

**COFNODION O GYFARFOD PWYLLGOR POLISI A CHYLLID CYNGOR TREF BAE COLWYN A GYNHALIWDYD AR-LEIN (TRWY ZOOM), NOS FERCHER, 16<sup>EG</sup> TACHWEDD 2022 AM 6.30 P.M.**

**YN BRESENNOL:** Cynghorydd D. Howcroft (Cadeirydd)  
Cynghorwyr H. Fleet (Is-Gadeirydd), D. Carr, C. Hughes, C. Matthews (Maer y Dref), J. Nuttall, R. Parry, G. Wynne.

**SWYDDOGION:** Mrs C. J. Earley, Clerc y Dref a'r Swyddog Ariannol Cyfrifol  
Ms C. Silverwood, Swyddog Gweinyddol Cynorthwyol

**237/22 Croeso ag Ymddiheuriadau am Absenoldeb:**

Croesawyd yr Aelodau i'r cyfarfod gan y Cadeirydd. Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwyr N. Coverley, A. Khan, S. Price.

**238/22 Datgan Cysylltiadau:**

Atgoffwyd yr aelodau o'r angen iddynt ddatgan unrhyw gysylltiadau personol a / neu gysylltiadau sy'n rhagfarnu, a natur y fath gysylltiadau. Ni ddatganwyd dim.

**239/22 Cofnodion: Penderfynwyd cymeradwywyd a llofnodi cywirdeb Cofnodion cyfarfod diwethaf y Pwyllgor a gynhaliwyd ar 28.9. 2022.**

**240/22 Materion yn Codi o Gyfarfodydd Blaenorol:**

**(a) Cofnod 176/22 - Cynnal Cyfarfodydd o Bell:** Cafwyd diweddariad ar lafar gan y Clerc ynghylch yr offer ar gyfer cynnal cyfarfodydd hybrid. Mynegwyd pryderon gan Gyngor Tref Abergele ynghylch yr offer Logitech y maent yn ei dreialu ar hyn o bryd gan CBSC. Mae Cynghorwyr sy'n ymuno o bell yn cael problemau sain oherwydd maint yr ystafell a bod y meicroffonau sydd eisoes yn bodoli yn ymyrryd â seinyddion Logitech. Byddai'r un broblem yn digwydd pe bai'r offer yn cael ei osod ym Mhrif Siambrau Cyngor Tref Colwyn.

Awgrymodd y Clerc y dylid gofyn am ddyfynbrisiau gan dri chwmni, i osod yr offer hybrid yn yr ystafell bwyllgor sy'n llai o faint ond sydd â seddau i 12/14. Gellid parhau i ddefnyddio'r offer sy'n bodoli yn y Brif Siambr trwy ddefnyddio meicroffonau priodol pe bai angen mwy o seddau.

***Penderfynwyd rhoi awdurdod dirprwyol i'r Clerc i gaisio dyfynbrisiau gan dri chwmni a gofyn iddi gysylltu â'r Cynghorydd C. Brockley i argymhell yr offer gorau ar gyfer hwyluso cyfarfodydd hybrid yn yr ystafell Bwyllgor.***

**(b) Cofnod 181/22(c) - TCC:** Rhannodd y Clerc cyflwyniad a roddwyd gan swyddog TCC y Cyngor Sir a rhoddodd drosolwg byr o'r meysydd y mae'r cyllid presennol gan y Cyngor Tref yn mynd tuag atynt. Nododd yr aelodau gynnydd o £792 yn y cymorth ariannol y gofynnwyd amdano ar gyfer 2023/24. Nodwyd bod y swyddog TCC wedi rhannu cynllun i gael cwmnïau masnachol eraill i gymryd rhan a derbyn cyllid gan bartneriaid eraill yn y dyfodol, er mwyn helpu i wneud y gwasanaeth yn fwy cynaliadwy. Nodwyd bod cyllid ychwanegol wedi ei sicrhau tuag at gamerâu ychwanegol i'r Dref ac mae taith o amgylch yr ystafell reoli TCC ar gael i aelodau, ar gais. Mae trafodaethau hefyd yn mynd ymlaen gyda Chomisiynydd yr Heddlu a

Throsedd ynglŷn â chael gwell cyllid ar gyfer teledu cylch cyfyng yn y dyfodol.  
***Penderfynwyd argymell cymeradwyo 'r cynnydd yn y cymorth y gofynnwyd amdano ar gyfer 2023/24, fel y nodir yn Atodlen 'A' sydd gyda hwn.***

**(c) Cofnod 184/22(a) - Archwiliadau Gosodiadau Trydanol:** Rhoddodd y Clerc y newyddion diweddaraf am yr adroddiad archwilio cychwynol. Nodwyd y cynhaliwyd cyfarfod yr wythnos diwethaf gyda chynrychiolydd o Heddlu Gogledd Cymru a'r Trydanwr o Fred Western. Dangosodd yr arolygiad fod angen gwaith, ond nid oes unrhyw risg diogelwch mawr sydd angen sylw brys. Y contractwr, Fred Western, yw 'r contractwr trydanol a gymeradwywyd gan Heddlu Gogledd Cymru, felly bydd dyfynbris ar gyfer y gwaith trydanol yn cael ei gyflenwi ganddyn nhw.

**(ch) Cofnod 184/22(c) – Yr Anecs Cefn:** Nodwyd bod yr Adran Gynllunio wedi ymateb i gadarnhau nad oedd angen caniatâd adeilad rhestredig, felly fe roddwyd caniatâd ar gyfer y gwaith sydd i'w wneud i addasu'r swyddfa i fod yn gegin.

**(d) Cofnod - Cais Parcio Am Ddim:** Nodwyd na dderbyniwyd hyd yn hyn, ymateb gan Gyngor Bwrdeistref Sirol Conwy, i'r cais am ffigurau refeniw blynyddol ar gyfer holl feysydd parcio ardal Bae Colwyn, gan gynnwys y Promenâd a Phorth Eirias.

#### **241/22 Cyllid:**

**(a) Penderfynwyd awdurdodi taliadau a wnaed ar ran y Cyngor am y cyfnod 1.9.22 i 30.9.22 fel y manylir yn Atodlen B sydd gyda hwn.**

**(b) Penderfynwyd awdurdodi'r Cadeirydd a'r Clerc i wirio / dilysu'r datganiad(au) cysoni banc fel yr oedd ar 30.9.22.**

**(c)** Nododd yr aelodau'r cyfrif incwm a gwariant am y cyfnod hyd at 30.9.22. Rhoddodd y Clerc adroddiad byr ar lafar yn cadarnhau nad oedd unrhyw faterion o bryder a dywedodd y bydd adroddiad manylach ar gael yn ddiweddarach ym mis Rhagfyr, pan fydd y rhagamcanion yn cael eu cyfrifo i fwydo i mewn i'r broses gyllidebol.

**(ch)** Nododd yr aelodau'r ohebiaeth ganlynol gan CCLA:

(i) Datganiad PSDF fel yr oedd ar 31.10.22

(ii) Taflen Ffeithiau PSDF

(iii) Datganiad LAPF fel yr oedd ar 30.9.22

**(d) Penderfynwyd talu anfoneb na thalwyd hyd yn hyn, am weithdai a ddarparwyd gan VCA (fel rhan o brosiect Dychmygu) o'r cyfraniad o £4,720 a dderbyniwyd gan brosiect Dychmygu yn 2021/22 tuag at frandio asedau a'r hysbysfyrddau digidol.**

**(dd)** Nododd yr aelodau werthiant diweddar Rialtas i Harris Computing Solutions.

**(e)** Nodwyd bod y graddfeydd cyflog newydd NJC Llywodraeth Leol ar gyfer 2022 /23 bellach wedi eu cyhoeddi i'w gweithredu ar unwaith, i'w h ôl-ddyddio i 1<sup>af</sup> Ebrill 2022, ac y bydd yr holl weithwyr hefyd yn cael un diwrnod ychwanegol o wyliau â thâl o 1<sup>af</sup> Ebrill 2023.

**242/22 Llywodraeth Cymru:** Fe nodwyd nad oedd unrhyw ohebiaeth i ystyried.

**243/22 Cyngor Bwrdeistref Sirol Conwy (CBSC):**

(a) Cymorth Ariannu

(i) Rhannodd y Clerc cyflwyniad gan CBSC ynglŷn â phwysau ariannu ar gyfer 2022/23 a 2023/24.

(ii) Cyflwynodd y Clerc y ceisiadau canlynol am gymorth ariannol ar gyfer 2023/24 i'w hystyried:

1. *Oriel Colwyn*: Cyflwynodd y Clerc cais ysgrifenedig am daliad o £10k ar gyfer 2022/23, sydd eisoes wedi ei glustnodi yn y gyllideb. Nodwyd bod cais am gyllid o £10k ar gyfer 2023/24 i'w ystyried yng nghyfarfod y cyngor llawn ar 5.12.2022.
2. *Theatr Colwyn*: Cyflwynodd y Clerc cais ysgrifenedig am gefnogaeth barhaus o £55k y flwyddyn. Fe nodwyd bod hyn hefyd i'w ystyried yng nghyfarfod nesaf y cyngor llawn.
3. *Pwll Ymdrochi Rhos*: Mae pryderon wedi eu codi o'r blaen mewn cyfarfod Clercod ynglŷn â'r awgrym i drosglwyddo'r cyfrifoldeb am byllau ymdrochi i Gyngorau Tref. Teimlai'r mwyafrif na ddylai gwasanaethau sy'n ymwneud â thwristiaeth gael eu trosglwyddo'n gyfan gwbl. Fodd bynnag, efallai y bydd CBSC angen mwy o gymorth ariannol i gydnabod budd lleol yr asedau hyn a sicrhau y gellir eu cadw. Ni dderbyniwyd diweddariad ynghylch opsiynau a chyfraniadau ariannol hyd yn hyn. Fe nodwyd felly y bydd angen ystyried hyn yng nghyfarfod nesaf y cyngor llawn.
4. *Digwyddiadau Mawr Eirias / Prom*: Nodwyd bod cyllid o £30k a £10k ychwanegol wedi'i gefnogi mewn egwyddor yn y cyfarfod diwethaf. Rhoddir cyflwyniad gan Rachael Gill am y digwyddiadau arfaethedig i gyfarfod nesaf y Cyngor llawn.
5. *Cynlluniau Chwarae'r Haf*: Nododd yr aelodau y bydd adroddiad a diweddariad ariannu ar agenda cyfarfod y Pwyllgor Cynllunio ag Amcanion Cyffredinol yr wythnos nesaf.

ERF: Nid oes unrhyw geisiadau wedi dod i law, hyd yn hyn.

***Penderfynwyd argymhell cymeradwyo taliadau o:***

***£10k ar gyfer blwyddyn ariannol 2022/23 i Oriel Colwyn a £55k ar gyfer blwyddyn ariannol 2022/23 i Theatr Colwyn.***

- *Yn y pwynt yma, gadawodd y Cadeirydd, y Cyngorydd D. Howcroft y cyfarfod oherwydd materion technegol, a chymerwyd y Gadair gan y Cyngorydd H. Fleet.*

**244/22 Cronfa Bensiwn Gwynedd:** Fe nodwyd bod y prisiad tair blynedd wedi ei gwblhau yn ddiweddar a bod cyfradd cyfraniad y cyflogwr am y tair blynedd nesaf wedi codi i 19.3%, sef cynnydd o 1.4% ar y raddfa cyfraniadau gyfredol.

**245/22 Lwfansau Ward:**

Cyflwynodd y Clerc y cynigion canlynol a dderbyniwyd gan yr aelodau i gael eu hystyried:

**(i) Penderfynwyd awdurdodi taliad o £300 i CBEF ar gyfer Plannu Coed.**

**(ii) Penderfynwyd awdurdodi taliad o £260 am goed Nadolig bychain i fusnesau tu allan i Ganol y Dref.**

**(iii) Penderfynwyd awdurdodi taliad o £300 tuag at oleuadau MUGA yn Ffordd yr Eglwys, Llandrillo-yn-Rhos.**

**(iv) Penderfynwyd awdurdodi taliad o £300 ar gyfer costau cludiant ar gyfer trip Ysgol Sŷn y Don.**

**(v) Penderfynwyd awdurdodi taliad o £300 tuag at wisg / siacedi i Dŷm Pêl-droed Merched Bae Colwyn.**

**(b)** Cyflwynwyd cynnig gan y Cynghorydd S. Ryder, i'w ystyried, y dylid ychwanegu unrhyw daliadau personol Cynghorydd o £150 a ragwelwyd ar gyfer 2022/23 at lwfans ward yr aelodau hynny. Ar hyn o bryd, mae'r taliadau a ragwelwyd yn cael eu dyrannu i'r gyllideb grantiau bach, sydd yn aml heb ddigon o geisiadau. Fe nodwyd bod Cynghorwyr Sir eisoes yn derbyn lwfans gweithio o gartref, felly ni allant elwa ddwywaith ar statws di-dreth y lwfansau hyn ac, felly, efallai y byddai'n well ganddynt beidio â'u hawlio hyd yn oed os cânt eu dosbarthu fel lwfansau di-dreth o'r flwyddyn nesaf (heb ei gadarnhau eto). Pe gellid ychwanegu unrhyw daliadau a ragwelwyd at lwfansau ward yn lle hynny, byddai'n fwy buddiol i'r gymuned leol. Derbyniwyd yr awgrym yn gadarnhaol a diolchodd yr aelodau i'r Cynghorydd S. Ryder.

***Penderfynwyd cynnig i'r Cyngor bod unrhyw daliadau sylfaenola ragwelwyd i gynghorwyr yn cael eu trosglwyddo i lwfansau ward yr aelodau ar gyfer 2022/23 ac yn flynyddol wedi hynny.***

#### **246/22 Staffio a Hyfforddiant:**

**(a)** Rhoddodd y Clerc ddiweddiariad byr ar recriwtio gofalwr / glanhawr newydd.

Nodwyd bod dau ymholiad wedi dod i law (un cais wedi ei dderbyn ac un arall i ddilyn) ac y byddai'r ddau ymgeisydd yn cael eu cyfweld.

**(b)** Rhoddodd y Clerc adroddiad byr ar lafar am Gynhadledd Flynyddol Genedlaethol Cymdeithas Clercod Cynghorau Lleol (SLCC) a fynychwyd yn gynnar ym mis Tachwedd, ac ar y Gynhadledd hyfforddiant o bell ar y cyd SLCC / Un Llais Cymru (ULIC) a gynhaliwyd ar 8<sup>fed</sup> Tachwedd. Roedd y Gynhadledd wedi bod yn addysgiadol iawn ac yn cynnwys sesiynau ar Newid Hinsawdd, Targedau Sero Net erbyn 2030, y Ddyletswydd Bioamrywiaeth, technoleg ar gyfer cyfarfodydd hybrid a phwysigrwydd Cynlluniau Cymunedol / Lle.

***Penderfynwyd awdurdodi talu costau teithio i'r Clerc am fynychu Cynhadledd Genedlaethol Cymdeithas Clercod Cynghorau Lleol.***

**(c)** Nododd yr aelodau bod y canllawiau newydd a gyhoeddwyd gan Un Llais Cymru yn argymhell bod pob cyngor yn cynnal adolygiad manylach o anghenion hyfforddiant unigol Cynghorwyr cyn y gofyniad cyfreithiol i gyhoeddi'r cynlluniau hyfforddi ar gyfer 2023/24. Fe nodwyd y bydd angen i'r holl Gynghorwyr gwblhau'r matrices hunan-sgorio (Atodiad 3 – a gylchredwyd eisoes) a'i ddychwelyd at y Clerc, ac ar ôl hynny gellir nodi anghenion hyfforddi / datblygu unigol a chytuno ar gynllun hyfforddi wedi'i ddiweddarau ar gyfer 2023/24.

#### **247/22 Digwyddiadau a Gweithgareddau'r Nadolig:**

**(a)** Nododd yr Aelodau nad oedd unrhyw faterion (hyd yma) ynglŷn â gosod y goleuadau Nadoligaidd a bod y diwrnod goleuo wedi'i drefnu ar gyfer dydd Gwener 25<sup>ain</sup> Tachwedd.

**(b)** Cyflwynodd y Cynghorydd C. Hughes gynnig, i'w ystyried, i ail-gynnal y Gystadleuaeth Ffenestr Nadolig a gynhaliwyd yn flaenorol gan y Siambr Fasnach.

***Penderfynwyd argymhell bod Cystadleuaeth Ffenest y Nadolig yn cael ei ail-gynnal a'i rhedeg gan y Cyngor Tref eleni, a gofynnir i aelodau pob Wardenwebu***

*eu hoff arddangosfa ffenestr Nadolig yn eu cymuned leol. Bydd enillydd yn cael ei ddewis gan y Maer ar gyfer pob cymuned. Yna bydd enillydd cyffredinol yn cael ei ddewis gan y Maer ac yn derbyn tlws, ynghyd â gwobr ariannol o £50 a bydd y ddau sy'n dod yn ail yn cael £25 a thystysgrif yr un.*

- (c) Cafwyd diweddariad gan y Clerc ar brosiect TAPE Lumiere, sy'n cael ei ariannu gan grant digwyddiad gan y Cyngor Tref. Nodwyd y bydd arddangosfa Lumiere yn cael ei dafluio ar nifer o adeiladau ar hyd Ffordd yr Orsaf gan ddechrau yn ystod yr wythnos sy'n dechrau 5<sup>ed</sup> Rhagfyr a bydd yn mynd ymlaen i fis Ionawr.
- (ch) **Penderfynwyd cymeradwyo cyllid o £500 tuag at Farchnad Creffttau Rhagfyr 10.12.22 ynghyd â £500 ychwanegol, os gellir darparu mwy o weithgareddau.**
- (d) Dosbarthodd y Clerc e-bost oddi wrth Stuart Bellis, Rheolwr Canolfan Bay View, yn amlinellu eu gweithgareddau / digwyddiadau Nadoligaidd siopa hwyr. Nodwyd nad oedd y gyllideb a neilltuwyd gan y Cyngor Tref ar gyfer digwyddiadau / gweithgareddau'r Nadolig wedi bod ger bron y pwyllgor ar gyfer 2022, oherwydd nad oedd marchnad Nadoligaidd yn Hen Golwyn eleni a dim Siambr Fasnach na fforwm busnes gweithredol i drefnu digwyddiadau a gweithgareddau amgen.
- Penderfynwyd cynnig cymorth ariannol posibl o hyd at £4000 i Ganolfan Bay View ar gyfer gweithgareddau / digwyddiadau Nadoligaidd ychwanegol am ddim i deuluoedd lleol, megis groto, yn amodol bod Stuart Bellis (Rheolwr Canolfan Siopa Bay View ) yn paratoi a chyflwyno cynnig manwl.**
- Fe benderfynwyd ymhellach i roi awdurdod dirprwyol i'r Clerc, y Cadeirydd, yr Is-Gadeirydd a'r Maer i gytuno ar gymorth ariannol, os oes angen penderfyniad cyn Cyfarfod nesaf y Cyngor llawn ar 5<sup>ed</sup> Rhagfyr.**

#### **248/22 Grantiau:**

##### **(a) Grantiau Bach:**

- (i) Cyflwynodd y Clerc cais brys am grant bach a dderbyniwyd oddi wrth Food Share Gogledd Cymru i'w ystyried.

**Penderfynwyd gohirio ystyried y cais a gofyn am eglurhad pellach ynglŷn â chyfanswm y nifer o brydau, y gost fesul pryd a faint yn gyfan gwbl fydd yn cael eu dosbarthu yn ardal Bae Colwyn.**

- (ii) Cyflwynodd y Clerc cais brys am grant bach i'w ystyried, a dderbyniwyd trwy e-bost gan NWAMI tuag at gostau'r orymdaith llusernau. Mynegwyd pryderon am ddigwyddiad blaenorol, lle na chafodd malurion / sbwriel eu clirio.

**Penderfynwyd cymeradwyo cais am grant bach, fel y manylir yn Atodlen 'C' sydd gyda hwn, yn amodol ar dderbyn cadarnhad o Yswiriant Atebolrwydd Cyhoeddus ac y bydd unrhyw sbwriel / malurion yn cael ei glirio ar ôl y digwyddiad.**

- (b) **Grantiau Mawr: Penderfynwyd rhoi awdurdod i dalu am ail gymal y grantiau mawr ar gyfer 2022/2023, fel y manylir yn Atodlen 'D' sydd gyda hwn.**

- (c) **Llythyrau o ddiolch / adroddiadau: Nodwyd y derbyniwyd llythyrau o ddiolch oddi wrth y canlynol:**

##### **(i) Y Siop Cyngor ar Fudd-daliadau**

- (ii) **Grant y Jiwbilî – Cyfeillion Llandrillo-yn-Rhos:** Rhoddodd y Cadeirydd adroddiad ar lafar gan gyfeirio at faterion yn deillio o'r cyllid a dderbyniwyd gan Gyfeillion Llandrillo-yn-Rhos ar gyfer Digwyddiad y Jiwbilî. Gofynnwyd am y cyllid o £500 ar gyfer digwyddiad y Jiwbilî nad oedd yn bosibl ei gynnal oherwydd tywydd gwael. Fe wariwyd £173 ar 1<sup>af</sup> Gorffennaf ar gyfer

Digwyddiad y Jiwbilî, a oedd i'w gynnal ar 6<sup>ed</sup> Gorffennaf. Defnyddiwyd yr eitemau a brynwyd gyda'r arian yn ddiweddarach mewn digwyddiad arall gan Gyfeillion Llandrillo-yn-Rhos, a oedd wedi codi £200 at elusen. Mynegwyd pryderon bod y cyllid o £500 wedi'i ddyrannu ar gyfer Digwyddiad y Jiwbilî ond wedi'i wario ar ddigwyddiad cwbl wahanol. Nodwyd na fu'n bosibl aildrefnu'r digwyddiad cyn mis Medi ac felly bu'n rhaid ei ddefnyddio ar gyfer digwyddiad gwahanol.

***Penderfynwyd gofyn i'r Grŵp Cyfeillion ddychwelyd yr hyn su'n weddill o £327 allan o'r £500 na chafodd ei wario am fod £173 wedi ei wario'n ddidwyll tuag at Ddigwyddiad y Jiwbilîcyn gwybod y byddai angen ei ganslo (oherwydd y tywydd gwael).***

Daeth y cyfarfod i ben am 9.00 p.m.

.....Cadeirydd

**MINUTES OF A MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD ONLINE, VIA ZOOM, AT 6.30 PM ON WEDNESDAY 16<sup>th</sup> NOVEMBER 2022**

**PRESENT:** Chairman: Cllr D Howercroft  
Cllrs: H Fleet (Vice-Chairman), D Carr, J Nuttall, G Wynne, C Hughes,  
R Parry, C Matthews (Town Mayor)

**OFFICER:** T Earley, Town Clerk and RFO  
C Silverwood, Administrative Assistant

**92/22 Welcome and Apologies for Absence:**

The Chair welcomed members to the meeting. Apologies for absence were received from Cllrs: S Price, A Khan, N Coverley.

**93/22 Declarations of Interest:**

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared.

**94/22 Minutes: *Resolved to approve and sign as a correct record, the Minutes of the last meeting of the Committee, held on 28.9.22.***

**95/22 Matters Arising from Previous Meetings:**

**(a) Min 176/22 – Remote Meetings:** The Clerk gave a verbal update regarding the equipment for hybrid meetings. Concerns have been raised from Abergele Town Council regarding the Logitech equipment they are currently trialling from CCBC. There are sound issues with the Cllrs joining remotely, due to the size of the room and the already existing microphones interfering with the Logitech speakers. This would be a similar issue if the equipment was installed in the Main Chambers at Colwyn Town Council.

The Clerk proposed seeking quotes from three companies for fitting the hybrid equipment in the smaller committee room which seats 12/14. The already existing equipment in the Main Chamber could still be used with appropriate microphone usage if more seats were needed.

*Resolved to delegate authority to the Clerk to obtain quotes from three companies and request that she liaises with Cllr C Brockley to recommend the best equipment for facilitating hybrid meetings in the Committee room.*

**(b) Min 181/22(c) – CCTV:** The Clerk shared a presentation given by the County Council's CCTV officer and gave a brief overview of the areas the current funding from the TC goes towards. Members noted an increase of £792 in funding support which has been requested for 2023'24. It was noted the CCTV officer had shared a

plan to get other commercial firms involved and receive funding from other partners in the future, to help make the service more sustainable. It was noted that additional funding has been obtained towards extra cameras for the Town and a tour of the CCTV control room is available for members, on request. . Discussions are also ongoing with the Police and Crime Commissioner about better funding for CCTV in the future.

***Resolved to recommend approval of the increase in support requested for 2023/24, as detailed in Schedule 'A' attached.***

- (c) **Min 184/22(a) - Electrical Installation Inspections:** The Clerk gave an update regarding the initial inspection report. It was noted that a meeting was held last week with a rep from North Wales Police and the Electrician from Fred Western. The inspection showed work was needed, however there is no major safety risk requiring urgent attention. The contractor, Fred Western, is the approved electrical contractor for North Wales Police, so a quote for the electrical work will be supplied by them.
- (d) **Min 184/22(c) – Rear Annexe:** It was noted that Planning had responded to confirm that listed building consent was not required, so permission for the work to be done to convert the office into a kitchen area had now been given.
- (e) **Min – Free Parking Request:** It was noted a response for the requested annual revenue figures for all car parks in the Bay of Colwyn area, including the Prom and Porth Eirias, from Conwy CBC had not yet been received.

#### **96/22 Finance:**

- (a) ***Resolved to authorise payments made on behalf of the Council for the period 1.9.22 to 30.9.22 as detailed in Schedule B attached.***
- (b) ***Resolved to authorise the Chairman and Clerk to carry out the checking/ authenticating of the bank reconciliation(s) as at 30.9.22.***
- (c) Members noted the income and expenditure account for period to 30.9.22. The Clerk gave a brief verbal report confirming there were no issues of concern and said a more detailed report will be available later in December, when projections are calculated to feed into the budgetary process.
- (d) Members noted the following correspondence from CCLA:
  - (i) PSDF Statement as at 31.10.22
  - (ii) PSDF Factsheet
  - (iii) LAPF statement as at 30.9.22
- (e) ***Resolved to pay an outstanding invoice for workshops delivered by VCA (as part of the Imagine project) from the contribution of £4,720 received from the Imagine project in 2021'22 towards asset branding and the digital notice boards.***
- (f) Members noted the recent sale of Rialtas to Harris Computing Solutions.
- (g) It was noted that the new NJC Local Government pay scales for 2022'23 have now been published are to be implemented immediately, backdated to 1<sup>st</sup> April 2022, and that all employees will also get one additional day of paid holiday leave from 1<sup>st</sup> April 2023.

**97/22 Welsh Government:** It was noted there was no correspondence to consider.

**98/22 Conwy County Borough Council:**

**(a) Funding Support**

- (i) The Clerk shared a presentation from CCBC regarding funding pressures for 2022/23 and 2023/24.
- (ii) The Clerk submitted, for consideration, the following requests for financial support for 2023/24:

1. *Oriel Colwyn*: The Clerk tabled a written request for a payment of £10k for 2022/23, which is already allocated in the budget. It was noted a request of £10k funding for 2023/24 is to be considered in full council meeting 5.12.2022.
2. *Theatre Colwyn*: The Clerk tabled a written request for ongoing support of £55k p.a. It was noted this was also to be considered at the next full council meeting.
3. *Rhos Paddling Pool*: Concerns have previously been raised at a Clerks' meeting about the suggested transferring of the responsibility for paddling pools to Town Councils. The majority felt that tourism related services should not be totally transferred, however, more financial support for CCBC may be necessary to recognise the local benefit of these assets and ensure they can be retained.. An update regarding options and financial contributions has not yet been received. It was noted this will therefore need to be considered at next full council meeting.
4. *Major Eirias/Prom Events*: It was noted funding for £30k plus £10k was supported in principle at last meeting. A presentation will be given by Racheal Gill on the proposed events to the next full Council meeting.
5. *Summer Play Schemes*: Members noted a report and funding update will be on the agenda for next week's GPP meeting.

*ERF*: No requests have been received, to date.

***Resolved to recommend approval of payments of:  
£10k for financial year 2022/23 for Oriel Colwyn and £55k for  
financial year 2022/23 for Theatre Colwyn.***

- *Chair Cllr D Howcroft retired at this juncture, due to technological issues, and Cllr H Fleet took over as Chair.*

**99/22 Gwynedd Pension Fund:** It was noted that the triennial valuation had recently been completed and the employer contribution rate for the next three years has increased to 19.3%, which is an increase of 1.4% on current contribution rate.

**100/22 Ward Allowances:**

- (a) The Clerk submitted, for consideration, the following proposals by members:
  - (i) ***Resolved to authorise payment of £300 to CBEF for Tree Planting.***
  - (ii) ***Resolved to authorise payment of £260 for small Christmas trees for outside Town Centre businesses.***

- (iii) Resolved to authorise payment of £300 towards MUGA lighting at Church Road, Rhos on Sea.*
- (iv) Resolved to authorise payment of £300 for transport costs for an Ysgol Swyn y Don school trip.*
- (v) Resolved to authorise payment of £300 towards kit/jackets for Colwyn Bay Girls Football Team.*
- (b) A proposal from Cllr S Ryder was submitted, for consideration, whereby any forgone £150 personal Councillor payments for 2022/23 should be added to the ward allowance for those members. Currently, the foregone payments are allocated to the small grants budget, which is often undersubscribed. It was noted that County Councillors already receive a working from home allowance, so they cannot benefit twice from the tax-free status of these allowances and may, therefore, prefer not to claim them even if they become classed as tax-free allowances from next year (not yet confirmed). If any foregone payments could be added to ward allowances instead, it would be more beneficial to the local community. The suggestion was positively received and members thanked Cllr S Ryder.
- Resolved to propose to Council that any foregone basic councillor payments be transferred to the members' ward allowances for 2022'23 and annually thereafter.***

#### **101/22 Staffing and Training:**

- (a) The Clerk gave a brief update on the recruitment of a new caretaker/cleaner. It was noted two enquiries had been received (one application received and another to follow) and both candidates would be interviewed.
- (b) The Clerk gave a brief verbal report on the SLCC National Annual Conference attended in early November, and on the SLCC/OVW joint remote training Conference, held on 8<sup>th</sup> November. The Conference had been very informative and included sessions on Climate Change, Net Zero Targets by 2030, the Biodiversity Duty, technology for hybrid meetings and the importance of Community/Place Plans.
- Resolved to authorise payments of travel expenses to the Clerk for attending the SLCC National Conference.***
- (c) Members noted that the new guidance issued by One Voice Wales recommends that all councils undertake a more detailed review of individual training needs of Councillors, prior to the legal requirement of publishing the training plans for 2023/24. It was noted that the self-scoring matrix (Appendix 3 – already circulated) will need to be completed by all Councillors and returned to the Clerk, after which individual training/development needs can be identified and an updated training plan for 2023'24 agreed..

#### **102/22 Christmas Events and Activities:**

- (a) Members noted there were no issues (so far) with the festive lights installation and switch-on day is scheduled for Friday 25<sup>th</sup> November.
- (b) Cllr C Hughes submitted a proposal, for consideration, to reintroduce the Christmas Window Competition previously run by the Chamber of Trade.
- Resolved to recommend that the Christmas Window Competition is reintroduced and run by the Town Council this year, with Ward members being asked to each nominate their favourite Christmas window display(s) in their local community. A***

**winner will be chosen by the Mayor for each community. An overall winner will then be selected by the Mayor and awarded a trophy, plus £50 cash prize and the two runner ups will be awarded £25 and a certificate each.**

- (c) The Clerk gave an update on the TAPE Lumiere project, which is funded by an event grant from the Town Council. It was noted the Lumiere display will be projected onto a number of buildings along Station Road commencing during W/C 5<sup>th</sup> December and will go on into January.

**(d) Resolved to approve funding of £500 towards the December Artisan Market 10.12.22 plus an extra £500, if more activities can be made available.**

- (e) The Clerk tabled an e-mail from Stuart Bellis, Manager of the Bay View Centre, outlining their festive activities/ late night shopping events. It was noted that the budget set aside by the town council for Christmas events/activities had not been committed for 2022, due to having no festive market in Old Colwyn this year and no active Chamber of Trade or business forum to arrange alternative events and activities.

**Resolved to offer potential funding support of up to £4000 to the Bay View Centre for additional free Christmas activities/events for local families, such as a grotto, subject to a detailed proposal being prepared and submitted by Stuart Bellis (Bay View Shopping Centre Manager).**

**Further Resolved to delegate authority to the Clerk, Chair, Vice-Chair and Mayor to agree funding support, if a decision is needed before the next full Council Meeting on 5<sup>th</sup> December.**

### **103/22 Grants**

#### **(a) Small Grants:**

- (i) The Clerk submitted, for consideration, an urgent small grant application received from Food Share North Wales.

**Resolved to defer consideration of the application to request further clarification regarding the total number of meals, the cost per meal and how many in total will be delivered in the Colwyn Bay area.**

- (ii) The Clerk submitted, for consideration, an urgent small grant application received via email for NWAMI towards the costs of a lantern parade. Concerns were raised regarding a previous event, where debris/litter was not cleared up.

**Resolved to approve small grant application, as detailed in Schedule 'C' attached, subject to confirmation of Public Liability Insurance and that any litter/debris will be cleared up after the event has taken place.**

- (b) **Large Grants: Resolved to authorise payment of the second instalment of large grants for 2022/2023, as detailed in Schedule 'D' attached.**

- (c) **Letters of Thanks/reports:** It was noted that letters of thanks had been received from the following:

**(i) The Benefit Advice Shop**

- (ii) Jubilee Grant – Friends of Rhos on Sea:** The Chair gave a verbal report highlighting issues arising from funding received by Friends of Rhos on Sea for a Jubilee Event. The £500 funding was requested for a Jubilee event that was unable to take place, due to bad weather. £173 had been spent on the 1<sup>st</sup> July for the Jubilee Event, due to take place on 6<sup>th</sup> July. The items purchased with the funding were later used at another Friends of Rhos on Sea event, which

had raised £200 for charity. Concerns were expressed that the £500 funding was allocated to the Jubilee Event and was spent on an entirely different event. It was noted that it had not been possible to rearrange the event prior to September and it therefore had to be a different event.

***Resolved to request that the Friends group return the unspent balance of £327 of the £500, as £173 was spent in good faith towards the Jubilee Event before any knowledge that it would need to be cancelled (due to bad weather).***

The Meeting closed at 9.00pm

..... Chairman

## List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2022	British Gas	DD	708.42	I 029	Electricity Police Station
05/09/2022	Barclaycard	DD	49.59	I 029	Various items
06/09/2022	Conwy County Borough Council	FP	24,000.00	I 025	Summer Concerts
12/09/2022	Grow for Talgarth	FP	15.00	I 031	WIB Awards
12/09/2022	Microshade Business Consultant	FP	145.78	I 031	IT Services
12/09/2022	Snowdonia Fire Protection LTD	FP	84.00	I 031	Alarm Lights Men;s Shed
12/09/2022	Conwy County Borough Council	FP	736.00	I 031	Rates Town hall
12/09/2022	Bebbington & Wilson Ltd	FP	1,060.32	I 031	Lights Rear Annexe
12/09/2022	AD Window Cleaning	FP	1,950.00	I 031	Watering CIB
12/09/2022	Martin Crossley	FP	420.00	I 031	TH Plumbing
14/09/2022	Opus Energy	DD	34.92	I 029	Gas Police Station
14/09/2022	Opus Energy	DD	16.63	I 029	Gas Rear Annexe
14/09/2022	Opus Energy	DD	13.35	I 029	Gas Town Hall
15/09/2022	Employees	FP	5,483.60	I 032	Salaries September
15/09/2022	Cllr Merrill Jones	FP	120.00	I 032	Basic Payment
15/09/2022	HMRC	FP	1,772.34	I 032	PAYE & NI
15/09/2022	Gwynedd Council	FP	1,666.42	I 032	Sept Pensions
15/09/2022	I P Williams	FP	590.88	I 032	Translations August
20/09/2022	EON	DD	11.19	I 029	Feeder Pillar 1
20/09/2022	EON	DD	10.68	I 029	Feeder Pillar 2
22/09/2022	Pitney Bowes	DD	14.62	I 029	Franking Machine
23/09/2022	Conwy County Borough Council	COR	-39.00		Cancelled CHQ - paid online
23/09/2022	Route Media	FP	748.80	I 028	Digital Boards Sims
23/09/2022	S & L Industrial Cleaners	FP	30.00	I 028	Clock Cleaning (Andrew Fraser)
23/09/2022	N W A T & L C C	FP	100.00	I 028	Membership 22'23
23/09/2022	Kind Bay Initiative	FP	2,000.00	I 028	Large Grant
23/09/2022	Together for Colwyn Bay	FP	2,077.00	I 028	Event Grant T4CB
29/09/2022	Conwy County Borough Council	FP	1,809.81	I 031	Paddling Pool 21/22
30/09/2022	Conwy County Borough Council	FP	39.00	I 030	Andrew Fraser Clock
30/09/2022	Conwy County Borough Council	FP	120.00	I 030	Mayor's Film Rights for Film
30/09/2022	Conwy County Borough Council	FP	11,088.00	I 030	CCTV Contribution
30/09/2022	Conwy County Borough Council	FP	736.00	I 030	Rates
30/09/2022	Planning Aid Wales	FP	70.00	I 030	Place Plan Cllr Training
30/09/2022	Society Local Council Clerks	FP	359.00	I 030	National Conference
30/09/2022	OneCom	DD	113.43	I 029	Phones/Broadband
Total Payments			<u>58,155.78</u>		

Bank Reconciliation Statement as at 30/09/2022  
for Cashbook 3 - Bus Inst Access Savings Acc

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bus Instant Access Savings Acc	30/09/2022	1	175,061.05
			<u>175,061.05</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			175,061.05
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			175,061.05
		Balance per Cash Book is :-	175,061.05
		Difference is :-	0.00

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Treasurers A/c 00164077	30/09/2022	43	25,146.87
			<u>25,146.87</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
10/06/2022 005541 Ysgol Iau Golwyn		500.00	
30/09/2022 FP Conwy County Borough Council		39.00	
30/09/2022 FP Conwy County Borough Council		120.00	
30/09/2022 FP Conwy County Borough Council		11,088.00	
30/09/2022 FP Conwy County Borough Council		736.00	
30/09/2022 FP Planning Aid Wales		70.00	
30/09/2022 FP Society Local Council Clerks		359.00	
			<u>12,912.00</u>
			12,234.87
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			12,234.87
		Balance per Cash Book is :-	12,234.87
		Difference is :-	0.00

## Detailed Income &amp; Expenditure by Account 09/11/2022

Month No: 6

## Account Code Report

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<u>Income Detail</u>							
1000 Office Rental Income	2,191	548	2,200	1,652			24.9%
1005 Room Hire Income	150	100	0	(100)			0.0%
1080 Grant Income	43,913	1,241	0	(1,241)			0.0%
1085 Events Income	3,163	0	2,000	2,000			0.0%
1090 Colwyn In Bloom Income	20,000	576	0	(576)			0.0%
1176 Precept	484,000	322,667	484,000	161,333			66.7%
1190 Interest Received	466	1,843	100	(1,743)			1843.4%
1195 Earmarked Capital Receipts	6,326	1,608	6,000	4,392			26.8%
1999 Other Income	16,985	(20)	14,000	14,020			(0.1%)
<b>Total Income</b>	<b>577,194</b>	<b>328,564</b>	<b>508,300</b>	<b>179,736</b>			<b>64.6%</b>
<u>Expenditure Detail</u>							
4000 Salaries	106,504	50,863	113,000	62,137		62,137	45.0%
4015 Travel Expenses	29	0	1,000	1,000		1,000	0.0%
4017 Members Allowances	2,650	2,320	6,850	4,530		4,530	33.9%
4020 Seminars/Courses	1,553	967	4,200	3,233		3,233	23.0%
4025 Stationery & Supplies	531	337	1,000	663		663	33.7%
4026 Postages	328	378	750	372		372	50.4%
4027 Insurance	6,379	10,521	8,500	(2,021)		(2,021)	123.8%
4030 Audit Fees	748	(467)	800	1,267		1,267	(58.3%)
4032 Professional Fees	5,480	3,047	6,000	2,953		2,953	50.8%
4033 Recruitment Expenses	0	107	0	(107)		(107)	0.0%
4035 Subscriptions	531	2,180	4,500	2,320		2,320	48.5%
4040 Office & IT Equipment	1,035	679	2,750	2,071		2,071	24.7%
4041 IT & Software Support	2,204	1,774	2,700	926		926	65.7%
4045 Advertising & Publicity	0	0	1,000	1,000		1,000	0.0%
4100 Mayor's Allowance	962	670	1,500	830		830	44.7%
4105 Civic Regalia	0	0	500	500		500	0.0%
4115 Municipal Events	3,360	865	3,500	2,635		2,635	24.7%
4120 Election Expenses	140	0	25,000	25,000		25,000	0.0%
4150 Rates	7,356	3,676	8,200	4,524		4,524	44.8%
4155 Utilities	16,380	4,916	20,300	15,385		15,385	24.2%
4160 Repairs & Maintenance	38,509	10,650	10,000	(650)		(650)	106.5%
4166 Fire Alarm	864	70	1,200	1,130		1,130	5.8%
4300 Large Grants	9,800	20,000	30,000	10,000		10,000	66.7%
4301 Large Grants S137	17,760	0	0	0		0	0.0%
4305 Small Grants	0	3,200	10,000	6,800		6,800	32.0%
4306 Small Grants S137	9,470	0	0	0		0	0.0%
4310 Scholarships S137	1,000	0	1,500	1,500		1,500	0.0%
4311 Regeneration/Projects	0	0	25,000	25,000		25,000	0.0%

## Detailed Income &amp; Expenditure by Account 09/11/2022

Month No: 6

## Account Code Report

	Actual Last Year	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
4312 Community Eng / Place Plans	11,048	328	15,000	14,672		14,672	2.2%
4314 Regeneration/Projects S137	(1,000)	0	0	0		0	0.0%
4315 Youth Grants	6,803	1,000	10,000	9,000		9,000	10.0%
4320 Community Wellbeing Projects	0	0	20,000	20,000		20,000	0.0%
4330 Sponsorships	0	0	500	500		500	0.0%
4400 Prom Day	0	10,000	10,000	0		0	100.0%
4402 Bonfire	17,334	8,200	18,500	10,300		10,300	44.3%
4403 Christmas Event	0	0	5,000	5,000		5,000	0.0%
4404 Parc Eirias Event	0	30,000	30,000	0		0	100.0%
4405 1940's Event	0	0	15,000	15,000		15,000	0.0%
4420 Other Events	13,070	20,568	35,000	14,432		14,432	58.8%
4460 Colwyn in Bloom	49,938	15,404	17,500	2,096		2,096	88.0%
4490 Theatr Colwyn Contribution	65,000	0	65,000	65,000		65,000	0.0%
4501 Play Schemes	6,750	6,750	6,950	200		200	97.1%
4502 Christmas Lights	21,027	0	30,000	30,000		30,000	0.0%
4503 CCTV	11,088	11,088	11,088	0		0	100.0%
4504 Parks & Gardens	0	0	500	500		500	0.0%
4507 Other CCBC Service Contributio	1,810	2,610	10,000	7,390		7,390	26.1%
4508 Andrew Fraser Memorial Clock	0	652	0	(652)		(652)	0.0%
4510 War Memorial Maintenance	915	0	500	500		500	0.0%
4520 Street Furniture	58,309	1,379	7,500	6,121		6,121	18.4%
4530 Ward Allowances	7,047	0	7,200	7,200		7,200	0.0%
4531 Ward Allowances S137	7,261	0	0	0		0	0.0%
4601 Play Equipment	0	1,534	39,550	38,016		38,016	3.9%
<b>Total Overhead</b>	<b>509,974</b>	<b>226,267</b>	<b>644,538</b>	<b>418,271</b>	<b>0</b>	<b>418,271</b>	<b>35.1%</b>
<b>Total Income</b>	<b>577,194</b>	<b>328,564</b>	<b>508,300</b>	<b>179,736</b>			<b>64.6%</b>
<b>Total Expenditure</b>	<b>509,974</b>	<b>226,267</b>	<b>644,538</b>	<b>418,271</b>	<b>0</b>	<b>418,271</b>	<b>35.1%</b>
<b>Net Income over Expenditure</b>	<b>67,220</b>	<b>102,297</b>	<b>(136,238)</b>	<b>(238,535)</b>			
plus Transfer from EMR	51,370	0					
less Transfer to EMR	20,720	576					
<b>Movement to/(from) Gen Reserve</b>	<b>97,871</b>	<b>101,720</b>					

**Summary of Large Grant Applications for 2022/23**

REF:	Applicant:	Amount Requested:	Purpose:	Grant Approved 2022/23	Notes:	Bank details rec'd:	First Instalment paid 28/04/2022	Second Instalment Paid Dec	Report Requested/Received
A	Benefit Advice Shop	£ 6,931.20	Towards outreach services in Colwyn Bay	£4,500			£2,250.00		
B	Citizens Advice Bureaux Conwy District	£ 18,159.00	To meet the costs of a Bay of Colwyn specialist advisor	£6,000			£3,000.00		
C	Home Start Conwy	£ 5,000.00	To support families in the Bay of Colwyn area	£4,000			2000		
D	Llandudno and Colwyn Bay Tramway Society	£ 1,000.00	Towards ongoing maintenance; works on narrow gauge tram; replacement of IT equipment	£0	<i>small grant £500 paid July 2021. Advise to apply for small grant again in 2022/23</i>				
E	Y Pentan	£ 2,000.00	Towards printing costs of Y Pentan	£1,200			600		
<u>Considered at P&amp;F 30.03.22 / ratified at Council 25.4.22</u>									
F	Coast Community Radio and Media CIC	£ 3,900.00	Towards the operation costs of transmitter fees	£3,900			3900		
G	Colwyn Bay Environment Federation	£ 5,000.00	Towards a shelter for the bowling green	£5,000			5000		
H	Home Start Conwy	£ 2,496.00	To support families in the Bay of Colwyn area	£2,500			1250		
<u>Considered at P&amp;F 24.8.22 / ratified 5.9.22:</u>									
I	The Kind Bay Initiative	£ 2,000.00	Towards the cost of electricity and rent	£2,000					
		<u>£ 46,486.20</u>		<u>£29,100.00</u>			<u>£18,000.00</u>	<u>£0.00</u>	