

**COFNODION O GYFARFOD PWYLLGOR POLISI A CHYLLID CYNGOR TREF BAE COLWYN A
GYNHALIWYD AR-LEIN (TRWY ZOOM), NOS FERCHER, 29^{AIN} MEDI 2022 AM 6.30 P.M.**

YN BRESENNOL: Cynghorydd D. Howcroft (Cadeirydd)
Cynghorwyr D. Carr, C. Hughes, D. Jones, A. Khan, J. Nuttall, S. Price,
G. Wynne.

SWYDDOGION: Mrs C. J. Earley, Clerc y Dref a'r Swyddog Ariannol Cyfrifol

17522 Croeso ag Ymddiheuriadau am Absenoldeb:

Croesawyd yr Aelodau i'r cyfarfod gan y Cadeirydd. Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwyr H. Fleet (Is-Gadeirydd), N. Coverley, S. McAllister, R. Parry.

176/22 Gweithdrefnau ar gyfer Cyfarfodydd o Bell:

(a) Cafwyd diweddariad ar lafar gan y Clerc ar y rhesymau dros gynnal cyfarfodydd o bell. Ym mis Awst bu'n ofynnol cynnal y cyfarfod o bell oherwydd prinder staff gan fod angen dau aelod o staff i weithio ar gyfarfodydd hybrid. Yng nghyfarfod llawn y Cyngor a gynhalwyd ym mis Medi, cafwyd problemau gyda'r sain a materion technegol eraill gyda'r offer.

Penderfynwyd:

(i) *Cynnal cyfarfodydd y Pwyllgor Polisi a Chyllid o bell hyd nes ceir rhybudd pellach.*

(b) Hysbyswyd y Pwyllgor gan y Clerc am offer Logitech oedd ar fenthyg gan Gyngor Tref Abergele. Nid yw Cyngor Tref Abergele wedi cael cyfle i brofi'r offer hyd yn hyn, oherwydd i gyfarfodydd cael eu canslo yn ystod y cyfnod galaru. Byddant yn adrodd yn ôl ar ôl y cyfarfodydd ym mis Hydref.

Penderfynwyd:

(i) *Bod y Clerc i geisio'r dyfynbrisiau diweddaraf i gyflenwi / gosod offer cyfatebol i Logitech ar gyfer yr ystafell bwyllogor, a disgwyl am adborth o Abergele.*

(c) Rhannwyd copi o weithdrefnau a chanllawiau cyfarfodydd rhithiol gan Un Llais Cymru gyda'r aelodau. Nododd y Clerc y dylid gadael camerâu fideo aelodau ymlaen yn ystod y cyfarfod i ddangos pryd maent yn 'bresennol'.

Penderfynwyd:

(i) *Bod y Clerc i rannu'r holl weithdrefnau a chanllawiau gyda phob aelod yng nghyfarfod nesaf y Cyngor Llawn ar 24.10.2022.*

177/22 Datgan Cysylltiadau:

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

178/22 Cofnodion: Penderfynwyd

(a) *Cymeradwywyd a llofnodwyd cywirdeb Cofnodion cyfarfod diwethaf y Pwyllgor a gynhaliwyd ar 24.8. 2022 fel y gwelir yn Atodiad A sydd gyda hwn.*

179/22 Materion yn Codi o Gyfarfodydd Blaenorol:

(a) **Cofnod 151/22(a) Gwaith Atgyweirio – Tŵr Neuadd y Dref:** Cyflwynodd y Clerc adroddiad yn cynnwys diweddariad am y gwaith atgyweirio Tŵr Neuadd y Dref. Ni dderbyniwyd adroddiad gan Ymgynghoriaeth Dewis, Penseiri Cadwraeth hyd yn hyn. Fe nodwyd i'r prisiau terfynol cael eu gweld.

Penderfynwyd:

i Mae angen iaelodau weld dadansoddiad o'r costau cyn y gellir gwneud penderfyniad; gohiriwyd i'r Cyngor Llawn fel bod adroddiad / argymhellion gan Dewis wedi'u derbyn a'u gweld.

179a/22 Cyllid:

- (a) *Penderfynwyd rhoi awdurdod am y taliadau a wnaed ar ran y Cyngor am y cyfnod o 1.8.2022 i 31.8.2022 fel y dangosir yn yr Atodlen.*
- (b) *Penderfynwyd rhoi awdurdod i'r Cadeirydd a'r Clerc i wirio a dilysu datganiad(au) cysoni'r banc fel yr oedd ar 31.8.2022.*
- (c) Derbyniwyd gohebiaeth gan CCLA ynghylch cefnogaeth y llywodraeth i fusnesau gyda chostau ynni. Fe nodwyd nad yw hyn yn berthnasol i Gyngor Tref Bae Colwyn gan ei fod ar hyn o bryd ar gontact ynni sefydlog tair blynedd.

180/22 Llywodraeth Cymru: Ni dderbyniwyd unrhyw ohebiaeth i ystyried.

181/22 Cyngor Bwrdeistref Sirol Conwy (CBSC): Cyflwynodd y Clerc yr ohebiaeth ganlynol i'w hystyried:

(a) Awdurdod i dalu'r anfoneb am y cyfraniad a gytunwyd tuag at gynnal a chadw Pwll Ymdrochi Rhos ar gyfer tymor yr haf 2022.

(i) Cymeradwywyd gan yr aelodau

(b) Cael ac ystyried cais gan breswylydd i ystyried cael nawdd ar gyfer darparu meysydd parcio di-dâl gan GBS Conwy ac i gytuno ar ymateb. Mynegwyd pryder gan fod meysydd parcio di-dâl blaenorol wedi cael eu treialu yn yr ardal ac na fu cynnydd yn nifer yr ymwelwyr ac nid oedd unrhyw effaith gadarnhaol ar y dref yn amlwg. Yn lle hynny roedd meysydd parcio'n cael eu defnyddio ar gyfer gweithwyr yn hytrach nag ymwelwyr â'r dref.

(i) Gohirio: Bydd y Clerc yn gofyn i Gyngor Bwrdeistref Sirol Conwy am ffigyrâu refeniw blynnyddol ar gyfer pob maes parcio yn ardal Bae Colwyn gan gynnwys y Promenâd a Phorth Eirias cyn gwneud penderfyniad.

(c) Cymeradwyo talu anfoneb hwyr i GBSC (£11,088 (cyfraniad at deledu cylch cyfyng ar gyfer 33 o gamerâu), cyn cael ei gadarnhau gan y Cyngor Llawn (dros £5,000)

(i) Cymeradwywyd gan yr aelodau

182/22 Swyddfa Archwilio Cymru:

(a) Nododd y Clerc nad yw adroddiad archwilio diwedd blwyddyn 2021/22 wedi ei dderbyn eto a bod angen cymeradwyo postio rhybudd dros dro am yr oedi (i gydymffurfio â rheoliadau archwilio).

(i) **Nodwyd: Cafwyd estyniad hyd at ddiwedd mis Tachwedd (ond mae dal angen postio rhybudd)**

183/22 Rhwydwaith Lles Cymunedol:

- (a) Nodwyd bod unrhyw adroddiad ar y cyfarfod diwedd ar i'w dderbyn.
(b) Gofynnodd y Clerc i'r aelodau gefnogi digwyddiad galw heibio / bore coffi yn Neuadd y Dref ar ddydd Mawrth 4^{yd} Hydref, ar gyfer Diwrnod Cenedlaethol Pobl Hŷn.

184/22 Safle Ffordd Rhiw:

- (a) Fe nodwyd bod yr archwiliadau cyfnodol o'r gosodiadau trydanol yn mynd rhagddynt ar hyn o bryd ar gyfer y prif adeilad a'r anecs cefn. Mae hyn yn ofynnol bob 5 mlynedd yn ôl y gyfraith.
(b) Fe nodwyd bod y cytundeb rhannu costau rhwng Mens Shed a Prom Ally ynghylch ad-daliadau trydan yn mynd rhagddo. Gofynnodd y Cadeirydd i'r Clerc cyfeirio unrhyw anghysondebau neu faterion a godwyd i'r Cadeirydd.
(c) Fe nodwyd cais gan Mens Shed i addasu cyn swyddfa ar lawr gwaelod yr anecs cefn i fod yn gegin. Bydd angen atgoffa Mens Shed bydd yn rhaid iddynt ystyried cynnal asesiadau risg ac lechyd a Diogelwch. Bydd angen ystyried unrhyw ganiatâd perthnasol hefyd, er enghraift caniatâd cynllunio. Cadarnhaodd y Clerc mai bychan iawn fydd y newidiadau a bod yr holl newidiadau a chostau yn cael eu talu gan Mens Shed.

(i) **Bydd y Clerc yn holi / cadarnhau a oes angen unrhyw ganiatâd cynllunio ar gyfer trosi swyddfa yn gegin annibynnol sy'n sefyll ar ei phen ei hun.**

185/22 Lwfansau Ward: Ni chyflwynwyd unrhyw gynigion gan yr aelodau.

186/22 Grantiau:

- a. **Grantiau Mawr:** Derbyniwyd crynodeb o'r grantiau a gymeradwywyd ar gyfer 2022/23 gan yr aelodau ac ystyriwyd ymholaïd (cais i ddilyn) gan M-Spark. Cynigiodd y Cadeirydd y dylid ystyried ceisiadau am grantiau bach neu fawr pan maent yn cael eu cyflwyno ac fe gymeradwywyd hyn gan yr aelodau. Cytunodd yr Aelodau bod angen mwy o gyhoeddusrwydd fel bod trigolion Bae Colwyn yn cael mynediad gwell at wybodaeth am grantiau. Cynigiodd y Cadeirydd y dylid dylunio poster a oedd yn cynnwys gwybodaeth am y grantiau sydd ar gael a'r dyddiadau cau ar gyfer cyflwyno ceisiadau.

(i) **Penderfynwyd ystyried cais M-Spark. Bydd y Clerc yn hysbysu na fydd costau staff yn cael eu hystyried yn y cais.**

(ii) **Mae Byrddau Digidol i'w defnyddio ar gyfer cyhoeddusrwydd am geisiadau Grant.**

- b) **Grantiau Bach:** Ystyriwyd y ceisiadau am grantiau bach a dderbyniwyd ar gyfer Chwarter 2. Ystyriwyd cais am grant bach gan Ymddiriedolaeth y Pier. Mynegwyd pryderon ynghylch diffyg gwybodaeth am ddiben cyffredinol Ymddiriedolaeth y

Pier ac ariannu cyrsiau Cymraeg, gan fod nifer o gyrsiau Cymraeg rhad ac am ddim ar gael yn rhwydd.

- (i) **Gohiriwyd y cais am grant nes bod Ymddiriedolaeth y Pier wedi rhoi diweddarriad / cyflwyniad i'r cyngor llawn.**
- (ii) **Y Cadeirydd i ofyn am ddatganiadau blynnyddol o gyfrifon ar gyfer pob cais (a datganiadau banc dim ond os nad ydynt ar gael a bod rheswm yn cael ei roi)**

(c) **Llythyrau o Ddiolch:** Fe nodwyd gan yr aelodau, y llythyrau o ddiolch canlynol:

- (i) Ymddiriedolaeth Bae Colwyn (grant bychan)
- (ii) Dawnswyr Autonomy (grant ieuenciad)
- (iii) Menter Iaith Conwy - Caru Colwyn (grant ieuenciad)

Daeth y cyfarfod i ben am 7.45 p.m.

.....Cadeirydd

MINUTES OF AN ONLINE MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD ONLINE, VIA ZOOM, AT 6.30 PM ON WEDNESDAY 29TH SEPTEMBER 2022

PRESENT: Chairman: Cllr D Howcroft
Cllrs: D Carr, D Jones, A Khan, J Nuttall,
S Price, G Wynne, C Hughes

OFFICER: T Earley, Town Clerk and RFO

92/22 Welcome and Apologies for Absence:

The Chair welcomed members to the meeting. Apologies for absence were received from Cllrs: H Fleet (Vice-Chairman), S McAllister, N Coverley, R Parry.

93/22 Remote Meeting Procedures:

- (a) A verbal update from the Clerk on the reasons for holding a fully remote meeting.
In August the meeting was required to be held remotely due to a staff shortage as hybrid meetings need two members of staff in order to work. In the full Council meeting held in September, there were sound and other technical issues with the equipment.

Resolved to:

- (i) ***Policy and Finance meetings will be held remotely until further notice.***

- (b) The Clerk informed the committee regarding the Logitech equipment on loan to Abergele Town Council. Abergele TC has not yet had a chance to test the kit, due to cancellation of meetings during the mourning period. They will report back after meetings in October.

Resolved to:

- (i) ***The Clerk will seek up to date quotes for supply/installation of equivalent Logitech kit for committee room, pending feedback from Abergele.***

- (b) Copy of the virtual meetings procedures and guidance from One Voice Wales were shared with members. The Clerk noted that members' video cameras should be left on during the meeting to show when they are 'in attendance'.

Resolved to:

- (i) ***The Clerk will share all procedures and guidance with all members at the next full council meeting 24.10.2022.***

94/22 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

95/22 Minutes: Resolved to:

- (a) ***Approve and sign as a correct record, the Minutes of the last meeting of the Committee, held on 24.8.22, as detailed in Schedule A attached.***

96/22 Matters Arising from Previous Meetings:

- (a) **Min 151/22(a) - Town Hall Tower Repairs:** The Clerk submitted an updated report regarding the Town Hall Tower repairs. Dewis Consultancy, Conservation Architects full report has not yet been received. It was noted the final prices have been viewed.

Resolved to:

- i. ***Members need to see a breakdown of costs before a decision can be made, Deferred to full Council so report/recommendations from Dewis have been received and viewed.***

176/22 Finance:

- (a) ***Resolved to authorise payments made on behalf of the Council for the period 1.8.22 to 31.8.22 as detailed in Schedule.***
- (b) ***Resolved to authorise the Chairman and Clerk to carry out the checking/authenticating of the bank reconciliation(s) as at 31.8.22.***
- (c) Received correspondence from CCLA regarding government support for businesses with energy costs. Noted this does not apply to Bay of Colwyn TC as currently on a three year fixed energy contract.

97/22 Welsh Government: No correspondence to receive/consider.

98/22 Conwy County Borough Council: The Clerk submitted the following correspondence for consideration:

- (a) To authorise payment of the invoice for the agreed contribution towards the Rhos Paddling Pool maintenance for the 2022 summer season.
(i) Approved by members
- (b) To receive and consider a request from a resident for sponsorship to be considered to provide free use of Conwy CBC car parks and agree a response. Concern was expressed as previous free car parks have been trialled in the area and there was no increase of footfall and no positive impact on the town was evident. Car parks were instead being used for workers rather than visitors to the town.
(i) Defer: The Clerk will request annual revenue figures for all car parks in the Bay of Colwyn area, including the Prom and Porth Eirias from Conwy CBC before making a decision.
- (c) To approve payment of an overdue invoice to CCBC (or £11,088 (CCTV contribution for 33 cameras), prior to ratification at full Council (as over £5,000)
(i) Approved by members

99/22 Wales Audit Office:

- (a) The Clerk noted that the year-end audit report for 2021/22 has not yet been received and the posting of a temporary notice of the delay needed to be approved (to comply with audit regulations).

(i) Noted: Extension given to end November (but notice still needed)

100/22 Community Wellbeing Network:

- (a) It was noted that any report on the recent meeting was to be received.
- (b) The Clerk asked members to support a drop-in / coffee morning event at the Town Hall on Tuesday 4th October, for National Older Peoples Day.

101/22 Rhiw Road Site:

- (a) It was noted that the periodic electrical installation inspections are currently underway for the main building and rear annexe. This is required every 5 years by law.
- (b) It was noted a cost sharing agreement between Mens Shed and Prom Ally re: electricity recharges are underway. Chair requested Clerk bring any anomalies or issues raised to the Chair.
- (c) A request from Mens Shed to convert a former office in the ground floor of the rear annexe into a kitchen area was noted. A reminder that Mens Shed will need to consider risk assessments and Health and Safety. Any relevant permissions will also need to be considered for example planning permission. The Clerk confirms alterations will be minimal and all alterations and costs are covered by Mens Shed.

(i) The Clerk is to query/confirm whether any planning consent is needed for the conversion of an office into a freestanding kitchen.

102/22 Ward Allowances: No proposals had been submitted by members.

103/22 Grants

- (a) **Large Grants:** A summary of grants approved for 2022/23 was received by members and an enquiry (application to follow) from M-Spark was considered. The Chair proposed that grant applications small or large should be considered when submitted and this was approved by members. Members agreed that more publicity was needed so that residents of the Bay of Colwyn had better access to grant information. The Chair proposed a poster should be designed which included information on the grants available and the deadlines for the applications to be submitted.
 - (i) ***Resolved to consider M-Spark application. The Clerk is to inform that staff costs will not be considered in the application.***
 - (ii) ***Digital Boards are to be used for Grant application publicity.***
- (b) **Small Grants:** Small grant applications received for Q2 were considered. The Pier Trust small grant application was considered. Concerns were raised regarding a lack of information about the overall purpose of the Pier Trust and the funding of Welsh courses, as a number of free Welsh language courses are readily available.
 - (i) ***Defer grant application until Pier Trust has given an update/presentation to full council.***
 - (ii) ***Chair to request annual statements of accounts for all applications (and bank statements only if these are not available and reason is given)***

(iii) **Letters of Thanks:** It was noted that letters of thanks had been received from the following:

- i. Colwyn Bay Heritage Group (small grant)
- ii. Autonomy Dancers (Youth Grant)
- iii. Menter Iaith Conwy - Caru Colwyn (Youth grant)

The Meeting closed at 7:45pm Chairman