

**COFNODION O GYFARFOD HYBRID PWYLLGOR POLISI A CHYLLID CYNGOR TREF BAE COLWYN A GYNHALIWDYD YN NEUADD Y DREF AC AR-LEIN (TRWY ZOOM), NOS FERCHER, 13<sup>EG</sup> GORFFENNAF 2022 AM 6.30 P.M.**

**YN BRESENNOL:** Y Maer, y Cynghorydd C. Matthews  
Y Cadeirydd: Cynghorydd D. Howcroft  
Cynghorwyr N. Coverley, H. Fleet, C. Hughes, A. Khan, S. McAllister, R. Parry, G. Wynne.

**SWYDDOGION:** Mrs C. J. Earley, Clerc y Dref a'r Swyddog Ariannol Cyfrifol  
Ms L. Austin, Swyddog Gweinyddol Cynorthwyol

**92/22 Croeso ag Ymddiheuriadau am Absenoldeb:**

Croesawyd yr Aelodau i'r cyfarfod gan y Cadeirydd. Derbyniwyd ymddiheuriad am absenoldeb oddi wrth y Cynghorydd D. Jones.

**93/22 Datgan Cysylltiadau:**

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

**94/22 Ailbenodi Is-Bwyllgorau:**

*Penderfynwyd ailbenodi'r Is-Bwyllgor Archwilio a'r Is-Bwyllgor Adeiladau am y flwyddyn ddinesig 2022/23 a phenodi'r Cynghorydd R. Parry i lenwi'r lle gwag ar yr Is-Bwyllgor Adeiladau.*

**95/22 Cofnodion:**

*Penderfynwyd cymeradwyo a llofnodi cywirdeb Cofnodion cyfarfod diwethaf y Pwyllgor a gynhaliwyd ar 25<sup>ain</sup> Mai 2022 fel y gwelir yn Atodiad A sydd gyda hwn.*

**96/22 Materion yn Codi o Gyfarfodydd Blaenorol:**

**(a) Cofnod 25/22 – Lleoedd Gwag ar Bwyllgorau:** Nododd yr Aelodau fod tri aelod o'r Pwyllgor Amcanion Cyffredinol a Chynllunio wedi gwneud cais i gyfnewid pwyllgorau a bydd y ceisiadau hyn yn cael eu hystyried yng nghyfarfod y Cyngor ddydd Llun 18<sup>fed</sup> Gorffennaf.

**(b) Cofnod 28/22(a) – Neuadd y Dref:**

Cafwyd adroddiad gan y Clerc am y gwaith atgyweirio parhaus ar yr adeilad, gan gynnwys diweddariad gan

i Vale Consultancy (Peirianwyr Strwythurol) ar yr opsiynau ar gyfer atgyweirio'r tŵr.

ii Y Swyddog Cynllunio / Cadwraeth ynglŷn â'r angen am ganiatâd adeilad rhestredig ar gyfer y gwaith atgyweirio.

iii Cadarnhad nad yw CBSC yn fodlon rhoi unrhyw gyngor neu gyllid tuag at y gwaith atgyweirio.

**Penderfynwyd**

- iv. Cadarnhau penodiad Eryri Consulting fel y Prif Ddylunydd ar gyfer y gwaith, i oruchwylio agweddau lechyd a Diogelwch y gwaith, yn unol â'r Rheoliadau CDM, ar gost sefydlog o £600.**
- v. Cytuno ag argymhelliad y Peiriannydd Strwythurol i symud ymlaen ar sail ddatgymalu rhannol ac ailadeiladu rhan uchaf (waliau parapet) y tŵr.**
- vi. Gohirio ystyried y dyfynbrisiau a dderbyniwyd ar gyfer y gwaith arfaethedig hyd nes y bydd y trydydd dyfynbris wedi'i dderbyn (a nodi bod y contractwr yn aros am ragor o wybodaeth gan y Prif Ddyluniwr).**

**Yna trefnu cyfarfod arbennig o'r Pwyllgor, pe byddai'r dyfynbris yn dod i law cyn cyfarfod nesaf y Pwyllgor.**

vii. Derbyniodd a chymeradwyodd yr aelodau'r dyluniadau drafft ar gyfer giât diogelwch pren i fynedfa'r anecs cefn (sy'n ofynnol ar gyfer dibenion iechyd a diogelwch) a nodwyd y ceisir dyfynbris yn awr.

viii. Cyflwynodd y Clerc adroddiad i'w ystyried ar waith cynnal a chadw adweithiol ar gyfer Neuadd y Dref am 2022/23 a gofynnwyd i'r aelodau ystyried y dyfynbrisiau a dderbyniwyd ar gyfer y mân waith.

**Penderfynwyd cyfarwyddo D.R. Williams i wneud y gwaith o drin / ail-baentio rheiliau, giatiau a'r drysau allanol am gost o £1237.15 (ar gyfer ochr Neuadd y Dref i'r adeilad) a £1980.93 ar gyfer ochr yr Heddlu / CGGC o'r adeilad – yn amodol i gytundeb gan y deiliaid ynghylch rhannu costau.**

**Penderfynwyd cyfarwyddo D.R. Williams i newid drws allanol y mesurydd nwy yn Neuadd y Dref, am gost o £179.82.**

**Penderfynwyd cyfarwyddo Bebbington a Wilson i wneud y gwaith o adnewyddu goleuadau LED yn yr anecs cefn, am gost o £883.60 + TAW.**

**(c) Cofnod 33/22 Cofeb Rhyfel Hen Golwyn:**

Yn dilyn cais i'r Cyngor Tref cymryd y cyfrifoldeb o gynnal a chadw Cofeb Rhyfel Hen Golwyn yn barhaus, yn ogystal â bod yn gyfrifol am yswiriant / atebolrwydd cyhoeddus, cyflwynodd y Clerc adroddiad am gyfarfod diweddar o bobl efo diddordeb yn y mater. Byddai'r pwyllgor gwirfoddol presennol yn parhau i gynorthwyo i godi arian, delio â cheisiadau am ychwanegu enwau, ayb., a threfnu unrhyw wasanaethau coffa. Mae hyn yn dilyn gwerthiant diweddar Eglwys y Santes Catrin a'r tiroedd gan yr Eglwys yng Nghymru (ac eithrio'r rhan fechan y saif y gofeb arni).

Dywedodd y Clerc wrth yr aelodau ei bod wedi cael gwybod yn y cyfarfod mai dim ond dau berchennog o gofebion rhyfel cyhoeddus sydd yn bosibl yng

Nghymru: naill ai'r awdurdod lleol perthnasol (neu'r awdurdod olynol), neu'r eglwys. Yn yr achos hwn, fe gadarnhawyd bod y tir y mae'r gofeb wedi'i lleoli arno yn eiddo i'r Eglwys yng Nghymru.

Roedd yr aelodau'n ymwybodol o bryderon y gymuned leol, ond yn cytuno mai'r Eglwys, fel perchennog y tir, sy'n dal i fod yn gyfrifol am y gofeb. Holwyd pam nad oedd y bwriad i ail-leoli'r gofeb i dir Eglwys Sant Ioan wedi mynd rhagddo.

***Penderfynwyd argymhell bod y Cyngor Tref yn gwrthod cymryd cyfrifoldeb llawn am y gofeb rhyfel oddi ar yr Eglwys, ond yn cydnabod ei harwyddocâd a'i phwysigrwydd i'r gymuned leol ac felly'n cynnig cefnogaeth barhaus (gan gynnwys cyllid, trwy gais grant) i'r pwyllgor gwirfoddol lleol, sy'n gofalu am waith cynnal a chadw parhaus y gofeb.***

#### **97/22 Cyllid:**

- (a) Penderfynwyd rhoi awdurdod am y taliadau a wnaed ar ran y Cyngor am y cyfnod o 1.4.2022 i 31.5.2022 fel y dangosir yn Rhestr 'A' sydd gyda hwn.**
- b) Penderfynwyd rhoi awdurdod i'r Cadeirydd a'r Clerc i wirio a dilysu datganiad(au) cysoni'r banc fel yr oedd ar 31.5.2022.**
- c) Fe nodwyd yr ohebiaeth a ganlyn oddi wrth CCLA gan yr aelodau:
  - (i) Datganiad PSDF fel yr oedd ym Mehefin 2022
  - (ii) Datganiad Cronfa Eiddo Awdurdodau Lleol fel yr oedd ar 30.6.2022.
- ch) Fe nodwyd gan yr aelodau bydd yr adroddiad ar incwm / gwariant am y chwarter cyntaf yn cael ei gyflwyno i'r cyfarfod nesaf.**
- d) Penderfynwyd rhoi awdurdod i gyn-lofnodwyr barhau i lofnodi am daliadau am y flwyddyn ariannol newydd, wrth ddisgwyl am i'r mandad banc cael ei ddiweddarau, ac i gymeradwyo'r rhestr o daliadau dyddiedig 13.7.2022.**
- dd) Fe nodwyd y datganiad ad-daliad ar gyfer trafodion Cerdyn Prynu Cymru ar gyfer 2021/22 gan yr aelodau.**
- (e) Fe nodwyd yr adroddiad Archwilio Mewnol ar gyfer 2021/22 a'r argymhellion oedd ynddo gan yr aelodau.**

#### **98/22 Llywodraeth Cymru: Fe nodwyd yr ohebiaeth ganlynol gan yr aelodau:**

- (a) Canllawiau Statudol ar Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021
- (b) Adroddiad ac argymhellion gan y Clerc ar y Canllawiau Statudol

**99/22 Cyngor Bwrdeistref Sirol Conwy (CBSC):**

***Penderfynwyd cadarnhau'r ddarpariaeth o chwarae mynediad agored gwyliau'r haf ar gyfer 2022, a ariennir gan y Cyngor Tref ac a gynhelir mewn pum lleoliad ar draws yr ardal am bum wythnos (un bob dydd).***

**100/22 Safle Ffordd Rhiw:**

- (a) Nododd yr aelodau fod cyfreithiwr y Cyngor bellach wedi paratoi'r prydles newydd ar gyfer Men's Shed a Coast Community Radio, gyda'r brydles newydd ar gyfer CGGC hefyd i gael ei diweddarau yn y man.
- (b) ***Penderfynwyd rhoi awdurdod i'r Maer a'r Dirprwy Faer i lofnodi'r brydles i Coast Community Radio and Media.***
- (c) Cymeradwyodd yr Aelodau Benawdau Telerau'r brydles newydd i Mens Shed o hen swyddfeydd Conwy Connect, wedi'i ôl-ddyddio i 1<sup>af</sup> Mehefin 2022.
- (ch) ***Penderfynwyd rhoi awdurdod i'r gwaith o gynnal yr archwiliad pob pum mlynedd o osodiadau byrddau dosbarthu trydanol ar gyfer yr Heddlu / CGGC a'r anecs cefn gan y contractwr a gymeradwyir gan Heddlu Gogledd Cymru.***

**101/22 Lwfansau Ward:** Atgoffwyd yr aelodau gan y Clerc bod ganddynt Lwfans Ward Lleol o £300 a ellir cael ei ddefnyddio ar gyfer prosiectau yn eu wardiau. Fe anogwyd yr aelodau i anfon ffurflenni ar gyfer prosiectau arfaethedig fel y gellir eu hystyried.

**102/22 Grantiau:**

- (a) **Grantiau Bychan 2022/23:** Cyflwynodd y Clerc y ceisiadau am grantiau bach a dderbyniwyd ar gyfer Ch1 i'w hystyried.  
  
***Penderfynwyd argymell cymeradwyo ceisiadau A, B, C, D, E ac F, fel y nodir yn Atodlen 'B' sydd gyda hwn.***
- (b) **Grantiau Ieuenctid:** Hysbyswyd yr aelodau gan y Clerc nad oedd Caru Colwyn, un o dderbynwyr grant Cyllidebu Cyfranogol o 2021, yn gallu bwrw ymlaen â'u holl weithgareddau arfaethedig ond roedd wedi trefnu i gynnal sesiynau padl fyrddio'r haf hwn.
- (c) **Llythyrau o Ddiolch:** Fe nodwyd gan yr aelodau, y llythyrau o ddiolch canlynol:
  - (i) Merched y Wawr (grant bychan)
  - (ii) Ysgol Rydal Penrhos (grant Jiwbilî)
  - (iii) Hosbis Dewi Sant (grant am ddiwyddiad)
- (ch) Fe nodwyd gan yr aelodau'r hysbysiad bod Sure Hope Food Share yn cau.

***Penderfynwyd gofyn i'r Clerc ysgrifennu i ddiolch iddynt am gefnogi'r gymuned dros y blynyddoedd diwethaf.***

Daeth y cyfarfod i ben am 7.50 p.m.

.....Cadeirydd

**MINUTES OF A HYBRID MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD IN THE TOWN HALL AND ONLINE, VIA ZOOM, AT 6.30 PM ON WEDNESDAY 13<sup>th</sup> JULY 2022**

**PRESENT:** The Mayor, Cllr C Matthews  
Chairman: Cllr D Howcroft  
Cllrs: N Coverley, H Fleet, C Hughes, A Khan, S McAllister, R Parry,  
G Wynne

**OFFICERS:** C Earley, Town Clerk and RFO  
L Austin, Admin Assistant

**92/22 Welcome and Apologies for Absence:**

The Chair welcomed members to the meeting. Apologies for absence were received from Cllr D Jones.

**93/22 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**94/22 Re-appointment of Sub-Committees:**

*Resolved to reappoint the Audit Sub-Committee and Buildings Sub-Committee for the 2022/23 municipal year and to appoint Cllr R Parry to fill the vacancy on the Buildings Sub-Committee.*

**95/22 Minutes:**

*Resolved to approve and sign as a correct record, the Minutes of the last meeting of the Committee, held on 25<sup>th</sup> May 2022, as detailed in Schedule A attached.*

**96/22 Matters Arising from Previous Meetings:**

(a) **Min 25/22 – Committee Vacancies:** Members noted that three members of the General Purpose & Planning Committee have requested to swap committees and these requests will be considered at the Council meeting on Monday 18<sup>th</sup> July.

(b) **Min 28/22(a) – Town Hall:**

The Clerk gave a report on the ongoing building repairs, including an update from

- i. Vale Consultancy (Structural Engineers) on the options for repairs to the tower.
- ii. The Planning/Conservation Officer regarding the need for listed building consent for the repairs.

- iii. Confirmation that CCBC are unwilling to provide any advice or funding towards the repairs.

***Resolved to***

- iv. ***Ratify the appointment of Eryri Consulting as Principal Designer for the works, to oversee the H&S aspects of the work, in accordance with the CDM Regulations, at a fixed cost of £600.***
- v. ***Agree with the recommendation of the Structural Engineer to proceed on the basis of a partial dismantling and rebuilding of the upper section (parapet walls) of the tower.***
- vi. ***Defer consideration the quotations received for the proposed works until the third quotation has been received (and note that the contractor is awaiting further information from the Principal Designer).  
To then arrange a special meeting of the Committee, should the quotation be received prior to the next meeting of the Committee.***
- vii. Members received and approved the draft designs for a wooden security gate for the access area to the rear annexe (required for health and safety and security purposes) and noted that a quotation will now be sought.
- viii. The Clerk submitted, for consideration, a report on reactive maintenance for the Town Hall for 2022/23 and members were asked to consider quotations received for the minor works.

***Resolved to instruct DR Williams to undertake the treatment/repainting of the external railings, gates and doors, at a cost of £1237.15 (for the Town Hall side of the building) and £1980.93 for the Police/CVSC side of the building – subject to agreement from occupants re: cost sharing.***

***Resolved to instruct DR Williams to replace the external gas meter door at the Town Hall, at a cost of £179.82.***

***Resolved to instruct Bebbington and Wilson to undertake the LED lighting replacement works in the rear annexe, at a cost of £883.60 + VAT.***

**(c) Min 33/22 – Old Colwyn War Memorial:**

The Clerk submitted a report on the recent meeting of interested parties, following a request for the Town Council to accept responsibility for the ongoing maintenance and insurance/public liability of the Old Colwyn War Memorial, with the existing voluntary committee continuing to assist with fundraising, deal with requests for adding names, etc., and arranging any services of remembrance. This follows the recent sale of St Catherine's Church and grounds by the Church in Wales (excluding the small section on which the memorial stands).

The Clerk informed members that she had been informed at the meeting that there are only two possible owners of public war memorials in Wales: either the

relevant local authority (or its successor authority), or the church. In this case, it had been confirmed that the land on which the memorial is sited is owned by the Church in Wales.

Members appreciated the concerns of the local community, but agreed that the Church, as landowner, was therefore still responsible for the memorial. It was queried why the proposed re-siting of the memorial to St John's Church grounds had not proceeded.

***Resolved to recommend the Town Council declines to take over full responsibility for the war memorial from the Church, but recognises its significance and importance to the local community and therefore offers continued support (including funding, by grant application) to the local voluntary committee, which looks after the ongoing maintenance of the memorial.***

**97/22 Finance:**

- (a) ***Resolved to authorise payments made on behalf of the Council for the period 1.4.22 to 31.5.22 as detailed in Schedule A attached.***
- (b) ***Resolved to authorise the Chairman and Clerk to carry out the checking/ authenticating of the bank reconciliation(s) as at 31.5.22.***
- (c) Members noted the following correspondence from CCLA:
  - (i) PSDF Statement as at June 2022
  - (ii) Local Authority Property Fund statement as at 30.06.22
- (d) Members noted that the first quarter's income/expenditure report will be submitted at the next meeting.
- (e) ***Resolved to authorise the continued signing of payments for the new financial year by former signatories, pending actioning of the updated bank mandate, and approve the list of payments to be made, dated 13.7.22.***
- (f) Members noted the statement of rebate for Welsh Purchasing Card transactions for 2021'22.
- (g) Members noted the Internal Audit report for 2021'22 the recommendations therein.

**98/22 Welsh Government:** Members noted the following correspondence:

- (a) Statutory Guidance on the Local Government and Elections (Wales) Act 2021
- (b) Report and recommendations from the Clerk on the Statutory Guidance

**99/22 Conwy County Borough Council:**

***Resolved to ratify the summer holiday open access play provision for 2022, which is funded by the town council and takes place at five locations across the area for five weeks (one each day).***

**100/22 Rhiw Road Site:**

(a) Members noted that the Council's solicitor had now prepared the new leases for Men's Shed and Coast Community Radio, with the replacement lease for CVSC also to be updated, in due course.

***(b) Resolved to authorise the signing of the lease to Coast Community Radio and Media by the Mayor and Deputy Mayor.***

(c) Members approved the Heads of Terms for the new lease to Mens Shed of the former Conwy Connect offices, backdated to the 1<sup>st</sup> June 2022.

***(d) Resolved to authorise the carrying out of the five-yearly electrical installation inspection for the Police/CVSC and rear annexe distribution boards by the NW Police approved contractor.***

**101/22 Ward Allowances:** Members were reminded that they had £300 Ward Allowances which could be used on projects in their wards. Members were encouraged to send in project proposal forms for consideration.

**102/22 Grants:**

(a) **Small Grants 2022/23:** The Clerk submitted, for consideration, the small grant applications received for Q1.

***Resolved to recommend approval of applications A, B, C, D, E and F, as detailed in Schedule 'B' attached.***

(b) **Youth Grants:** The Clerk informed members that Caru Colwyn, one of the Participatory Budgeting grant recipients from 2021, was unable to proceed with all of their planned activities but had organised power boarding sessions to take place this Summer.

(c) **Letters of Thanks:** Members noted letters of thanks from the following:

- i. Merched y Wawr (small grant)
- ii. Rydal Penrhos (Jubilee grant)
- iii. St David's Hospice (Events grant)

(d) Members noted the notice of the closure of the Sure Hope Food Share.

***Resolved to request the Clerk writes to thank them for supporting the community***

***over the past few years.***

Meeting closed at 7.50pm.

..... Chairman