd nodi'r ohebiaeth a ganlyn oddi wrth CCLA:*
- i) Adroddiad y Farchnad – Tachwedd 2020*
  - ii) Datganiad Cronfa Adnau'r Sector Cyhoeddus fel yr oedd ar 30.11.20*
  - iii) Cronfa Eiddo Awdurdodau Lleol fel yr oedd ar 30.11.2020*
- ch) *Penderfynwyd nodi'r adroddiad ar incwm a gwariant am yr Ail Chwarter (fel yr oedd ar 31 Rhagfyr 2020).*
- d) Cyflwynodd y Clerc fersiwn 1 o gyllideb drafft blwyddyn ariannol 2021/22 i gael ei ystyried gan yr Aelodau, a rhoddodd adroddiad ar lafar am brif benawdau'r gyllideb, gan gynnwys unrhyw gyllidebau newydd a'r rhai a newidiwyd o'r blynyddoedd blaenorol.
- Fe nodwyd, oherwydd yr arbedion a wnaed trwy ganslo nifer o ddigwyddiadau allweddol lleol yn 2020 a chynnydd bychan yn sail y dreth gyngor, nid oedd yn angenrheidiol i argymhell cynnydd yn yr archebiant band D y gofynnwyd amdano ar gyfer 2021/22.
- Penderfynwyd cadarnhau'r gyllideb drafft a'i gyfeirio at y Cyngor am gymeradwyaeth yn ddiweddarach yn y mis.*
- dd) *Penderfynwyd rhoi awdurdod i brynu Microsoft Office (£119.99 yr un) ar gyfer y ddau liniadur newydd yn y swyddfa.*

**187/20 Llywodraeth Cymru:**

Cyflwynodd y Clerc yr ohebiaeth a ganlyn i gael ei ystyried:

- a) Ymgynghoriad cyhoeddus a'r ddolen ar gyfer Strategaeth Cymdeithas sy'n Heneiddio.
- b) Rhybudd am y cyfyngiad Adran 137 sy'n gymwys ar gyfer 2021/22.

*Penderfynwyd nodi'r ohebiaeth.*

**188/20 Cyngor Bwrdeistref Sirol Conwy (CBSC):**

(a) Cyflwynodd y Clerc e-bost a chadarnhad am geisiadau CBSC am gefnogaeth ariannol barhaus ar gyfer 2021/22. Trafodwyd y cynigion i gefnogi'r ddau gais o Theatr Colwyn i gyllido prosiect Oriol Colwyn ag Gŵyl Ffilmiau Gogs gan yr Aelodau. Aethpwyd ati i fynd trwy'r ceisiadau eraill, llinell wrth linell.

- Gan fod y Cynghorydd K. Swindon a'r Cynghorydd P. Richards wedi datgan cysylltiadau personol a rai allai rhagfarn, gadawsant y cyfarfod yn ystod y drafodaeth ar gefnogaeth ariannol i Wyl Ffilmiau Gogs.

Mynegwyd pryderon am y diffyg data oedd ar gael am effaith y camerâu TCC wrth ganfod troseddau a'r gostyngiad yng nghydweithrediad yr Heddlu.

***Penderfynwyd argymell cefnogi'r ceisiadau am gyllid oddi wrth GBSC ar gyfer 2021/22 fel y dangosir yn Atodiad 'B' sydd gyda hwn.***

Dywedodd y Clerc wrth yr Aelodau bod y Grant Cyfleoedd Chwarae Allan Cymru Gyfan (AWPOG) gall y Cyngor Tref wneud cais amdano, dim ond ar gael eleni am eitemau cyfalaf. Ni chaiff ei ddefnyddio tuag at gostau sesiynau 'chwarae allan' fel yn y blynyddoedd blaenorol.

***Penderfynwyd ymhellach:***

- i) Ysgrifennu at Mrs S. Ecob i ofyn i TAPE cael bod yn gysylltiedig mewn unrhyw ffordd, gyda Gŵyl Ffilmiau Gogs.***
  - ii) Gwahodd Swyddog o'r adran TCC i ddod i'r cyfarfod nesaf i ymateb i'r pryderon am y defnydd o gamerâu TCC i ganfod troseddau a dal troseddwyr (mewn cydweithrediad a Heddlu Gogledd Cymru) ac i ohirio cymeradwyo cyllid parhaus ar gyfer camerâu TCC tan y cyfarfod hwnnw.***
  - iii) Gofyn am gyfle i ymweld ag Ystafell Rheoli newydd TCC unwaith bydd y cyfyngiadau Covid-19 wedi codi.***
  - iv) Cyflwyno cais am Grant Chwarae (cyfalaf) o £500 a gofyn i'r Clerc cysylltu â'r Swyddog Chwarae i ofyn a oedd angen am eitemau cyfalaf i gefnogi cynllun chwarae'r haf.***
- (b)** Cyflwynodd y Clerc y llythyr eglurhaol gyda'r cais am archebiant a'r proforma ar gyfer 2021/22.

***Penderfynwyd argymell bod yr archebiant i aros fel y mae am eleni.***

- (c)** Cyflwynodd y Clerc gohebiaeth oddi wrth Bryn Shiland, CBSC, ynglŷn â'r dadansoddiad o gostau'r gwaith ar feysydd chwarae a gofynnodd i'r Aelodau nodi y gofynnwyd am fwy o fanylion am unrhyw waith oedd a llai o flaenoriaeth gellir ei arianu allan o gyllideb y Cyngor Tref, sef £66,500 (2020/21). Datganodd yr Aelodau eu pryderon bod y Grŵp Tasg a Gorffen dal heb gyfarfod i gyflwyno ei adroddiad.

***Penderfynwyd gwahodd Bryn Shiland i ddod i gyfarfod y Pwyllgor yn y dyfodol.***

## **189/20 Microshade:**

Fe nodwyd y codiad mewn prisiau ar gyfer 2021/22 gan yr Aelodau.

**190/20 Cronfa Bensiwn Gwynedd:**

Fe nodwyd gan yr Aelodau bod y Cyfarfod Cyffredinol Blynyddol wedi cael ei gynnal ar 19<sup>eg</sup> Tachwedd ag i Adroddiad Blynyddol 2019/20 cael ei gyflwyno.

**191/20 Lwfansau Ward Aelodau Lleol:**

Cyflwynodd y Clerc y cofnod diweddaraf ar gyfer 2020/21. Fe nodwyd na dderbyniwyd unrhyw gynigion am brosiectau oddi wrth yr Aelodau. Dywedodd yr Aelodau bod pethau yn anodd ar hyn o bryd oherwydd y cyfyngiadau cloi lawr presennol,

*Penderfynwyd argymell caniatáu estyniad er mwyn i unrhyw danwariant ar lwfansau ward cael ei drosglwyddo i 2021/22, oherwydd y cyfyngiadau presennol efo Covid-19.*

**192/20 Cyflogau'r Staff a Chynllun Hyfforddant y Cyngor:**

- a) *Penderfynwyd cymeradwyo'r cyflogau sy'n berthnasol ar gyfer 2021/22 yn unol â chytundebau presennol y staff, i'w cynnwys yn yr amcangyfrifon blynyddol a welir yn Atodiad 'C' sydd gyda hwn.*
- b) *Penderfynwyd cymeradwyo cynllun hyfforddi'r Cyngor ar gyfer 2021/22 a welir yn Atodiad 'D' sydd gyda hwn.*

**193/20 Grantiau:**

**a) Grantiau Bychan:**

Cyflwynodd y Clerc dau gais am Grantiau Bychan i gael eu hystyried..

*Penderfynwyd argymell cymeradwyo cais D1 am grant fel mae'n ymddangos yn Atodiad 'E' sydd gyda hwn, ac argymell gwrthod cais E1 am grant am fod y clwb / cyfleustra wedi eu lleoli ym Mochdre.*

- b) Fe nodwyd gan yr Aelodau, y llythyrau o ddiolch a dderbyniwyd oddi wrth Sgowtiaid Conwy a Bayside Radio.

**c) Grantiau am Ddigwyddiadau:**

Fe nodwyd mai un cais yn unig a dderbyniwyd erbyn y dyddiad cau cychwynnol o 31/12/2020.

*Penderfynwyd argymell bod y grantiau am ddigwyddiadau yn cael eu hystyried yn chwarterol.*

**ch) Grantiau Mawr 2020/21:**

Cyflwynodd y Clerc crynodeb o'r grantiau mawr a gofynnodd i'r Aelodau nodi bydd Cyfarfod Arbennig o'r Pwyllgor yn cael ei gynnal am 6.30pm, nos Fercher 13<sup>eg</sup> Ionawr, i ystyried y grantiau (grantiau mawr a digwyddiadau) ar gyfer 2020/21 ac i wneud argymhellion i'r Cyngor am y gyllideb bydd ei angen.

**d) Grantiau Cyllid Cyfranogol Ieuencid:**

i) Fe nodwyd gan yr Aelodau fe wnaed trefniadau dros dro ar gyfer cynnal cyfarfod, dydd Iau 28<sup>ain</sup> Ionawr o 4pm - 5pm, i banel o bobl ieuanc cael cyfarfod fel grŵp llywio i wirio unrhyw geisiadau a dderbyniwyd yn erbyn y canllawiau / meini prawf ac ystyried / cytuno ar drefniadau i gynnal digwyddiad pleidleisio rhithiol.

ii) *Penderfynwyd argymell ailbenodiad y Cynghorydd P. Richards i fod yn gynrychiolydd y Cyngor ar y Grŵp Llywio ac i'r Cynghorydd C. Hughes cael ei benodi i fod yr ail gynrychiolydd.*

iii) Fe nodwyd mai dau gais yn unig a dderbyniwyd hyd yn hyn. Mae'r Clerc wedi cytuno gyda CVSC y byddant yn cylchredeg eu haelodau eto . Fe estynnwyd y dyddiad cau i ddatgan unrhyw ddiddordeb i ddydd Iau 20<sup>fed</sup> Ionawr 2021

**Daeth y cyfarfod i ben am 8.50 p.m. ....Cadeirydd**

## List of Payments made between 01/11/2020 and 31/12/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/11/2020	Conwy County Borough Council	FP	736.00	I 029	NNDR Town Hall
06/11/2020	Bebbington & Wilson Ltd	FP	177.00	I 029	PAT Testing
06/11/2020	GLS Educational Supplies	FP	30.54	I 029	Stationery/Supplies
06/11/2020	Dwr Cymru	FP	400.46	I 029	Town Hall Water
06/11/2020	Dwr Cymru	FP	390.90	I 029	Rhiw Road Water
06/11/2020	Microshade Business Consultant	FP	142.18	I 029	IT Services
06/11/2020	Bangor University	FP	1,500.00	I 029	Scholarship
06/11/2020	I P Williams	FP	284.52	I 029	Translations
06/11/2020	Barclaycard	DD	1,253.99	I 031	Various
06/11/2020	Staples UK Ltd	DD	44.34	I 031	Ink Cartridges
11/11/2020	British Gas	DD	659.20	I 031	Rhiw Road Gas
11/11/2020	British Gas	DD	28.06	I 031	Town Hall Gas
11/11/2020	British Gas	DD	45.63	I 031	Gas Rear Annexe
11/11/2020	British Gas	DD	1,207.18	I 031	Elec Rhiw Road
13/11/2020	Employees	FP	5,263.88	I 030	Salaries November
13/11/2020	Gwynedd Council	FP	1,570.77	I 030	Pensions November
13/11/2020	Clerical Medical	FP	50.00	I 030	AVC's Clerk
13/11/2020	HMRC	FP	1,731.41	I 030	PAYE NI
13/11/2020	Conwy County Borough Council	FP	169.92	I 030	CIB Up the poles
20/11/2020	Knights of Snowdon	COR	-200.00		CHQ 005511 cancelled
20/11/2020	Planning Aid Wales	FP	30.00	I 032	Cllr GB Training
20/11/2020	Knights of Snowden	FP	200.00	I 032	Ward Allowance 19/20
20/11/2020	Clerical Medical	FP	50.00	I 032	AVC's Clerk re 31/03/20
20/11/2020	Rhyl Benefit Advice Shop	FP	2,000.00	I 032	Large Grant Inst 2
20/11/2020	Citizen's Advice Conwy	FP	1,250.00	I 032	Large Grant Inst 2
20/11/2020	Llandrillo Charities	FP	15.90	I 032	Donation from Translation Fee
27/11/2020	St John Wales C/B division	COR	-40.00	I 033	St John cover for St Davids Da
27/11/2020	Colwyn Bay Football Club	FP	1,500.00	I 033	Large Grant
27/11/2020	Home Start Conwy	FP	1,250.00	I 033	Large Grant 2nd Inst
27/11/2020	Roz Dudley	FP	26.00	I 033	WFH Allowance
27/11/2020	Louise Austin	FP	26.00	I 033	WFH Allowance
27/11/2020	St John Cymru	FP	40.00	I 033	Event Cover replacement fee
27/11/2020	Blachere Illuminations	FP	11,584.32	I 033	Xmas Lights
27/11/2020	OneCom	DD	66.30	I 033	Phones/Broadband
30/11/2020	Staples UK Ltd	DD	179.50	I 031	Stationery & Supplies
02/12/2020	I P Williams	FP	376.20	I 034	Translations
02/12/2020	Instant Promotion	FP	2,904.00	I 034	Gazebo's
07/12/2020	Barclaycard	DD	20.00	I 036	Mobile Phones (Oct/Nov)
07/12/2020	Pitney Bowes	DD	71.82	I 036	Franking Machine Lease
10/12/2020	Conwy District Scout Assoc	FP	500.00	I 035	Small Grant
10/12/2020	Instant Promotions	FP	2,904.00	I 035	Gazebo's 2nd Installment
15/12/2020	Employees	FP	5,624.28	I 035	Salaries December
15/12/2020	HMRC	FP	1,677.53	I 035	PAYE & NI
15/12/2020	Gwynedd Council	FP	1,624.25	I 035	Dec Contributions
15/12/2020	Clerical Medical	FP	50.00	I 035	AVC's Clerk Dec
16/12/2020	British Gas	DD	628.35	I 036	Elec Rhiw Road
17/12/2020	British Gas	DD	470.74	I 036	Gas Rhiw Road

## List of Payments made between 01/11/2020 and 31/12/2020

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/12/2020	British Gas	DD	11.19	I 036	Gas Town Hall
17/12/2020	British Gas	DD	17.01	I 036	Gas Rear Annexe
18/12/2020	Microshade Business Consultant	FP	142.18	I 037	IT Services
18/12/2020	S & L Industrial Cleaners	FP	65.00	I 037	Cleaning Windows in Town Hall
18/12/2020	Sets Ltd	FP	10,481.40	I 037	Xmas Lights installation
18/12/2020	J W Jones & Son	FP	130.80	I 037	plumbing/heating repair
18/12/2020	Mrs R Dudley	FP	26.00	I 037	WFH Allowance
18/12/2020	Miss L Austin	FP	26.00	I 037	WFH Allowance
18/12/2020	Sure Hope Church	FP	500.00	I 037	Small Grant
18/12/2020	Bus Inst Access Savings Acc	Transfer	135,000.00		
28/12/2020	Onecom	DD	66.30	I 036	Onecom
30/12/2020	Staples UK Ltd	DD	16.79	I 036	Ink
Total Payments			<u>196,997.84</u>		

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**SCHEDULE 'B'**

**Delivering Sustainable Services in Conwy's Communities 2021/22**

<b>At risk service/asset</b>	<b>List of T&amp;CCs being asked for support</b>	<b>Nature of Support Requested</b>	<b>Current annual cost of service/Asset (specific to each relevant T&amp;CC)</b>	<b>Financial ask of T&amp;CC in 2021/22 (specific to each relevant T&amp;CC)</b>	<b>Existing, increased or new ask?</b>	<b>CCBC contact officer and details</b>	<b>Recommendation / Decision</b>
Oriel Colwyn	Colwyn Bay Town Council	Match funding / project support	£5,000 - £15,000	£10,000	Existing but varies year on year	Paul Sampson, Oriel Colwyn Curator	<b>£10,000</b>
Theatr Colwyn	Colwyn Bay Town Council	Revenue support	£55,000	£55k	Existing	Sarah Ecob, Head of Service, TACC	<b>£55,000</b>
Theatr Colwyn projects	Colwyn Bay Town Council	Projects	£5,000 - £10,000	£5k for new Gogs Film Festival	Varies year on year	Sarah Ecob, Head of Service, TACC	<b>£5,000</b>
Padding Pools	Bay of Colwyn	Funding to support running costs of the asset	6,703	<b>1809.81 (27%)</b>	New ask	Malcolm Tidswell. mally.tidswell@eirias.org.uk	<b>£1,809.81</b>
Major Event delivery	Bay of Colwyn Town Council	sponsorship to support event delivery	Approximately £750k including staffing costs	Prom Xtra £10k Eirias Concert £20k Summer 2021	Annual	Rachael Gill rachael.gill@conwy.gov.uk	<b>£10,000 &amp; £20,000</b>
Summer Play Scheme	Bay Of Colwyn	Financial support	* pl see note			<a href="mailto:Nathania.scyner@conwy.gov.uk">Nathania.scyner@conwy.gov.uk</a>	<b>£6,750</b>
CCTV	33 cameras	Financially support the maintenance of the cameras	£336 per camera	£11,088	As per last year	<a href="mailto:Emma.dowell@conwy.gov.uk">Emma.dowell@conwy.gov.uk</a> kEmma Dowell	<b>DEFERRED</b>

**Note.** On occasion The Play Officer/CCBC have been able to utilise the All Wales Play Opportunities Grant (AWPOG) to deliver a small Town and Community council grant for play (£500) which the majority of councils that took this opportunity have used the grant to subsidise the cost of playing out. However, for the forthcoming year, the grant has changed and is only available to support capital items therefore, we would request the precept to fund the play sessions. The Team are actively seeking grant funding opportunities where the Town & Community Councils could apply for financial support to continue to deliver the service.

# CONFIDENTIAL

## Bay of Colwyn Town Council

### Annual Salary Review – 2021'22

#### Clerk

Appointed on Scale LC3 on 4<sup>th</sup> October 2010 (mid-scale was points 43-47, but appointed on points 49-51, due to previous experience and relevant qualifications held). Starting salary was point 49. The final incremental salary point (51) was applied on 1<sup>st</sup> April 2013. Salary point effective from 1<sup>st</sup> April 2020 = point 51 (assimilated to SCP 45 on new scales in April 2019).

#### Assistant Clerk

Appointed on former Clerical Scale 3/4 – Points 14-21. One additional point awarded with promotion to Assistant Clerk in Jan 2014, to take to top of substantive LC1 (Clerk) scale (pts18-22). Salary point effective from 1<sup>st</sup> April 2019 = point 22 – assimilated to new SCP12. Hours increased back up to 25 p.w. in February 2019. Scale reviewed in 2019, as an Assistant Clerk is usually paid at a rate of 50% of the Clerk's substantive pay (excluding any additional points for experience/qualifications). This equated to an increase to SCP13 and with an additional point for completion of the Introduction to Local Council Administration course (ILCA), to SCP14 for 2020'21 onwards.

#### Administrative Assistant

Appointed on 13.1.2016 on former NJC Scale 2 (points 12-14). Increased to Clerical Support scale GO3 (pts. 15-17) with effect from 1/4/2019, due to experience and increase in role/duties (new SCPs 5-6). Hours also increased to 22.5 p.w. Increment due to point 16 (SCP 6) from 1.4.20. One additional point applied from 1/4/21, due to completion of the ILCA course.

#### Cleaner

Appointed on Scale 1 (GO1) – Point 6. Increased to Point 8 from 1/4/16 to meet national minimum wage (followed by NJC increase backdated). Salary point 8 assimilated to SCP2 from April 2019.

#### Summary of Projected Salary Costs 2020/21:

<b>Projected budget requirements 2021/22 =</b>	<b>£ 103,688</b>
plus lump sum pension deficit contribution	£ nil
Plus estimated cost of living pay increases due April 2021 (based on 2%, but recognising it could be higher)	<b>£ 2,074</b>
Plus contingency for occasional overtime payments etc	£ 738
<b>Total Budget Requirement 2021'22 =</b>	<b><u>£106,500</u></b>

Submitted to Staffing Sub-Committee .....  
Approved Min. and by P&F Min. ....

## **Training & Development Needs – 2021'22**

The Contracts of Employment for Council staff require officers and other employees to maintain up to date knowledge of their functions and duties. The Council undertakes to support necessary agreed training and development and meet all course and examination expenses and any travel and subsistence incurred, in accordance with the agreed scale. The Local Government and Elections (Wales) Act also requires all town and community councils to approve and publish a training plan, to include training for both staff and members of the Council.

### **1. Clerk**

The Clerk is a Principal Member of the Society of Local Council Clerks. As such, she is expected to undertake a number of continued professional development activities annually and maintain a record of these, for submission to the SLCC on renewal of membership each year.

The Clerk seeks the on-going support of the Council in funding and providing time for her to attend the following core CPD/training events during the next financial year (costed on the basis of in-person attendance):

- a. SLCC/OVW Joint Conference for Wales – (cost approx. £75)
- b. SLCC Leadership in Action Conference – (2 day - cost approx. £295)
- c. SLCC National Conference – October (2 day - cost approx. £360)
- d. SLCC Practitioners Conference – Feb/March (2 day -cost approx. £295)
- e. SLCC Wales one day regional training seminar (cost approx. £75)
- f. Other online CPD courses, local SLCC branch meetings or Conwy Clerks' training events, as and when they occur (usually low cost (<£50), or time and travel expenses only)

### **2. Assistant Clerk**

The Assistant Clerk currently undertakes a number of administrative tasks, along with Mayoral secretarial duties, and is also expected to deputise for the Clerk during any periods of annual leave or other absence.

During 2019 she completed working through the SLCC's 'Introduction to Local Council Administration' training course, which is a modular based course covering the main aspects of local council administration and was undertaken jointly with the Administrative Assistant. It is possible that one or both staff may wish to progress to register for the Certificate in Local Council Administration (CiLCA) at some future date (cost approx. £250).

It may also be beneficial for the Assistant Clerk to attend occasional CVSC IT refresher courses, specifically Microsoft Excel, Access and Publisher, or other local CPD courses relevant to her work (e.g. Data Protection), as and when

these are available. Estimated total costs £100.

### **3. Administrative Assistant**

The Administrative Assistant has also completed the SLCC's Introduction to Local Council Administration course. This may progress to registration for CiLCA in the future (cost approx. £250).

### **4. Cleaner/Caretaker**

It is necessary for the cleaner to have a basic understanding of health and safety issues and CoSHH regulations etc., for which occasional training may be beneficial (cost unknown, but expected to be no more than £50 p.a.).

### **5. Members**

The Council encourages and supports its Members to take up appropriate training opportunities, as and when these arise. Approximate costs for training courses delivered by One Voice Wales are £60 per session (as non-members). Training may also be available from CCBC, Planning Aid Wales or other bodies during the year.

It is recommended that the Council maintains a budget of £1,450 p.a. to support member training costs, allowing for an average of one course per member per year.

**Total Annual Training Budget Required = £3,300**

**Summary of Small Grant Applications for 2020/21**

Applicant:	Amount Requested:	Amount Rec / Approved:	Purpose of Grant:	Notes / Exp Powers:	S137 Total	Date Paid	Report req/ received
<b>Urgent Covid-19 grant apps considered 21.4.20 (PCRT):</b>							
A CAIS Ltd	£500	£500.00	To produce 150 face visors, with sterile packaging, to protect staff and vulnerable service users, in conjunction with Rydal Penthos School	Power of Wellbeing (s.137)		23.4.20	Received 07.05.20
B Coast Community Radio Media CIC	£500	£500.00	To obtain licences and a transmitter to broadcast on FM radio (community short term license to provide community radio during pandemic)	subject to securing additional funds nee Power of Wellbeing (s.137)		23.4.20	n/a
C Print my Route Ltd	£500.00	£500.00	To make 3D printed visorface shields for frontline workers in the local area. Cost is £1.20 per visor.			23.4.20	
D St Joseph's Catholic Church	£1,000	£500.00	Towards costs of operating local volunteer hub, including fuel, transport, phones, groceries etc	yes - for phone and groceries costs only (not able to fund fuel) Power of Wellbeing (s.137)		1.5.20	
E Samuel L Turner	£500		To cover electricity costs and purchase filament/plastic reels to make PPE equipment for local/national hospitals (needs template and assistance)	suggest contact Rydal or Bryn Eilan and work through them. Power of Wellbeing (s.137)		n/a	n/a
F Scrubs Up Bay of Colwyn and Beyond	£500	£500.00	To purchase fabric, cord, buttons etc to make scrubs, theatre hats and scrub bags for NHS/community based frontline nursing and care staff	Power of Wellbeing (s.137)		23.4.20	Received
G Ysgol Bryn Eilan	£500	£500.00	To purchase materials to enable the school to make protective visors for frontline NHS staff.	Power of Wellbeing (s.137)		1.5.20	Received
H Zaid Al-Obaidi	£500	£500.00	To purchase materials to 3D print face visors for hospitals and local care homes	received evidence of handover to hospital / care home(s) Power of Wellbeing (s.137)		23.4.20	Received
I Fat Lads Football	£478	478 - REPAID	To Purchase Laser bed and materials to make 200 pieces of PPE for local hospitals, individual carers and local care homes.	Power of Wellbeing (s.137)		1.5.20	n/a repaid 7/5
Sub-total		£3,500.00					
<b>Urgent Covid-19 grant apps considered 30.4.20 (PCRT):</b>							
J Sure Hope Church, Old Colwyn	£500	£500.00	Towards the purchase of non-perishable food for the FoodShare programme at Sure Hope Church in Old Colwyn	Power of Wellbeing (s. 137)		1.5.20	07.05.20
K Chicago 1935	£920	£500.00	To purchase food/supplies to deliver food parcels to the most vulnerable and make meals on site for those unable to do so themselves (e.g. homeless and elderly)a	Power of Wellbeing (s. 137)		1.5.20	
L Scrubs Up Bay of Colwyn and Beyond	£500	£500.00	* REPEAT APPLICATION To purchase fabric, cord, buttons etc to make scrubs, theatre hats and scrub bags for NHS/community based frontline nursing and care staff	Power of Wellbeing (s. 137)		7.5.20	Received
Sub-total		£1,500.00					
<b>Urgent Covid-19 grant apps considered 7.5.20 (PCRT):</b>							
M Chicago 1935	£420	420	*REPEAT APPLICATION (final application) To continue operating for an additional week; towards the purchase of food/supplies for food parcels.			18.5.20	
N Sanctuary Trust	£490	0	To create 4 videos for Facebook page on how to make nutritious meals. (To cover the cost of 28hrs work by paid employee to develop recipes, produce flyers and make video).			n/a	n/a declined
Sub-total		420					
<b>Urgent Covid-19 grant apps considered 28.5.20 (PCRT):</b>							
O Chicago 1935	£500	500	*REPEAT APPLICATION To continue operating for an additional week; towards the purchase of food/supplies for food parcels.			1.6.20	
P Sure Hope Church	£500	500	* REPEAT APPLICATION To support the provision of weekly food parcels and hot meals for local families in need			29.5.20	
Q St Josephs Church	£500	500	* REPEAT APPLICATION To continue the weekly support being given to local individuals/families (including telephone support, shopping/pharmacy collections and food provision, where they have no ability to pay) (lot of offer is also available from CCBC at no cost)			29.5.20	
Sub-total		1500					
<b>Urgent Covid-19 grant apps considered 4.6.20 (PCRT):</b>							
R NWAMI	£500	NIL	Food (£300) plus volunteer and admin/publicity costs for providing culturally/medically diet based food, collecting medication etc during June/July REFER to support available from WG/foodbanks for food supplies				
<b>Urgent Covid-19 grant apps considered 11.6.20 (PCRT):</b>							
S Old Colwyn Events / Foodbank T Conwy Sea Cadets		(500 approved but not paid) 0	To continue supporting Old Colwyn and Glyn ward residents with pharmacy collections and food parcels/shopping etc (for next three months) To assist towards building costs, whilst the group has no income			n/a	not claimed - ceased operating
U Youth Shedz 4:28		500	Running costs for the soup n sax van, supporting on average 15 vulnerable people per week in the Colwyn Bay area (deferred from 2019/20 due to Covid-19) - repair of club mower and seed / top soil for green			19.6.20	
? Min y Don Bowling Club	£350	350				19.6.20	
P&F Committee 1.7.20:		850					
V Ty Gobaith	£500	500	To provide a local child with 2 days of vital nursing care; directly impacting 8 children within Rhos on Sea, Old Colwyn and Colwyn Bay			8.7.20	
W Ysgol Llandrillo yn Rhos	£350	350	Towards the purchase of a defibrillator to be placed outside of the school			8.7.20	
P&F Committee 30.09.20		850					
X NWAMI	£490	0	Towards the set up costs of a new community hub, replacing CCE				
Y Relate Cymru	£450	450	Towards the training of 2 counsellors to be upskilled to provide telephone and online support for local residents, and a contribution towards IT equipment to facilitate this				
Z Coast Community Media and Radio	£500	500	Towards the purchase of FM and DAB licences				
P&F Committee 18.11.20 (Urgent items)		950					
A1 Conwy District Scout Executive Committee	£500	500	Towards the replacement of an asbestos roof on the campsite building				
B1 Sure Hope Church	£500	500	Towards the purchase of food, to prepare 500 Christmas meals in December to over 300 homes in the area				
C1 Kind Bay Initiative	£500	500	Towards the rent/utilities of the Eat Easy restaurant to provide food to the vulnerable for the next 6 months <b>REC: Support in principle and await update re alternative accommodation</b>				
Sub-total		1500					
D1 Min Y Don Bowling Club	£500	500	Towards mower repairs, seeding and top-soil				
E1 Mochdre Bowling Club	£500	DECLINE	To purchase and fit a water heater for tea/coffee making <b>OUTSIDE THE AREA OF OUR COUNCIL</b>				
ANNUAL BUDGET 2020/21 =		£10,000	£11,570	#REF!			
Unspent Cllr Ward Allowances (19/20)		£1,900					
Unspent small grants budget from 19/20		£6,990					
Plus unclaimed Cllr Basic Payments 2019/20		£3,200					
		£22,990					

\* S.137 of the Local Government Act 1972 gives the Council authority to incur expenditure which, in its opinion, is in the interests of, and will bring direct benefit to, its area or any part of it or all or some of its inhabitants, subject to an annual limit and certain restrictions and providing the benefit is commensurate with the expenditure to be incurred.