

MINUTES OF A HYBRID MEETING OF THE BAY OF COLWYN TOWN COUNCIL AT 6.30^{PM} ON MONDAY 21st JULY 2025, HELD IN THE COMMITTEE ROOM, TOWN HALL AND ONLINE, VIA ZOOM.

PRESENT: The Mayor, Cllr J Nuttall (Chair)
Cllrs: P Ashe, C Bell, C Brockley, D Carr, H Fleet, J Higgins, C Hughes, P Hughes, T Lee, T Maclean, K Roberts, D Wilkins, L Wilkins and G Wynne.

OFFICERS: T Earley, Town Clerk and RFO
R Gill, Place Plan Officer and Deputy Clerk
R Dudley, Assistant Clerk

VISITORS: Cllr C Carlisle, plus one Member of the Public

ABSENT: Cllr A Khan

97/25 Welcome and Apologies for Absence:

The Chair welcomed members to the meeting. Apologies for absence were received from Town Cllrs: J Clayton, N Coverley, A Jones, D Jones, S McAllister, R Owen, S Price and from County Cllr G Jones.

98/25 Announcements:

- (a) The Clerk reminded members in the room about meeting etiquette:- to introduce themselves before speaking (to give the Owl time to pan around) and to project their voice towards the Owl or the extender mic. Members on zoom were reminded to use the participator's 'hands up' button to let the Chair know that they wished to speak.
- (b) The Mayor thanked the Councillors that supported her at the annual Civic Service, which had been very well attended, and offered to email an update of her latest engagements to Councillors.
- (c) The Clerk gave a brief update on the scheduled events for the Open Doors Event which will take place on Saturday 20th September from 11am – 3pm. Activities planned are: Photo/Film exhibition by Colwyn Bay Heritage Group, Ethel Hovey Presentation, court room re-enactment (Magic Light Productions), demonstration of the Imagine Trail App and a 'bring your favourite photo' competition, organised by Colwyn Bay Heritage Group. The Mayor will be asked to present the annual report and Councillors will be invited to attend to meet with and answer any questions from members of the public.

Members were asked to make a note of the date of the event in their diaries.

99/25 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. None were declared at this point.

100/25 Visitor(s) to the Council:

- (a) County Councillors Reports: no reports were received from any County Councillors.
- (b) Public participation: The member of the public present confirmed that he did not wish to speak and was attending solely as an observer.

101/25 Minutes

- (a) Resolved to receive, approve and sign, as a correct record, the minutes of:**
 - (i) The last Ordinary Meeting of the Council, held on 9th June 2025.**
- (b) Resolved to receive and note the minutes of the following committee/sub-committee meetings:**
 - (i) The General Purpose & Planning Committee meetings, held on 17th June 2025 and 8th July 2025 (draft).**
 - (ii) The Policy & Finance Committee, held on 25th June 2025 (draft)**
 - (iii) The Colwyn in Bloom Committee, held on 2nd July 2025 (draft)**
 - (iv) The Fireworks Event Sub-Committee, held on 11th July 2025 (draft)**

102/25 Matters Arising from Those Minutes

- (a) Min. 505/24(a) – Theatr Colwyn visit:** Members noted that an open invite has been sent to all Members to attend the next meeting of the Joint Management Committee, re-arranged to take place at the Theatre at 4pm on Wednesday 27th August. The Chair requested that an outlook invitation be shared with all members.
- (b) Min. 40/25(b) & 63/25– Council Vacancy, Glyn Ward:** Members noted that the by-election will take place on 31st July, received the notice of candidate nominations and noted that poll-cards will be hand delivered.
- (c) Min. 40/25(g) & 60/25(d)- Public Conveniences:**
 - (i)** Members noted that the service level agreement has been approved and signed, following the meeting held on 24th June. The County Council was not able to guarantee earlier information about any temporary closure of facilities, due to staffing levels, but would provide a full update within 72 hours. It had also been agreed to split the Town Council contribution over two payments (due April and October).
 - (ii) Resolved to ratify payment of the first instalment for 2025/26, of £21,748.**
- (d) Min. 40/25(h) and 60/25(a)– Town Hall/Rhiw Road External Redecoration:** Members noted that works are due to commence on 4th August,
- (e) Min. 60/25(b) – Place Plan Manager Post:** Members received correspondence from Gwynt y Mor regarding the grant offer and:
 - (i) Resolved to approve the match-fund contribution from the Town Council of £48,489 over 2 years (from 1/10/25 to 30/9/27).**
 - (ii) Resolved to approve sending a letter to Planning to formally request the S.106 match-funding of £14,483.**
 - (iii) Resolved to formally approve the extension of the post until 30th September 2027**
 - (iv) Resolved to delegate authority to the Staffing Sub-Committee to issue the updated contract.**
 - (v)** Members noted that the GyM Community Fund had been heavily over-subscribed and is now closed to new applications until next year. The TAPE bid for the Creative Agency project had unfortunately been unsuccessful in this round.
Cllr H Fleet arrived at this juncture
- (f) Min. 60/25(c) - Conwy Community Regeneration Key Fund bid:**
 - (i)** RG gave a verbal update and explained the quotations received to upgrade the lighting at Church Road MUGA, Rhos on Sea, in preparation for submission of the bid by next

Monday. RG had consulted with street lighting who had advised that quote one (the cheaper of the two quotes received) would provide suitable lighting for a play area/MUGA. The more expensive quote would provide a level of lighting at floor level (lux) required for competitive sports facilities. Rhos Councillors commented that there would need to be a timer and assurances that there would be no light pollution for neighbouring residents. The Clerk added that planning consent may be required and an enquiry is being submitted to confirm this.

- (ii) Members were asked to consider if it may be possible/beneficial to include the solar powered lights for Rhos Park in the bid, which formed part of a separate application already submitted by Cllr H F.

It was noted that this could be accommodated in the same bid, if quote 1 (the cheaper) is chosen. HF said she would speak to the grants team to see if Friends of Rhos bid is likely to progress.

Resolved to delegate to Clerk/Chair to proceed with submitting a bid based on the cheaper of the two quotes provided (option 1), possibly with the optional timer, and then consider, following further info from HF, if the additional lights can be included.

- (g) Min. 42/25(c) – Transforming Towns Small Capital Bid (£15,000) for Town Mapping: The Place Plan Manager gave a brief verbal update. Conwy CBC had made an offer of £15,000 per town, with no deadline at present. A number of the Place Plan working groups had asked for more public information about getting round and finding assets, e.g. public conveniences and are exploring locations for up to 4 visual/pictorial maps in key locations, complete with QR codes to provide greater detail.

Resolved to support the submission of a bid for the Town Mapping (Place Plan originated) project, with any match-funding requirement to come from the Town Council, or S106 funding, if there is any appropriate balance.

- (h) Min. 61/25(f) – Larger payments:

Resolved to ratify approval of payment of the invoice to Conwy CBC in connection with the Vehicle Activated Signs (VAS) installed in 2023 in Dolwen/Llanelian Road, of £11,841.64 (noting £3,881 of this cost will be funded from general reserves)

It was noted that the Clerk had received an email earlier today stating that one of the signs had been removed and has contacted ERF to ask for further details, to include why it was removed and when it will be returned.

Cllr K Roberts arrived at this juncture

- (i) Min. 67/25(a) – Small Grants:

Resolved to approve grants to applicants C and D, as detailed in Schedule D to the P&F minutes.

- (j) Min. 67/25(d) – Uke a Bay Event Grant 2024:

Resolved to approve the recommendation to add the £1,387 returned event grant funds to the Events Grant budget for 2025/26.

- (k) Colwyn in Bloom

- (i) Min 71/25(a) – Fountain in Queen's Gardens: Members noted that the estimated cost to replace the electric supply and pump is £20,000 and that a search has been requested to identify any S.106 funding that may be able to support this project. Members were asked to look out for any grants from other sources that may be relevant. CH said the estimated cost seems excessive and suggested seeking quote(s) to get a firm indication so the project would be ready to go, if funding identified. Questions were also asked

about future running/maintenance costs and who would cover these.

Resolved to request a detailed quote be obtained to confirm the cost of repairing the electrical supply and replacing the pump.

- (ii) Min 74/25 – Wales in Bloom: Members noted that the Wales in Bloom judging took place on Friday 18th July and received a copy of the portfolio. The tour appeared to go well, weather was good and the judge met volunteers during the Town tour and then met the groups/volunteers in Gardd Pawb, which has been entered for the ‘it’s your Neighbourhood’ RHS assessment. The Mayor thanked volunteers and the Colwyn in Bloom Committee for all their hard work.

- (l) Fireworks Event Sub-Committee:

Resolved to approve the recommendation of the Sub-Committee to appoint Uproar Fireworks to provide the fireworks for the event again this year, following consideration of the four quotations at the recent meeting.

- (m) ***Resolved to note the resolutions of the Committees, as detailed in the Minutes.***

103/25 Welsh /UK Government – Members received and noted the following correspondence:

- (a) Office of the Police and Crime Commissioner: A letter and terms of reference for an independent review of CCTV provision across North Wales_

104/25 Conwy CBC:

- (a) Colwyn Bay Town Team – RG gave a brief verbal report from recent meeting(s) and said that the Town Team had delivered the Christmas lantern parade and switch-on event last year, but had highlighted the need for one organisation to be identified to lead any future event(s). Creu Conwy wanted to see a town centre focus. Funds of up to £8k had been made available to the Colwyn Bay Town Team again this year and applications had recently been sought. CH reported that T4CB were asked by the Town Team and business forum to lead on co-ordinating an application for funding towards the Christmas switch-on event in the town centre for 2025. A second application had been received for a new event, which hadn’t previously been discussed with Town Team members. There could be an opportunity to work with them around a future event, but the current application doesn’t fit with existing Christmas event proposals. CH reported that this would be one day of seven events being organised by T4CB over weekends in the lead up to Christmas, involving a number of local organisations. Businesses are focussing on core business hours and increasing footfall across the whole period. In answer to questions, RG replied that other areas were being considered too. County Councillor C Carlisle said Old Colwyn were organising a Christmas event too.
- (b) Central Local Area Forum – County Councillor C Carlisle gave a verbal report from the meeting held on 11th July. A presentation had been given regarding the Bay View Centre re-development proposal and on the latest iteration of Colwyn Bay Recovery and Investment project (formally Active Travel). A special LAF Central meeting will be held to scrutinise proposals and take through democracy.

105/25 Representatives on Outside Bodies: Members received the following reports from the Clerk and/or Members who are representatives of the Council on outside bodies:

- (a) CCBC Place Plan Network Meeting, held on 24th June: It was noted that the Minutes will be emailed to all members, once received.
- (b) Police and Youth Liaison Meeting, held on 15th July: CH reported that there had been

reasonable success since the encouragement of reporting all incidents and 2 problem establishments had been closed down. Businesses have indicated that they would prefer a WhatsApp report link, rather than radios. The Chair reported that there had been 3 recent incidents in Rhos on Sea and police resources were needed there too. It was confirmed that the Police do cover the whole area.

- (c) N&MWALC – a report was unavailable from the open meeting held on 18th July as Cllr TM was unable to get online due to issues with the meeting link. TM had contacted the Secretary of the organisation, to ask if there will be an opportunity to attend a future meeting, but had not yet had a reply.

106/25 One Voice Wales (OVW) / NALC / Society of Local Council Clerks: Members received and noted the following correspondence:

- (a) The minutes of the Conwy and Denbigh Area Committee meeting held on 25th June.
(b) Correspondence about the OVW constitution and governance framework.
(c) Digital Health of Town & Community Council Report.

107/25 Other Correspondence:

Cllr Keena Roberts declared a personal but non prejudicial interest in the following item:

- (a) ***Resolved to approve a sponsorship renewal request from Colwyn Bay F.C., at a cost of £500, subject to new wording/design to be shared for approval first***
(b) Members noted slides from the Coalfields Regeneration Trust explaining (in simple terms) the concept of Community Asset Transfer.
(c) Members noted information from Darren Millar, MS, about a twinning opportunity with a town in Ukraine, together with guidance on Twinning arrangements from the Society of Local Council Clerks. CH reported that there is a dormant twinning already with Roissy-en-Brie. The Twinning Association folded several years ago, as members were aged and no younger members had come forward. Members stated that they would prefer any request for a new twinning arrangement to come from members of the local community, as an organising committee would need to be formed by local interested persons.
Resolved to note the offer received from D Millar.
(d) The following additional urgent correspondence was received and noted:
(i) TM report on Planning Aid Wales Session attended on 16/7 which had been forwarded to members by email.

The member of the public left at this juncture

108/25 Confidential Items: To

It was resolved to exclude any members of the Public and Press from the meeting to enable consideration of the following items, deemed to be confidential:

- (a) To consider options presented by Conwy CBC's Estates and Asset Management Department regarding the long-term future of the Greenhill Community Centre, Old Colwyn.
Resolved to defer this item, pending a meeting to gather further information from the Management Committee.
(b) Members noted a brief verbal update on progress with discussions about the lease for the Public Conveniences at Parisellas on Colwyn Bay promenade.

The meeting closed at 7.55pm

..... Chair