

**COFNODION CYFARFOD HYBRID CYNGOR TREF BAE COLWYN A GYNHALIWDYD NOS LUN,  
6<sup>ED</sup> MEHEFIN 2022 AM 6.30 p.m.**

**YN BRESENNOL:** Y Maer, Cyngorydd Colin Matthews (Cadeirydd)  
Cynghorwyr C. Brockley; D. Carr; Hannah Fleet (Dirprwy Maer), J.  
Higgins, P. Hughes, L. Kennedy, T. Maclean, B. Madden, S. McAllister,  
J. Nuttall, R. Owen, R. Parry, S. Ryder, D. Wilkins a G. Wynne.

**CYNGHORWYR SIR:** Cyngorydd C. Carlisle, Cyngorydd S. Croft.

**SWYDDOGION:** Mrs C. J. Earley, Clerc y Dref a Swyddog Cyllid Cyfrifol  
Mrs R. Dudley, Clerc Cynorthwyol

**YMWELWYR:** Mr J. Timber, Trafnidiaeth Cymru  
Mr D. Ryland, aelod o'r cyhoedd

**35/22 Croeso ag Ymddiheuriadau am Absenoldeb:**

(a) Croesawyd yr holl aelodau ag ymwelwyr i'r cyfarfod gan y Cadeirydd. Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth Gynghorwyr Tref N. Coverley, D. Howcroft, C. Hughes, D. Jones, A. Khan ag S. Price.

Gwahoddodd y Cadeirydd y Dirprwy Faer, y Cyngorydd H. Fleet i lofnodi'r Datganiad Derbyn y Swydd, gan nad oedd wedi gallu mynychu'r Cyfarfod Blynyddol yn bersonol, oherwydd ymrwymiad teuluol.

(b) Nododd yr aelodau ymddiswyddiad dau Gyngorydd newydd eu hethol, Ray Lee a Robert Gaze. Rhoddodd y Clerc adroddiad byr ar lafar ar y broses ar gyfer ethol / penodi Cynghorwyr yn eu lle.

***Penderfynwyd awdurdodi'r Clerc i symud ymlaen a hysbysebu'r cyfethol(ion) pe na bai etholiad yn cael ei alw yn y naill Ward na'r llall, er mwyn i'r lleoedd gwag gael eu llenwi yn y cyfarfod nesaf.***

**36/22 Cyhoeddiadau:**

Dywedodd y Maer wrth y Cyngor ei fod eisoes wedi mynychu 5 ymrwymiad.

**37/22 Datgan Cysylltiadau:**

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiad personol a / neu gysylltiad sy'n rhagfarnu, a natur y fath gysylltiadau, Ni ddatganwyd dim

**38/22 Ymwelwyr â'r Cyngor:**

(a) Gwahoddodd y Cadeirydd i Mr James Timber, Rheolwr Masnachol Trafnidiaeth Cymru roi cyflwyniad am uwchraddio'r adeiladau yng Ngorsaf Bae Colwyn a'r potensial ar gyfer defnydd busnes a chymunedol. Dechreuodd Mr Timber drwy ddangos sleidiau i'r Cyngor o brosiectau cam 1 a gwblhawyd yng Ngorsaf Abergele a Phensarn, Gorsaf Llandudno a Gorsaf Tywyn. Y syniad yw defnyddio gofod nas defnyddiwyd a dod â'r orsaf yn ôl i'r gymuned. Maent yn defnyddio pecyn cymorth sydd â lliwiau sylfaenol ar gyfer y tu mewn a'r lliwiau traddodiadol i orsaf o goch / gwyrdd ar gyfer y tu allan.

Mae Cam 2 yn cynnwys Bae Colwyn. Mae yna dau le: Platfform 1 sy'n cael ei ddefnyddio ar hyn o bryd ar gyfer storio, a Phlatfform 2, adeilad yr hen gaffi.

Mae'r gofod ar Blatfform 1 yn cael ei brydlesu i Grŵp Cymunedol Lleol, ond ni chafodd y brydles ei lofnodi hyd yn hyn. Bydd yr adeilad ar Blatfform 2 yn cael ei gynnig i fusnesau lleol i weithredu fel caffi. Mae'r ffenestri wedi'u bordio ar hyn o bryd, ond ar ôl eu hadfer bydd yn rhoi golygfa o'r môr.

Mewn ateb i gwestiwn gan gynghorydd, dywedodd Mr Timber eu bod yn archwilio'r syniad o agor y fynedfa i'r promenâd ac yn ystyried yr opsiwn.

Diolchodd y Cadeirydd i Mr Timber am ei adroddiad a gadawodd y cyfarfod.

- (b) Dywedodd y Clerc wrth y Cyngor y bydd Alun Pritchard (RGC / Rygbi Gogledd Cymru) yn mynychu Cyfarfod nesaf y Cyngor ym mis Gorffennaf i roi adroddiad byr ar lafar ar weithgareddau presennol y mudiad. Roedd Marc Roberts (Ymddiriedolaeth Pier Victoria Colwyn) hefyd wedi gofyn am fynychu cyfarfod yn y dyfodol.
- (c) Gwahoddodd y Cadeirydd unrhyw Gynghorydd Sir oedd yn bresennol i roi adroddiad. Dywedodd y Cynghorydd Sir H Fleet, sydd newydd ei hethol, fod yr aelodau wedi bod yn derbyn llawer o hyfforddiant sefydlu a chefnogaeth gan swyddogion.
- Gofynnodd y Cynghorydd Roger Parry a allai'r Cynghorwyr Sir wneud ymholiadau, ac adrodd yn ôl i gyfarfod yn y dyfodol, am unrhyw gynnydd a wnaed i ailddatblygu Rhos Point.

#### **39/22 Cofnodion:**

- a) ***Penderfynwyd derbyn, cymeradwyo a llofnodi cywirdeb cofnodion***  
***(i) Cyfarfod arferol diwethaf y Cyngor a gynhaliwyd ar 25<sup>ain</sup> Ebrill 2022***  
***(ii) Cofnodion Cyfarfod Blynnyddol y Cyngor a gynhaliwyd ar 16<sup>eg</sup> Mai 2022***
- b) ***Penderfynwyd derbyn a nodi cofnodion y cyfarfodydd canlynol:***  
***(i) Pwyllgor Amcanion Cyffredinol a Chynllunio a gynhaliwyd ar 3<sup>ydd</sup> Mai 2022 a'r 24<sup>ain</sup> Mai 2022 (drafft).***  
***(ii) Pwyllgor Polisi a Chyllid a gynhaliwyd ar 25<sup>ain</sup> Mai 2022.***

#### **40/22 Materion yn Codi o'r Cofnodion Hynny:**

##### **(a) Cofnodion 467/21(c) a 28/22 – Gwaith ar Neuadd y Dref:**

- (i) Cyflwynodd y Clerc diweddariad o adroddiad y peiriannydd strwythurol ac argymhellion (er gwybodaeth yn unig) a rhoddodd ddiweddariad byr ar lafar. Nodwyd bod angen cwblhau'r gwaith atgyweirio cyn gynted â phosibl a chyn i'r tywydd gwael yr hydref / gaeaf ddechrau, a allai rwystro cynnydd ac achosi dirywiad pellach.
- (ii) Nodwyd y ceisir 3 dyfynbris ar gyfer y gwaith atgyweirio strwythurol i'r tyred, ond ni dderbyniwyd y rhain hyd yn hyn.  
***Penderfynwyd rhoi awdurdod dirprwyol i'r Pwyllgor Polisi a Chyllid wneud penderfyniad ar sail y dyfynbrisiau a dderbyniwyd erbyn y cyfarfod nesaf.***
- (iii) Cyflwynodd y Clerc 3 dyfynbris ar gyfer cynnal y profion PAT arferol ar beiriannau Neuadd y Dref.  
***Penderfynwyd derbyn y dyfynbris gan UK Safety Management am £183 (yn seiliedig ar 140 o beiriannau).***

##### **(b) Cofnod 467/21(d) – Prydlesau Safle Ffordd Rhiw:**

- (i) Fe nodwyd bod y Clerc wedi cyfarfod â Chyfreithwyr newydd y Cyngor, Bone & Payne ar 12<sup>fed</sup> Ebrill.

**(c) Cofnod 467/21(e) - Yr Anecs Cefn:** Cyflwynodd y Clerc ymateb gan Heddlu Gogledd Cymru ynglŷn â symud yr erial, ac fe nodwyd hyn gan yr aelodau.

**(ch) Cofnod 474/21 - Llofnodwyr Banc:**

- (i) Gofynnodd y Clerc i'r aelodau enwebu dau i gael eu penodi'n llofnodwyr banc am na ail-etholwyd y ddau a enwebwyd yn flaenorol.

***Penderfynwyd penodi'r Cyngorwyr C. Brockley a J. Nuttall i fod yn ddau lofnodwr banc ychwanegol.***

- (ii) Cyflwynodd y Clerc rhestr o daliadau brys ychwanegol i'w gwneud, yn cynnwys y cyfraniad o £10,000 a gytunwyd ar gyfer digwyddiad Prom Xtra a chyflogau staff ar gyfer mis Mehefin. Gofynnodd i'r aelodau gymeradwyo, fel trefniant dros dro (wrth aros am y cais i ddiweddarau'r mandad banc, a gyflwynwyd ar 25<sup>ain</sup> Mai, i'w weithredu) bod 2 lofnodwr banc presennol (nad ydynt bellach yn Gyngorwyr) yn cael llofnodi / awdurdodi'r taliadau brys. Roedd y Clerc wedi gofyn i'r Archwiliwr Mewnol a fyddai ganddynt unrhyw bryderon gyda'r trefniant dros dro hwn, tra bod y mandad banc yn cael ei ddioli / diweddarau. Roeddent wedi cadarnhau na fyddent, dan yr amgylchiadau, yn codi hyn fel mater, ar yr amod bod rhestr o'r taliadau sydd i'w gwneud hefyd wedi'u llofnodi gan ddau o'r llofnodwyr newydd.

***Penderfynwyd cymeradwyo trefniadau i 2 lofnodwr presennol, ynghyd â'r Clerc, awdurdodi / arwyddo unrhyw daliadau brys cymeradwy, hyd nes y bydd mandad y banc wedi'i ddiweddarau.***

**(d) Cofnod 8/22 - Gofynnwyd i'r aelodau ystyried yr eitemau a ganlyn, a ohiriwyd yn y Cyfarfod Blyneddol ar 16<sup>eg</sup> Mai:**

- (i) Rheolau Sefydlog a Rheoliadau Ariannol: Nododd yr Aelodau barhad y dogfennau cyfredol (yn amodol ar unrhyw ddiweddariadau pellach a allai fod yn ofynnol, yn dilyn derbyn canllawiau ar Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021).

- (ii) Adolygu / diweddarau penodiad cynrychiolwyr i Fudiadau Allanol a nodi'r trefniadau i aelodau ddarparu adroddiadau yn ôl i'r Cyngor. Gofynnodd y Cadeirydd am enwebiadau. Cafodd rhai penodiadau eu gohirio, wrth aros am ragor o wybodaeth am y mudiad allanol ac a oeddent yn dal i fodoli.

***Penderfynwyd penodi'r Cyngorwyr enwebedig i Gyrff Allanol (yn unol ag atodlen A) a gohirio pob penodiad arall tan y cyfarfod nesaf, ar ôl ceisio mwy o wybodaeth.***

- (iii) Nododd yr aelodau gopi o'r gofrestr asedau wedi'i diweddarau, fel ar 31.3.22.

- (iv) Nododd yr aelodau gadarnhad o'r trefniadau ar gyfer risgiau yswiriadwy.

- (v) Nodwyd / cymeradwywyd tanysgriadau blyneddol i:

1. Cymdeithas Clercod Cyngorau Lleol (aelodaeth Clercod)
2. Cymdeithas Cyngorau Lleol Gogledd a Chanolbarth Cymru
3. Gwasanaethau Cymunedol a Gwirfoddol Conwy (adnewyddu)
4. Swyddfa'r Comisiynydd Gwybodaeth (cofrestru fel Rheolydd / Prosesydd Data)

- (vi) Nododd yr Aelodau grynoded o'r polisïau / gweithdrefnau eraill a fabwysiadwyd gan y Cyngor, ac a ddisbarthwyd yn y pecynnau Gwybodaeth i Gyngorwyr.

- (vii) Nododd yr aelodau y bydd penodiad aelodau i Is-bwyllgorau yn cael ei ystyried yng nghyfarfodydd nesaf y ddau bwyllgor sefydlog.
- (dd) Cofnod 24/22(f) – Penderfynwyd cymeradwyo'r trosglwyddiadau canlynol i gronfa'r arian Wrth Gefn a Glustnodwyd ar gyfer y flwyddyn ariannol newydd:**
- (i) £6,326 i'r gronfa gyfalaf wrth gefn (o dderbyniadau cyfalaf 2021/22)*
  - (ii) £20,000 ar gyfer gwaith atgyweirio Neuadd y Dref heb ei gwblhau erbyn diwedd y flwyddyn (tuag at y gwaith ychwanegol)*
  - (iii) £25,000 tuag at brosiectau Adfywio (tuag at brosiectau CBSC, neu'r rhai sy'n deillio o'r Cynllun Lle)*
- (e) Cofnod 287/22 - Cais i'r Cyngor Tref gymryd drosodd y cyfrifoldeb am Gofeb Rhyfel Hen Golwyn:** Nododd yr Aelodau bydd y Clerc yn cyfarfod â chynrychiolwyr o Bwyllgor Cofeb Rhyfel Hen Golwyn yn ddiweddarach yr wythnos hon. Bydd yn adrodd yn ôl, maes o law, gyda gwybodaeth bellach ynglŷn â pherchnogaeth a chyflwr presennol y gofeb.
- (f) Min. 29/22(e) – Lwfansau Ward:** Rhoddodd yr Aelodau ystyriaeth i'r argymhelliad i barhau â'r cynllun lwfans ward blaenorol ar gyfer y tymor newydd yn y swydd, gan ddefnyddio'r canllawiau a'r gweithdrefnau presennol. Nodwyd bod cyllideb o £300 yr aelod eisoes wedi ei gymeradwyo gan y cyngor blaenorol.
- Penderfynwyd rhoi awdurdod i barhau gyda'r cynllun lwfans ward blaenorol am y tymor newydd yn y swydd.*
- (ff) Penderfynwyd nodi penderfyniadau'r Pwyllgorau fel y maent yn ymddangos yn y cofnodion.**

**41/22 Cyllid Diwedd y Flwyddyn:**

- (a) Cyflwynodd y Clerc copi o'r Datganiad Cyfrifon Drafft ar gyfer 2021/22, ynghyd â nodiadau ategol, a nododd yr aelodau bod yr archwiliad mewnol wedi ei gynnal yr wythnos diwethaf.
- (b) Nododd yr Aelodau ddatganiad yr Archwilydd Mewnol am y flwyddyn hyd at 31 Mawrth 2022.
- (c) Cyflwynodd y Clerc y datganiadau cyfrifo a'r Datganiad Llywodraethu Blynyddol yn y Canlyniad Blynyddol am y Flwyddyn hyd at 31 Mawrth 2022, yn barod i'w cyflwyno i'r Archwiliwr Allanol.
- Penderfynwyd cymeradwyo'r ategiadau yn y Datganiad Llywodraethu Blynyddol a rhoi awdurdod i'r Clerc i'w gyflwyno i'r Archwiliwr Allanol, ynghyd â'r wybodaeth ychwanegol ac unrhyw dystiolaeth ategol y gofynnwyd amdani.*

**42/22 Archwilio Cymru:** Cyflwynodd y Clerc hysbysiad o'r arolwg cenedlaethol o gynghorau tref a chymuned, sy'n ymdrin â'n perthynas â ChBSC, gwytnwch cymunedol, gwirfoddoli, trosglwyddo asedau ac adferiad ôl-bandemig. Nodwyd hyn gan yr aelodau.

**43/22 Llywodraeth Cymru:** Nododd yr Aelod yr ohebiaeth ganlynol:

- (a) Cylchlythyr Newid Hinsawdd Mai 22
- (b) Pecyn Cymorth Cyllid a Llywodraethu – derbyn llythyr o ddiolch am gymryd rhan yn y cynllun peilot ac adroddiad byr ar lafar gan y Clerc am y cynllun peilot a'i ddefnydd.

(c) Bwrdd Iechyd Prifysgol Betsi Cadwaladr – Copi o lythyr a anfonwyd at gleifion Meddygfa Rhoslan a diweddariad i aelodau etholedig.

**44/22 Cyngor Bwrdeistref Sirol Conwy (CBSC):**

**Gwahoddiad am Letygarwch:** Cyflwynodd y Clerc y gwahoddiad am letygarwch yn y cyngherddau haf a hysbysodd yr aelodau bod 10 lle yn y ddau gyngerdd. Bydd y Maer a'r Dirprwy Faer yn cynnal bwrdd ym mhob un o'r digwyddiadau. Dywedodd y Clerc nad oedd digon o geisiadau am y ddau ddigwyddiad ar hyn o bryd. Cytunwyd y gellid mynd â gwesteion i lenwi unrhyw leoedd sy'n weddill os oes angen.

**45/22 Tîm y Cynllun Cymunedol:**

(a) Rhoddodd y Clerc diweddariad am y digwyddiadau ymgysylltu cymunedol cyfredol a gofynnodd i'r aelodau ystyried dulliau lle gallem annog mwy o bobl i fynychu'r ddau ddigwyddiad galw heibio olaf yn ddiweddarach y mis hwn. Roedd yn bwysig iawn i bobl leol gael dweud eu dweud. Roedd taflenni wedi eu hargraffu ac ar gael o Neuadd y Dref, os oedd unrhyw Gynghorwyr yn dymuno eu dosbarthu.

***Penderfynwyd cymeradwyo cyllideb fach i dalu am hwb Facebook i annog mwy o bobl i weld y wybodaeth.***

(b) Cyflwynodd y Clerc gwybodaeth am ddigwyddiad haf Gyda'n Gilydd Tros Bae Colwyn ym mis Awst. Gofynnodd i'r Aelodau ystyried a ddylai'r Cyngor Tref ofyn am stondin yn y digwyddiad i'w staffio gan y Cynghorwyr. Gofynnodd yr aelodau am i'r eitem hon gael ei gohirio.

**46/22 Heddlu Gogledd Cymru:** Cyflwynodd y Clerc gwybodaeth am Rybudd Cymunedol Gogledd Cymru a nododd yr aelodau eu bod yn cael eu hannog i ymuno.

**47/22 Cynllun Hyfforddi'r Cyngor:** Cyflwynodd y Clerc copi o gynllun hyfforddi drafft y Cyngor Tref ar gyfer 2022/23. Fe nodwyd bod archebion yn cael eu cymryd ar gyfer rhaglen hyfforddi cynghorwyr Un Llais Cymru (webinar) modiwlau 1, 2 a 5. Anogir pob Cynghorydd i gwblhau o leiaf dau fodiwl y flwyddyn o'r rhaglen, gyda chostau yn dod allan o gyllideb hyfforddi'r Cyngor Tref.

**48/22 Y Cynllun Corfforaethol:**

(a) Gofynnodd y Clerc i'r aelodau ystyried cynnig i gynnal diwrnod adeiladu tîm ym mis Gorffennaf / Awst i adolygu a diweddarau'r Cynllun Corfforaethol a chytuno ar flaenoriaethau ar gyfer y tymor i ddod.

***Penderfynwyd cynnal diwrnod / noswaith adeiladu tîm ym mis Gorffennaf / Awst i adolygu a diweddarau'r Cynllun Corfforaethol a chytuno ar flaenoriaethau ar gyfer y tymor i ddod.***

(b) Nododd yr Aelodau'r Adroddiad Blynyddol 2021/22 (Terfynol) a ddiweddarwyd. Cytunwyd y byddai'n fersiwn electronig eleni, ond y byddai copïau papur ar gael gan y Clerc ar gais.

Yn unol â Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960 a Rheol Sefydlog 3(d), ag oherwydd natur gyfrinachol y busnes sydd ar fin cael ei drafod, byddai'n fuddiol, er budd y cyhoedd bod y wasg a'r cyhoedd yn cael eu gwahardd dros dro a'u cyfarwyddo i adael.

**49/22 MATER CYFRINACHOL YCHWANEGOL:**

Rhoddodd y Clerc ddiweddariad byr ar lafar ar yr hawliad parhaus yn ymwneud ag anaf honedig yn nigwyddiad noson tân gwylt 2018 ym Mharc Eirias.

Daeth y cyfarfod i ben am 9.15pm.

.....Cadeirydd

**MINUTES OF A HYBRID MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT  
6.30<sup>PM</sup> ON MONDAY 6<sup>TH</sup> JUNE 2022**

**PRESENT:** The Mayor, Cllr C Matthews (Chairman)  
Cllrs: C Brockley, D Carr, H Fleet (Deputy Mayor), J Higgins, P Hughes,  
L Kennedy, B Madden, S McAllister, J Nuttall, R Owen, R Parry, S  
Ryder,  
T Maclean, D Wilkins and G Wynne.

**COUNTY CLLRS:** Cllr C Carlisle, Cllr S Croft

**OFFICERS:** C Earley, Town Clerk and RFO  
R Dudley, Assistant Clerk

**VISITORS:** Mr J Timber, Transport for Wales  
Mr D Ryland, member of public

**35/22 Welcome and Apologies for Absence:**

- (a) The Chairman welcomed all members and visitors to the meeting. Apologies for absence were received from Town Cllrs: N Coverley, D Howcroft, C Hughes, D Jones, A Khan and S Price. The Chair invited the Deputy Mayor, Cllr H Fleet to sign the Declaration of Acceptance of Office, as she had not been able to attend the Annual Meeting in person, due to a family commitment.
- (b) Members noted the resignation of two newly elected Councillors, Ray Lee and Robert Gaze. The Clerk gave a brief verbal report on the process for electing/appointing replacement Councillors.
- Resolved to authorise the Clerk to go ahead and advertise the co-option(s), should an election not be called in either Ward, in order for the vacancies to be filled at the next meeting.***

**36/22 Announcements:**

The Mayor informed the Council that he had already attended 5 engagements.

**37/22 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**38/22 Visitors to the Council:**

- (a) The Chair invited Mr James Timber, Commercial Manager for Transport for Wales to give a presentation about an upgrade to buildings at Colwyn Bay Station and the potential for business and community use. Mr Timber started by showing the Council slides of the phase 1 projects they had finished at Abergele & Pensarn Station, Llandudno Station and Tywyn Station. The idea is to utilise unused space and bring the station back into the community. They are using a toolkit which has basic colours for the inside and the traditional red/green station colours for the

outside.

Phase 2 includes Colwyn Bay. There are two spaces: Platform 1 currently being used for storage and Platform 2 the old café building. The space on Platform 1 is being leased to a local Community Group, but the lease has not yet been signed. The building on Platform 2 will be offered to local businesses to operate as a café. The windows are currently boarded up, but once restored will give a sea view.

In answer to a question from a councillor, Mr Timber said they were exploring the idea of opening the access to the promenade and are considering the option.

The Chair thanked Mr Timber for his report and he retired from the meeting.

- (b) The Clerk informed the Council that Alun Pritchard (RGC/North Wales Rugby) will be attending the Council's next Meeting in July to give a brief verbal report on the organisation's current activities and that Marc Roberts (Colwyn Victoria Pier Trust) has also requested to attend a future meeting.
- (c) The Chair invited any County Councillors present to give a report. Newly elected County Cllr H Fleet said that the members had been receiving lots of induction training and support from officers.  
Cllr Roger Parry asked if the County Councillors could make enquiries and report back on any progress with the redevelopment of Rhos Point at a future meeting.

### **39/22 Minutes:**

- (a) ***Resolved to receive, approve and sign, as a correct record, the minutes of:***
  - (i) ***The last ordinary meeting of the Council, held on 25<sup>th</sup> April 2022.***
  - (ii) ***The minutes of the Annual Meeting of the Council, held on 16<sup>th</sup> May 2022.***
- (b) ***Resolved to receive and note the minutes of the following meetings:***
  - (i) ***The General Purpose & Planning Committee, held on 3<sup>rd</sup> May 2022 and 24<sup>th</sup> May 2022 (draft).***
  - (ii) ***The Policy & Finance Committee, held 25<sup>th</sup> May 2022.***

### **40/22 Matters Arising from Those Minutes:**

- (a) **Min. 467/21(c) & 28/22–Town Hall Works:**
  - (i) The Clerk submitted the updated structural engineer's report and recommendations (for information only) and gave a brief verbal update. It was noted that the repair works need to be completed as soon as possible and before the onset of bad autumn/winter weather, which may hinder progress and cause further deterioration.
  - (ii) It was noted that 3 quotes are being sought for the structural repairs to the turret , but these had not yet been received.  
***It was resolved to delegate authority to the Policy and Finance Committee to make a decision, based on the quotations received by the next meeting.***

(iii) The Clerk submitted 3 quotations for carrying out the routine PAT testing of the Town Hall appliances.

***Resolved to accept the quotation from UK Safety Management for £183 (based on 140 appliances).***

(b) **Min. 467/21 (d) Rhiw Road Leases:**

(i) It was noted that the Clerk met with the Council's new solicitors, Bone & Payne, on 12<sup>th</sup> April

(c) **Min. 467/21(e) – Rear Annexe:** The Clerk submitted a response from NW Police regarding the removal of the aerial, which was noted by members.

(d) **Min. 474/21 – Bank Signatories:**

(i) The Clerk asked for nominations for the appointment of two additional bank signatories, due to two of those previously nominated not having been re-elected.

***Resolved to appoint Cllrs C Brockley and J Nuttall as the two additional bank signatories.***

(ii) The Clerk submitted a list of additional urgent payments to be made, to include the £10,000 agreed contribution for the Prom Xtra event and staff salaries for June, and asked members to approve as a temporary arrangement (whilst waiting for the request to update the bank mandate, submitted on 25<sup>th</sup> May, to be actioned) that 2 existing bank signatories (no longer Councillors) be allowed to sign/authorise the urgent payments. The Clerk had asked the Internal Auditor if they would have any concerns with this temporary arrangement, while the bank mandate was being sorted/updated, and they had confirmed that, under the circumstances, they would not raise this as an issue, providing a list of the payments to be made has also been signed by two of the new signatories.

***Resolved to approve arrangements for 2 existing signatories, along with the Clerk, to authorise/sign the any approved urgent payments, until the bank mandate has been updated.***

(e) **Min. 8/22 –** Members were asked to consider the following items, deferred at the Annual Meeting on 16<sup>th</sup> May:

(i) Standing Orders and Financial Regulations: Members noted the continuation of the current documents (subject to any further updates that may be required, following receipt of guidance on the Local Government and Elections (Wales) Act 2021).

(ii) To review/update the appointment of representatives to Outside Bodies and note the arrangements for members to provide reports back to the Council. The Chairman asked for nominations. Some appointments were deferred, pending more information about the outside body and whether they were still in existence.

***Resolved to appoint the nominated Councillors to Outside Bodies (as per schedule A) and to defer all other appointments until the next meeting, after seeking more information.***

(iii) Members noted a copy of the updated asset register, as at 31.3.22.

(iv) Members noted confirmation of arrangements for cover for insurable risks.

(v) Members noted/approved annual subscriptions to:

1. Society of Local Council Clerks (Clerks' membership)
2. North & Mid Wales Association of Local Councils
3. Community and Voluntary Services Conwy (renewed)
4. Information Commissioners Office (registration as a Data Controller/Processor)

(vi) Members noted a summary of the other policies/procedures adopted by the Council, which had been distributed in Councillor Information packs

(vii) Members noted that the appointment of members to sub-committees will be considered at the next meetings of the two standing committees.

**(f) Min. 24/22(f) – Resolved to approve the following transfers to Earmarked reserves for the new financial year:**

(i) **£6,326 to capital reserve (from capital receipts 2021/22)**

(ii) **£20,000 for Town Hall repairs not completed by year-end (towards the additional works)**

(iii) **£25,000 towards Regeneration projects (towards CCBC projects, or those emerging from the Place Plan)**

**(g) Min. 28/22 – Request for Town Council to take over responsibility for the Old Colwyn War Memorial:** Members noted that the Clerk is meeting with representatives from the Old Colwyn War Memorial committee later this week and will report back, in due course, with further information regarding its ownership and current condition.

**(h) Min. 29/22(e) – Ward Allowances:** Members considered the recommendation to continue the previous ward allowance scheme for the new term of office, using the existing guidelines and procedures. It was noted that a budget of £300 per member had already been approved by the previous council.

***Resolved to authorise continuation of the previous ward allowance scheme for the new term of office.***

**(i) Resolved to note the resolutions of the Committees, as detailed in the Minutes.**

#### **41/22 Year-end Finance:**

(a) The Clerk submitted a copy of the Draft Statement of Accounts, plus supporting notes, for 2021/22 and members noted that the internal audit had taken place last week.

(b) Members noted the Internal Auditor's statement for y/e 31<sup>st</sup> March 2022.

(c) The Clerk submitted the accounting statements and Annual Governance Statement in the Annual Return for the Year Ended 31<sup>st</sup> March 2022, ready for submission to the External Auditor.

***Resolved to approve the affirmations in the Annual Governance Statement and authorise the Clerk to submit this for External Audit, together with the additional information and any supporting evidence requested.***

**42/22 Audit Wales:** The Clerk submitted notice of the national survey of town and community councils, which covers our relationship with CCBC, community resilience, volunteering, asset transfer and post-pandemic recovery. This was noted by

members.

**43/22 Welsh Government:** Member noted the following correspondence:

- (a) Climate Change Newsletter May 22
- (b) Finance and Governance Toolkit – to receive a thank you letter for taking part in the pilot scheme and a brief verbal report from the Clerk about the pilot scheme and its uses.
- (c) BCUHB – A copy of letter sent to patients of Rhoslan Surgery and an update for elected members.

**44/22 Conwy CBC:**

**Hospitality invitation:** The Clerk submitted the invitation for hospitality at the summer concerts and informed members that there were 10 places at the two concerts. The Mayor and Deputy Mayor would host a table at each of the events. The Clerk said that currently both events were under subscribed and it was agreed that guests could be taken to fill any remaining places, if required.

**45/22 Community Plan Team:**

- (a) The Clerk gave an update on the current community engagement events and asked members to give consideration to ways in which we could encourage more people to attend the final two drop-in events later this month. It was really important for local people to have their say. Leaflets had been printed and were available from the Town Hall, if any Councillors wished to distribute them.  
***Resolved to approve a small budget to pay for Facebook boost to encourage more people to see the information.***
- (b) The Clerk submitted information about Together 4 Colwyn Bay's summer event in August and asked Members to consider whether the town council should request a stall at the event to be manned by Cllrs. Members requested that this item be deferred.

**46/22 North Wales Police:** The Clerk submitted information about North Wales Community Alerts and members noted they were encouraged to sign up.

**47/22 Council Training Plan:** The Clerk submitted a copy of the Town Council's draft training plan for 2022/23 and note that bookings are now being taken for the One Voice Wales councillor training programme (webinar) modules 1, 2 and 5. All Councillors are encouraged to complete a minimum of two modules per year from the programme, with costs covered by the town council training budget.

**48/22 Corporate Plan**

- (a) The Clerk asked members to consider a proposal to hold a team building day in July/August to review and update the Corporate Plan and agree priorities for the term ahead.  
***Resolved to hold team building day/evening in July/August to review and update the Corporate Plan and agree priorities for the term ahead.***

(b) Members noted the updated (Final) Annual Report for 2021/22. It was agreed that it would be an electronic version this year, but that paper copies would be available on request from the Clerk.

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order 3(d), in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

**49/22 ADDITIONAL CONFIDENTIAL MATTER:**

The Clerk gave a brief verbal update on an ongoing claim relating to an alleged injury at the 2018 bonfire night event in Eirias Park.

The meeting closed at 9.15pm.

..... Chairman