MINUTES OF A HYBRID MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT 6.30PM ON MONDAY 19th JANUARY 2026, IN THE COMMITTEE ROOM, TOWN HALL AND ONLINE, VIA ZOOM

PRESENT: The Mayor, Cllr J Nuttall (Chair)
Cllrs: P Ashe, C Brockley, C Bell, D Carr, T Davies, H Fleet, J Higgins, C Hughes, A Jones, T Lee, T Maclean, R Owen and K Roberts, D Wilkins, L Wilkins and G Wynne

OFFICERS: T Earley, Town Clerk and RFO
R Gill, Deputy Clerk & Place Plan Manager
R Dudley, Assistant Clerk

COUNTY CLLRS: Cllr C Carlisle

ABSENT: Cllrs: A Khan, S McAllister and S Price

361/25 Welcome and Apologies for Absence:

The Chair welcomed members to the meeting. Apologies for absence were received from Town Cllrs: J Clayton, N Coverley, P Hughes, D Jones and from County Cllr G Jones.

362/25 Announcements:

(a) The Clerk reminded members in the room about meeting etiquette:- to introduce themselves before speaking (to give the Owl time to pan around) and to project their voice towards the Owl or the extender mic. Members on zoom were reminded to use the participator's 'hands up' button to let the Chair know that they wished to speak.

(b) The Clerk submitted a copy of a written statement sent to a local reporter, following a disagreement between members over the conditions of Cllr C Hughes' Standards Committee's dispensation at last week's Policy & Finance Committee meeting, in relation to an events funding application from Together for Colwyn Bay, which was noted by members. Members also noted advice received from Conwy's Legal Officers that complaints from a member(s) about another member(s) should usually be dealt with by use of the Local Resolution Protocol, or alternatively via a report to the Ombudsman, if they believe another member has broken the Code of Conduct).

363/25 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests.

- Cllr C Hughes, as a Director, declared an interest in any item on the agenda involving Together for Colwyn Bay, but stated that he has dispensation to speak, take part in debate and answer any questions, unless it relates to grants over £500 (as in the case of the two Events Grant applications).
- Cllr H Fleet, as Chair of Friends of Rhos on Sea declared a personal but non-prejudicial interest, due to the exemption for funding of £500 or less, in their Small Grant application.
- The Clerk, Tina Earley, as a Trustee of Bryn Cadno Centre declared a personal and prejudicial interest in their large grant application and offered to leave the room if there was any further debate on the application.

364/25 <u>Visitor(s) to the Council:</u>

(a) Public participation: no members of the public were present.

(b) County Councillors Reports: No reports were received from any county councillors.

365/25 <u>Minutes</u>

(a) ***Resolved to receive, approve and sign, as a correct record, the minutes of:***

(i) ***The last Ordinary Meeting of the Council, held on 8th December 2025 .***

(b) ***Resolved to receive and note the minutes of the following committee/sub-committee meetings:***

(i) ***The General Purpose & Planning Committee meetings, held on 16th December 2025 & 13th January 2026 (draft).***

(ii) ***The Policy & Finance Committee, held on 7th January & 14th January 2026 (draft)***

(iii) ***The Place Plan Advisory Committee held on 12th December 2025 (draft)***

(iv) ***The Staffing Sub-Committee, held on 11th December 2025 (draft)***

(v) ***The Colwyn in Bloom Committee, held on 6th January 2026 (draft)***

366/25 <u>Matters Arising from Those Minutes</u>

(a) Min. 279/25(a) – Colwyn Place Plan:

(i) Members noted the minutes of the last Advisory Committee meeting.

(ii) Rachael Gill, Place Plan Manager provided a brief verbal update report on the 22nd October event and David Rudlin report: Three priority projects had been identified following consultancy, showing strong value from the BCTC-funded work. Report supports future funding bids and provides a clear delivery route:

Project 1 – Wild About Colwyn : £150k; multiple funders.

Creative Agency: Long-term marketing resource; TAPE pursuing Gwynt y Môr and WG digital inclusion funding £140k over 3yrs..

Project 2 – Colwyn Bay Space Agency: Empty properties focus; Creative Agency marketing will support. Vacancy rate currently 20%.

Project 3 – Station Road: Shared/modular space, markets, temporary urbanism;

The indicative cost for all three/four projects is estimated at £500k.

Funding: Pride in Place Impact Fund – potential £1.5m by March 2027; capital projects only – will need to have some that are largely “oven-ready”.

Delivery: Colwyn Bay Regeneration Task Force meets 21st January (ToR in pack).

(iii) Members noted a letter from Gill German, MP, regarding the Pride in Place funding.

(iv) Members considered a proposal by Cllr H Fleet that the terms of reference for the Colwyn Bay Regeneration Taskforce should be amended to include a ward member for both Glyn and Rhiw wards. It was noted the Mayor and Chair of the Place Plan Advisory were already included.

Following a full debate, an amendment to the proposal was tabled, in recognition that the Mayor only serves a one-year term of office. It was proposed that both the Mayor and Deputy Mayor should be the appointed representatives of the Town Council, alongside the Place Plan Advisory Committee Chair. The amendment was carried by a majority vote.

Resolved to amend the Terms of Reference of the Colwyn Bay Regeneration Taskforce to include both the Deputy Mayor and the Mayor.

(b) Min. 279/25(c) – Rhos Lighting Project (Community Key Fund): Rachael Gill, Place Plan

Manager gave a brief verbal update and informed members that the project should be completed within budget by the end of February 2026. Members were asked to consider approving payment of the invoice for the order for the solar bollards (£3,320 +VAT).

Resolved to approve payment of the invoice for the order for the solar bollards (£3,320 +VAT).

(c) Min. 279/25(e) – Town Centre Mapping project (Transforming Towns Funding): Rachael Gill, Place Plan Manager gave a brief verbal update, confirming that the funding approval had been received in December and efforts are being made to get as much of the project completed as possible by the end of February/mid-March (the claim deadline). However, the installation of the maps will not be possible in the timescale available, due to the need to confirm whether planning consent would be required, once the final map designs and locations are known. Members were the shown several options for the design of the header and advised of the proposed locations.

Resolved to approve the wording in option 2 and to delegate authority to the Deputy Clerk to sign off the final designs, after review by the Place Plan Working Group members, to help meet the grant funding deadline.

- Cllr G Wynne arrived at this juncture

(d) Min. 279/25(f) – Broken VAS Sign: It was noted that the broken sign was due to be collected by Cllr C Bell before Christmas, but that no further update had been received on its condition.

Resolved to defer this item, as Cllr Bell had left the meeting.

(e) Min. 279/25(h) and (i) – Public Convenience Sponsorship:

(i) Members noted a response from CCBC to the query about the above-inflationary 7% increase in 'sponsorship' charges proposed for 2026'27, advising that the increase was simply due to 'increased costs'. The Clerk reported that more information had been requested at the meeting last week, as the report did not mention which area(s) of costs had risen, or by how much.

(ii) The Clerk gave a brief report from a Public Conveniences update meeting, which had been held on Wednesday 14th January. It was noted that the financial outturn figures for year-ending 31/3/2025 had been requested, for full transparency for all town and community councils that agreed to sponsor facilities to keep them open. The proposed wording for signage (requested by Town Councils who were sponsoring the facilities) was then discussed, as revised wording had since been suggested. Members reiterated the view that it should be kept concise, otherwise it will not be read.

Resolved that the wording on the BCTC signs should simply read 'Sponsored by Bay of Colwyn Town Council (bilingually)'.

(f) Min. 279/25(j) – Dormer Window and Roof Repairs: The Clerk gave a verbal update, confirming that the contractors had been back on site since last week and that the works would hopefully be completed in the next couple of weeks. .

Resolved to ratify the payment made for works completed to December (£7,865.10) and to delegate authority to the Policy and Finance Committee to review and approve payment of the second invoice, due for month end 31/1/12026, at its next meeting.

(g) Min. 279/25(k) – St David's Day 2026: Members noted that the funding bid submitted by T4CB for a weekend of Welsh cultural activity/events on 28th February / 1st March, to help mark St David's Day, was unsuccessful. The Clerk asked Members to consider whether to hold the annual school parade on Monday 2nd or Tuesday 3rd March (after considering feedback from the participating schools and other event partners). The Clerk reported that 5 schools had replied to say they are available either day, with one preferring Monday and one preferring Tuesday, the Vicar and St Pauls Church was available on both the days, Compere (Dilwyn Price) only on Tuesday, Knights of Snowden band leader is not available on the Tuesday, but other band members maybe? and T4CB volunteer stewards will be available on the Tuesday, as the market re-launch is happening that day, with plans for a Welsh produce themed market.

Resolved to hold the parade on Tuesday 3rd March and to let all event partners and other interested parties know.

(h) Min. 279/25(l) & 314/25(a) – Replacement Benches: Members noted information about the Plastecowood recycled plastic benches, noted that these are only available in black, and considered the recommendations of the GP&P Committee.

Resolved to:

(i) Select the Plastecowood armed bench (in standard black) at a cost of £385(ex VAT), plus £300 to be installed by Conwy CBC, as the standard town council roadside bench for any future replacements in the Bay of Colwyn area, subject to Conwy CBC approval.

(ii) Confirm the order for a new bench and , once the replacement bench has been installed on Victoria Road, to create a social media post to notify residents.

(iii) Reduce the proposed annual budget required for replacement benches from £3,000 to £2,000 (to cover the cost up to 3 new/replacement benches per annum).

(i) Min. 281/25(a)(iii) – Maintenance of Play Equipment along the Promenade: Members noted that a response has been received from ERF to confirm that "the new play assets will become part of the routine inspection and maintenance regime for play equipment throughout the County. They will be inspected as part of the standard program and be repaired on the same basis as other pieces of play within the County. The parking income generated from the promenade spaces is not specifically allocated for the maintenance of these assets." Members reported that damage had occurred to a lot of the equipment, including missing decorative/safety panels, deterioration of the mushrooms, missing petals and hammers and misuse of the wave seating (by bikes) which all needed reporting to ERF.

Resolved to request that these defects be reported, as part of the 'snagging' process for the contract.

(j) Min 314/25(a) – Bus Shelter Maintenance:

Resolved to ratify the recommendation by the GP&P Committee that the Council defers payment of the Conwy CBC bus shelter contribution for 2026/27 of £6,000, until an up to date budget report for 2024/25 and 2025/26 and a report on the condition of the shelters (latest inspection report) has been received.

(k) Min. 342/25(h) – Annual Estimates:

(i) Members received and considered the draft Annual Estimates for 2026/27, along with a detailed written report from the Town Clerk/RFO and Deputy Clerk. It was noted that the precept had increased by £1,400 in V2 of the Estimates, due to V1 having been drafted before the new Council tax base figure had been received.

(ii) Members noted the CCBC Precept Request letter.

(iii) Members noted the current and anticipated precepts levied by other local town councils.

(iv) Members considered the recommendation of the Policy and Finance Committee.

Resolved to:

1. ***(1) Approve the Annual Budget and Estimates for 2026/27, as detailed in Schedule A attached.***
2. ***(2) Sets the precept at £572,700, based on a 3% increase (from £45.67 to £47.04 for a Band 'D' property, an increase of just £1.37 per annum); and***
3. ***(3) Notes the arrangements for ongoing budget monitoring during the financial year.***

(l) Min. 345/25 – Age Friendly Communities Guidance: Members received the guidance and considered whether this should be referred to the relevant Place Plan Working Group, or to a new Working Group set up by the Town Council.

Resolved to refer the guidance to the Place Plan Advisory Group for discussion.

(m) Min. 346/25 – Ward Allowances: Members received and noted the current ward allowance summary and the amounts that need to be spent by March 2026, which will otherwise be transferred into the small grants budget for the current financial year.

It was noted that Members may wish to join together in Rhos on Sea and/or Old Colwyn to procure additional maps for those areas, as the Transforming Towns funding is limited to delivery in Colwyn Bay town centre only.

Resolved that Members contact Rachael Gill as soon as possible, should they wish to discuss a joint ward allowance proposal for additional map(s).

(n) P&F Min 347/25 & Minutes 14.1.26 – Grants:

(i) Small Grants:

Resolved to ratify approval of the small grants for Q3, as detailed in Schedule B to those minutes.

(ii) **Youth Grants:**

Resolved to ratify approval of a youth grant, as detailed in Schedule 'C' to those minutes.

(iii) **Large Grants:**

- Cllr C Hughes (having declared a personal interest) left the meeting whilst the application from Colwyn Bay Environment Federation was voted upon, having had a dispensation approved to remain for the debate..

Resolved to approve the large grants A, B, C, D and F for 2026/27, as recommended by the Policy & Finance Committee meeting on 14/1/26 and detailed in schedule B to those minutes.

Further resolved to defer application E, until further information is available about whether equipment could be loaned/shared with others, and to agree the total budget of £50,000 for Large Grants for 2026/27.

(iv) **Events Grants:**

- Cllr C Hughes (having declared a personal interest) left the meeting whilst the applications from Together for Colwyn Bay (D and E) were debated and approved, having received a dispensation to remain to answer any questions, before leaving the room.

(1) Resolved to approve the events grants A and C for 2026/27, as detailed in Schedule A to the minutes of 14/1/26.

Further resolved to offer applicant B a larger grant of £7,500 (for pre event outreach activity and activities on the day) and to agree the total budget required for 2026/27

of £35,000, to allow addition events to come forward during the year.

(2) ***Resolved to approve the two event grants applications for Together for Colwyn Bay (E and F), deferred at the Policy and Finance Meeting to allow members additional time to consider the supplementary information that had been requested, including year-end accounting statements.***

(o) Staffing Sub-Committee Min 299/25(a), (b) and (c):

(i) Members noted the resolutions of the Staffing Sub-Committee.

(ii) Members noted written confirmation of the ongoing grant funding support from Gwynt y Mor and Rhyl Flats, following the staffing restructure proposals.

(iii) ***Resolved to delegate authority to the Clerk to issue the updated contracts of employment, in accordance with the approved job descriptions and salary points and subject to the conditions agreed, as outlined in the minutes.***

(p) Min. 301/25 – Annual Training Plan:

(i) ***Resolved to approve the Council's annual training plan for 2026/27***

(ii) A copy of the councillor training records for the current term of office (since May 2022) was tabled and members were asked to note that 4 free places are available for every Council for members to attend One Voice Wales training modules 3,6,7,9,10,21,25 and 26 until the end of March 2026.

Resolved that the training plan and councillor training records will be emailed to all members for them to review and members were asked to contact the office to book onto any training they felt would be relevant.

(q) Colwyn in Bloom Committee: It was noted that the Minutes had been finalised and shared by email after the agenda had been sent out and there were several of recommendations by the Committee that needed to be considered:

(i) Min. 325/25(b) – Members considered the recommendation that individual planters/baskets are not insured, due to their age and the low risk of theft or damage of individual planters.

Resolved to refer this to the Audit SC to consider at their meeting in February (as part of the annual review of the Council's risk assessment and management report).

(ii) Min. 327/25(c) - It's your Neighbourhood Entries:

Resolved that a drop-in event is arranged by the Town Council to promote/encourage more entries and also to recruit new gardening volunteers, to coincide with a Gardd Pawb 1st birthday 'Cake and rake' Spring gardening launch event being held on Sunday 1st March.

Resolved to approve a small budget for the event, to cover the cost of refreshments.

(r) ***Resolved to note the resolutions of the Committees, as detailed in the Minutes.***

367/25 **Welsh /UK Government** – Members noted the following correspondence:

(a) Guidance on Managing EV Charging and Lithium Battery Safety, for building owners.

Resolved to ask that the Clerk checks the guidance in relation to any risks from laptop/mobile phone batteries.

(b) Ynni – up to date information on Energy and Decarbonisation funding for North Wales.

368/25 **Conwy CBC**:

(a) Members received and noted the Notice of the completion of the consultation on the revised Public Spaces Protection Order

(b) Members noted the report from the Local Area Forum Meeting, held on Friday 9th January (County Cllrs and the Clerk were in attendance).

(c) Members noted the availability of the updated electoral list (2025/26).

(d) Members noted that the CCBC budget survey closes on 23rd January.

(e) Members received notice of the commencement of the consultation period for the Deposit stage of Conwy's Replacement Local Development Plan and were asked to consider the need for a Special Council meeting (on Monday 2nd March) to agree the final response from the Town Council, taking into consideration any feedback from the General Purpose and Planning Committee and Place Plan Working Groups.

Resolved to convene a Special Council Meeting on Monday 2nd March to agree the final response from the Town Council.

369/25 **Town Hall/Community Assets:** Nothing to report

370/25 **Finance and Governance:** It was noted that there were no invoices of £5,000 or over for approval.

371/25 **Representatives on Outside Bodies:** Members noted the following reports from the Clerk and/or Members who are representatives of the Council on outside bodies:

Dial-a-ride AGM, held on 22nd December (Cllrs PA and TD):

Cllr T Davies gave a brief verbal report and said that Old Colwyn and Colwyn Bay are currently in the scheme to improve access. Dial a ride are working with the Zoo to reinstate the zoo bus which stopped during Covid. There is uncertainty with interaction with TFW. Rachael Gill reported that the Dial a Ride extension of provision came directly from the Place Plan via the Community Transport Representative on the working group. The funding had been secured through GyM to bring this provision to the area. The service has to be pre-booked and is not to compete with timetabled provision.

372/25 **One Voice Wales / NALC / Society of Local Council Clerks/ N&MWALC:**

(a) Members noted the New Year Message from Chief Executive and reminder re AGM

(b) No reports were received from the Conwy/Denbigh Area Committee Meeting, held on 7th January 2026.

(c) Members noted a Notice of a joint OVW/PAW event "Improving our local places – Welsh case studies and planning updates" to be held in March

(d) Members noted the slides from a presentation on Martyn's Law, delivered to the SLCC Clwyd Branch in December.

(e) Members noted an Invitation to Community Flood Volunteer Event in North Wales 2026 at 10am - 4pm on 12/3/26 at Conwy Business Centre. Replies needed by 31/1/26.

373/25 Other Correspondence:

- **(a)** Members received and noted an email invitation to the Council to join Ethos Universitas, as a community member.
- **(b)** Members received and noted the draft Meeting Dates of the Council and main Committees for the new municipal year, which are subject to approval at the Annual Meeting of the Council.
- **(c)** To **receive/note** any additional urgent correspondence – none received.

The meeting closed at 9.05pm ………………………………. Chair

CYNGOR TREF
BAE COLWYN

BAY OF COLWYN
TOWN COUNCIL

DRAFT ANNUAL ESTIMATES

2026/27 V1

Approved:
Min:

Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Annual Estimates 2026/27 V1 3%

		2024/25 -last year		2025/26 -current year				2026/27 - next year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Budget Income										
1000	Office Rental Income	2,200	548	0	0	0	0	0	0	0
1005	Room Hire Income	0	100	0	250	0	0	0	0	0
1080	Grant Income	0	86,629	32,800	31,792	53,922	0	36,350	0	0
1085	Events Income	2,000	851	2,500	581	581	0	500	0	0
1176	Precept	530,600	530,600	554,650	554,650	554,650	0	572,700	0	0
1190	Interest Received	15,000	24,198	15,000	12,388	15,000	0	15,000	0	0
1195	Earmarked Capital Receipts	8,000	7,839	8,000	3,564	7,000	0	7,000	0	0
1999	Other Income	14,000	15,984	17,500	2,629	35,054	0	16,500	0	0
	Total Income	571,800	666,749	630,450	605,854	666,207	0	648,050	0	0
Overhead Expenditure										
4000	Salaries	135,000	144,856	186,800	137,422	183,000	0	183,500	0	0
4015	Travel Expenses	700	363	800	265	800	0	850	0	0
4017	Members Allowances	8,250	5,442	7,250	6,002	6,202	0	7,250	0	0
4020	Seminars/Courses	3,700	1,902	4,400	2,692	3,600	0	5,400	0	0
4025	Stationery & Supplies	750	643	775	258	500	0	500	0	0
4026	Postages	200	4	50	0	50	0	50	0	0
4027	Insurance	9,500	8,533	9,000	12,276	9,160	0	9,350	0	0
4030	Audit Fees	950	927	1,500	-296	1,450	0	1,000	0	0
4032	Professional Fees	6,000	3,795	5,000	3,060	5,000	0	5,000	0	0
4033	Recruitment Expenses	0	180	0	0	0	0	0	0	0
4035	Subscriptions	6,075	6,016	6,200	6,055	6,500	0	6,750	0	0
4040	Office & IT Equipment	2,500	1,548	2,500	1,805	2,500	0	2,500	0	0
4041	IT & Software Support	3,550	4,487	4,650	7,712	5,800	0	9,800	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Annual Estimates 2026/27 V1 3%

		2024/25 -last year		2025/26 -current year				2026/27 - next year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4045	Advertising & Publicity	500	720	750	720	720	0	750	0	0
4100	Mayor's Allowance	1,500	660	1,500	581	1,500	0	1,500	0	0
4105	Civic Regalia	500	0	3,000	2,300	2,300	0	500	0	0
4115	Municipal Events	5,115	3,648	5,300	3,520	4,000	0	4,800	0	0
4120	Election Expenses	5,000	3,911	5,000	4,819	9,820	0	5,000	0	0
4150	Rates	8,000	7,728	9,000	7,029	7,810	0	8,500	0	0
4155	Utilities	20,350	22,215	23,000	14,111	22,115	0	23,250	0	0
4160	Repairs & Maintenance	84,376	106,882	10,500	8,925	36,000	0	10,500	0	0
4165	Cleaning	0	1,370	0	2,720	4,000	0	6,000	0	0
4166	Fire Alarm	1,200	419	1,000	2,200	2,450	0	1,050	0	0
4300	Large Grants	35,000	37,738	50,000	48,756	48,756	0	50,000	0	0
4305	Small Grants	10,000	11,260	10,000	2,150	10,000	0	10,000	0	0
4310	Scholarships	1,500	1,000	1,500	0	1,500	0	1,500	0	0
4311	Regeneration/Projects	10,000	0	30,000	0	31,895	0	0	30,000	0
4312	Community Eng / Place Plans	4,000	1,139	2,000	7,424	7,500	0	5,000	0	0
4315	Youth Grants	19,000	6,000	13,500	2,000	5,000	0	0	10,000	0
4320	Community Wellbeing Projects	20,000	16,948	20,000	8,723	10,000	0	0	10,000	0
4330	Sponsorships	500	450	500	500	500	0	500	0	0
4400	Prom Day	10,000	10,000	10,000	10,000	10,000	0	10,000	0	0
4402	Bonfire	12,500	17,179	25,000	20,467	20,500	0	22,000	0	0
4403	Christmas Event	5,500	4,700	7,500	4,125	4,125	0	7,500	0	0
4404	Parc Eirias Event	10,000	0	0	0	0	0	0	0	0
4420	Other Events	35,000	27,947	35,000	30,275	35,000	0	35,000	0	0
4460	Colwyn in Bloom	25,576	49,640	23,076	14,711	17,500	0	18,000	5,576	0
4490	Theatr Colwyn Contribution	75,000	70,000	65,000	65,000	0	0	65,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Annual Estimates 2026/27 V1 3%

		2024/25 -last year		2025/26 -current year				2026/27 - next year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4501	Play Schemes	6,700	11,625	11,625	11,625	0	0	11,625	0	0
4502	Christmas Lights	41,250	39,799	30,000	3,384	30,000	0	30,000	0	0
4503	CCTV	13,860	13,860	17,950	17,952	17,952	0	19,075	0	0
4504	Parks & Gardens	1,000	500	1,000	0	1,000	0	1,000	0	0
4507	Other CCBC Service Contributio	10,000	36,436	47,140	58,957	58,957	0	52,200	0	0
4508	Andrew Fraser Memorial Clock	0	0	0	270	0	0	0	0	0
4510	War Memorial Maintenance	1,504	110	1,484	1,380	1,380	0	500	0	0
4520	Street Furniture	8,000	7,238	8,000	6,775	14,500	0	14,000	0	0
4530	Ward Allowances	14,400	6,356	7,200	367	7,200	0	7,200	0	0
4601	Play Equipment	42,330	14,720	19,000	3,217	19,000	0	0	19,000	0
4999	Miscellaneous Expenses	0	27	0	73	2,500	0	0	0	0
	Overhead Expenditure	716,336	710,919	724,450	542,306	670,042	0	653,900	74,576	0
	Total Budget Income	571,800	666,749	630,450	605,854	666,207	0	648,050	0	0
	Expenditure	716,336	710,919	724,450	542,306	670,042	0	653,900	74,576	0
	Net Income over Expenditure	-144,536	-44,170	-94,000	63,548	-3,835	0	-5,850	-74,576	0
	plus Transfer from EMR	0	78,690	0	15,910	0	0	0	0	0
	less Transfer to EMR	0	7,839	0	3,625	0	0	0	0	0
	Movement to/(from) Gen Reserve	(144,536)	26,680	(94,000)	75,833	(3,835)		(5,850)		

Summary of Reserves and Precept Requirement 2026/27

	PROJECTION Current Year 2025/26 £	£	£
Opening Balances as at 1/4/2025:			
CCLA PSDF	425,000.00		
Business Instant Access Acc	50,484.56		
Current Account	37,679.51		
(less unpresented pymts at year end)	0.00		
Petty Cash Impress Acc	100.00		
		513,264.07	
Opening Adjustments:			
Plus year-end debtors etc 31/3/2025	44,807.38		
Less year-end creditors etc 31/3/2025	-32,571.80		
Adjusted Balances as at 1/4/2025=		525,499.65	
Plus **projected** income 2025/26		666,207.00	
Less **projected** exp. 2025/26		-670,042.00	
Projected Balance C/F at 31/3/2025			521,664.65

	PROJECTION Forecast 2026/27 (OPTION 2) £	£	£	
Projected Balances B/F as at 1/4/2026:				
CCLA PSDF	425,000.00			
Business Instant Access Acc	75,000.00			
Current Account	21,564.65			
Petty Cash Imprest Acc	100.00			
		521,664.65		
Budget to/from reserves for 2026/27:				
total net Inc/exp (Draft Budget V1)		-5,850.00		(from Gen Reserves)
less exp from earmarked reserves		-74,576.00		
Forecast balances at y/e 31/3/2027=			441,238.65	
Forecast Breakdown of Reserves 31/3/2027:				
General Reserves	269,838.67			
Earmarked Reserves (see breakdown)	171,299.98			
Petty Cash	100.00			
		441,238.65		

Council's Policy on Reserves:

To retain General Reserves of a **minimum of 25%** (maximum 50%) of the budgeted annual gross expenditure **(25% of £728,476 = £182,119 and 50% = £364,238)**, for unexpected items and cash flow purposes.

	OPTION 2b	
Estimated general reserves of	£ 441,238.65	(see report on earmarked reserves)
Less Earmarked reserves	-£ 171,299.98	= 40.4% of projected annual expenditure for 2024/25
Forecast general reserves at 31.3.27 =	**£ 269,938.67**	

A surplus of £ 87,819.67 is therefore available to cover any unforseen expenditure / be allocated to new projects, or be retained to support revenue expenditure in Years 2 and 3.

Additional Capital Reserve:

* The Reserves above exclude the remainder of the Council's earmarked capital reserve, which is invested in the CCLA Local Authorities' Property Fund
The balance of the fund as at 31.3.2027 is forecast to be approx.£160,000.
These funds are reserved for future capital expenditure only (e.g. in relation to the Rhiw Road site)

Comparison of Annual Precept Requirement:

	2023/24	2024'25	2025'26	2026'27
Total Precept requirement:	£ 504,000.00	£ 530,600.00	£ 554,650.00	£ 572,700.00
Council Tax base:	£ 11,706.25	£ 11,966.60	£ 12,144.67	£ 12,175.38
This equates to a typical Band 'D' precept of	£ 43.05	£ 44.34	£ 45.67	£ 47.04
Increase £ per annum	*£1.24*	*£1.29*	*£1.33*	*£1.37*
% increase on previous year	*3.0%*	*3.0%*	*3.0%*	*3.0%*

Options for 2026/27 - V1 of budget based on Option 2 (3%)

OPTION 1	OPTION 2	OPTION 3	OPTION 4
£ 556,050.00	£ 572,700.00	£ 578,300.00	£ 583,800.00
£ 12,175.38	£ 12,175.38	£ 12,175.38	£ 12,175.38
£ 45.67	£ 47.04	£ 47.50	£ 47.95
0%	***3%***	***4%***	***5%***

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
Budget Income							
1080	Grant Income	32,800	36,350	18,725	10,000	0	0
1085	Events Income	2,500	500	500	500	0	0
1176	Precept	554,650	572,700	595,600	619,400	0	0
1190	Interest Received	15,000	15,000	13,000	11,000	0	0
1195	Earmarked Capital Receipts	8,000	7,000	7,000	7,000	0	0
1999	Other Income	17,500	16,500	16,985	17,475	0	0
	Total Income	630,450	648,050	651,810	665,375	0	0
Budget Expenditure							
4000	Salaries	186,800	183,500	185,000	190,550	0	0
4015	Travel Expenses	800	850	850	850	0	0
4017	Members Allowances	7,250	7,250	7,250	7,250	0	0
4020	Seminars/Courses	4,400	5,400	5,500	4,500	0	0
4025	Stationery & Supplies	775	500	500	500	0	0
4026	Postages	50	50	50	50	0	0
4027	Insurance	9,000	9,350	9,600	9,850	0	0
4030	Audit Fees	1,500	1,000	1,000	1,500	0	0
4032	Professional Fees	5,000	5,000	5,000	5,000	0	0
4035	Subscriptions	6,200	6,750	7,000	7,250	0	0
4040	Office & IT Equipment	2,500	2,500	2,500	2,500	0	0
4041	IT & Software Support	4,650	9,800	6,000	6,200	0	0
4045	Advertising & Publicity	750	750	750	750	0	0
4100	Mayor's Allowance	1,500	1,500	1,500	1,500	0	0
4105	Civic Regalia	3,000	500	500	500	0	0
4115	Municipal Events	5,300	4,800	5,000	5,200	0	0
4120	Election Expenses	5,000	5,000	25,000	5,000	0	0
4150	Rates	9,000	8,500	9,000	9,450	0	0
4155	Utilities	23,000	23,250	24,400	25,600	0	0
4160	Repairs & Maintenance	10,500	10,500	10,500	10,500	0	0
4165	Cleaning	0	6,000	6,000	6,000	0	0
4166	Fire Alarm	1,000	1,050	1,100	1,100	0	0
4300	Large Grants	50,000	50,000	50,000	50,000	0	0
4305	Small Grants	10,000	10,000	10,000	10,000	0	0
4310	Scholarships	1,500	1,500	1,500	1,500	0	0
4311	Regeneration/Projects	30,000	30,000	30,000	30,000	0	0
4312	Community Eng / Place Plans	2,000	5,000	2,500	2,500	0	0
4315	Youth Grants	13,500	10,000	10,000	10,000	0	0
4320	Community Wellbeing Projects	20,000	10,000	10,000	10,000	0	0
4330	Sponsorships	500	500	500	500	0	0
4400	Prom Day	10,000	10,000	10,000	10,000	0	0
4402	Bonfire	25,000	22,000	22,800	23,500	0	0
4403	Christmas Event	7,500	7,500	7,500	7,500	0	0
4420	Other Events	35,000	35,000	35,000	35,000	0	0
4460	Colwyn in Bloom	23,076	23,576	18,500	19,000	0	0
4490	Theatr Colwyn Contribution	65,000	65,000	65,000	65,000	0	0
4501	Play Schemes	11,625	11,625	12,000	12,400	0	0
4502	Christmas Lights	30,000	30,000	30,000	30,000	0	0
4503	CCTV	17,950	19,075	20,000	21,000	0	0

Continued over page

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
4504	Parks & Gardens	1,000	1,000	1,000	1,000	0	0
4507	Other CCBC Service	47,140	52,200	42,000	44,000	0	0
4510	War Memorial Maintenance	1,484	500	1,500	500	0	0
4520	Street Furniture	8,000	14,000	14,000	14,000	0	0
4530	Ward Allowances	7,200	7,200	7,200	7,200	0	0
4601	Play Equipment	19,000	19,000	19,000	19,000	0	0
	Total Overhead Expenditure	724,450	728,476	734,000	725,200	0	0
	Total Budget Income	630,450	648,050	651,810	665,375	0	0
	Expenditure	724,450	728,476	734,000	725,200	0	0
	Movement to/(from) Gen Reserve	(94,000)	(80,426)	(82,190)	(59,825)	0	0

Summary of Earmarked Reserves

Code	Description	EMR Balance 01/04/2025	Net Tfr to / from 2025/26 *(proposed)*	Projected EMRs 31/03/2026	Tfr to / from 2026/27 *(projected)*	EMR Balances 31/03/2027 *(projected)*	Notes:
321	Capital Reserve	£29,160.39	£7,000.00	£36,160.39	£7,000.00	£43,160	For future capital works/projects
322	Civic Regalia	£2,500.00	-£2,300.00	£200.00	£500.00	£700	For purchase of Past Mayors medals every 5 years - due in 2025
323	Election expenses	£18,544.16	£5,000.00	£23,544.16	£5,000.00	£28,544	For five-yearly election costs (next due 2027)
324	Town Hall R&M	£8,194.16	£0.00	£8,194.16		£8,194	Towards future repairs
325	Sculpture Trail	£5,576.30	£0.00	£5,576.30	-£5,576.30	£0	For new sculpture for Rhos on Sea
326	Place Plan Engagement / Admin	£2,861.00	-£2,686.93	£174.07		£174	Incidental costs for events/translation/meetings etc
327	Play Equipment	£30,105.28	£15,000.00	£45,105.28	-£19,000.00	£26,105	Plus current year u/spend - estimated
329	Community Wellbeing	£33,052.00	-£10,000.00	£23,052.00	-£10,000.00	£13,052	Estimate of grant apps up to 31.3.26
330	Regen / Place Plan Projects	£75,000.00	-£11,148.00	£63,852.00	-£30,000.00	£33,852	Match funding towards major Place Plan/CCBC/other projects
331	Other CCBC Services/Events	£8,040.00	£0.00	£8,040.00		£8,040	In case services are threatened due to budget pressures
332	Cllr Ward Allowances (c/f)	£4,353.92	t.b.c.	£4,353.92		£4,354	Adjust at year end depending on current year spend
333	Christmas Lights	£1,450.00	t..b.c.	£1,450.00		£1,450	Any U/spend c/f at end of year
334	Youth Grants / Projects	£17,500.00	-£5,000.00	£12,500.00	-£10,000.00	£2,500	Current yr u/spend to be c/f
335	Old Colwyn War Memorial	£1,174.00	£0.00	£1,174.00		£1,174	OCRA donation of £1,074 less expenses current year
		£237,511.21	**-£4,134.93**	**£233,376.28**	**-£62,076.30**	**£171,300**	
							Note: difference of £12,500 is due to amounts to be added to EMRs in 2026/27

Forward Budget - Years 2 & 3

This is based on current projections to illustrate the future likely spend from EMRs only

Code	Description	EMR Balance 01/04/2027	Net Tfr to / from 2027/28	Projected EMRs 31/03/2028	Tfr to / from 2028/29	EMR Balances 31/03/2027	Notes:
321	Capital Reserve	£43,160	£7,000.00	£50,160.39	-£12,000.00	£38,160	For future capital works/projects
322	Civic Regalia	£200	£500.00	£700.00	£500.00	£1,200	For purchase of Past Mayors medals every 5 years - due in 2025
323	Election expenses	£28,544	-£25,000.00	£3,544.16	£5,000.00	£8,544	For five-yearly election costs (next due 2027)
324	Town Hall R&M	£8,194		£8,194.16		£8,194	Towards future repairs
325	Sculpture Trail	£0		£0.00		£0	For new sculpture for Rhos on Sea
326	Place Plan Engagement / Admin	£174		£174.07		£174	Incidental costs for events/translation/meetings etc
327	Play Equipment	£26,105	-£19,000.00	£7,105.00	-£7,000.00	£105	Plus any current year u/spend
329	Community Wellbeing	£13,052	-£10,000.00	£3,052.00	-£3,052.00	£0	Estimate of grant apps up to 31.3.26
330	Regen / Place Plan Projects	£33,852	-£30,000.00	£3,852.00	-£3,852.00	£0	Match funding towards major Place Plan/CCBC/other projects
331	Other CCBC Services/Events	£8,040	-£8,040.00	£0.00		£0	In case services are threatened due to budget pressures
332	Cllr Ward Allowances (c/f)	£4,354		£4,353.92		£4,354	Adjust at year end depending on current year spend
333	Christmas Lights	£1,450		£1,450.00		£1,450	Any U/spend c/f at end of year
334	Youth Grants / Projects	£2,500		£2,500.00	-£2,500.00	£0	Current yr u/spend to be c/f
335	Old Colwyn War Memorial	£1,174		£1,174.00		£1,174	OCRA donation of £1,074 less expenses current year
		£155,800	**-£84,540.00**	**£86,259.70**	**-£22,904.00**	**£63,356**	

Comparison of Town Council Precepts in Conwy 2025'26 and 2026'27

Town	2025'26		2026'27 (proposed)		% increase	Notes:
	Band D	Total	Band D	Total		
Abergele	£70.70	£366,750	£75.67	£392,750	7.40%	Also cuts to some services, eg hanging baske
Bay of Colwyn	£45.67	£554,647	£47.04	£572,700.00	3.00%	Recommended to Council for approval
Conwy	£59.38	£461,821	£60.57 to £62.35		Min 2%	deciding on 12th January
Llandudno	£67.94	£657,428	t.b.c.		Rec: 5-6%	Budget set on 9/1 - awaiting update
Llanfairfechan	£107.59	£165,000	£115.54	£175,000.00	Rec: 5-6%	Pending council decision
Llanrwst	£106.71	£136,551	£107.14		0.40%	
Penmaenmawr	£105.14	£198,790	(no reply)			Dep Clerk has left - advertising for new Clerk
Towyn & Kinmel Bay	£98.64	£322,643	£100.32	£326,722	1.70%	

Summary of Small Grant Applications for 2025/26

	Applicant:	Amount Requested:	Date Considered:	Amount Rec / Approved:	Purpose of Grant:	Exp Powers:	S137 or GPOC Total	Date Paid	Payment Letter/receipt received
A	Welsh Air Ambulance	£200.00	14/05/2025	£200.00	Contribution towards ongoing service and improvements. - approved			4.5.2025	yes
B	Llangollen International Eisteddfod	(donation)	14/05/2025	£250.00	Contribution towards the 2025 Eisteddfod - Approved				
C	PMA Theatre	£839.98	25/06/2025	£500.00	PMA Theatre seeking funding to purchase a new laptop. This will enable the group to produce more shows and help with running the shows (light, sound, scripts). - Approved			25/07/2025	
D	3rd Colwyn Bay	£500.00	25/06/2025	£500.00	Purchase of new tents to be used by Scouts, Cubs and Beavers aged 6 - 14yrs. - ***Approved***			25/07/2025	
E	Conwy Mind	£500.00	24/09/2025	£500.00	Mental Elf' event 30.11.25 - ***Approved***				
F	Cor Meibion	£400.00	24/09/2025	£400.00	Annual "Young Musician of the Year" competition for the youth residing in the Colwyn coastal areas in conjunction with Rhos on Sea Rotary club. - ***Approved*** *- would like breakdown of intended use of £400 (how much is for prize money?)*				
	considered on 7.1.26								
G	Friends of Rhos on Sea	£341.76	07/01/2026	£341.76	New tabbards for environmental improvement group, printed with Friends of Rhos on Sea (x40).				
H	Colwyn Bay Walking Football Club	£440.00	07/01/2026	£440.00	Registration for 2 teams (over 60's and over 70's)				
I	Colwyn Choral Society	£450.00	07/01/2026	**£450.00**	Purchase new music scores to broaden their repertoire for members and performances.				
J	Happy Faces	£500.00	07/01/2026	**£500.00**	Clock repair contribution - CCBC will pay 50% and Happy Faces are to pay 50% - this grant is for the Happy Faces portion.				
	ANNUAL BUDGET 2024/25 =	**£10,000**	**TOTAL YTD=**	**£3,582**			***£0***		
	plus any unspent ward allowances								
				£6,418	balance remaining				
		£10,000		**£10,000**					
	REC: YEAR-END DONATIONS:				***Sir John Henry Morris Jones Trust Fund***				
					Llandrillo yn Rhos Ancient Charities - to be split between poor charities and education trust				
				£0					

* S.137 of the Local Government Act 1972 gives the Council authority to incur expenditure which, in its opinion, is in the interests of, and will bring direct benefit to, its area or any part of it or all or some of its inhabitants, subject to an annual limit and certain restrictions and providing the benefit is commensurate with the expenditure to be incurred.

Note: This has been replaced by the General Power of Competence (GPOC), granted by the Local Gov't and Elections (Wales) Act 2021, following a resolution made to confirm eleigibility on 16.5.2022

Summary of Youth Grant Applications for 2025/26

	Applicant:	Amount Requested:	Date Considered:	Amount Rec / Approved: from Youth Grants	Purpose of Grant:	Exp Powers:	BUDGET: S137 Total	£19,000 Amount Paid	(including EMR) Grant Payment Ackn rec'd	Report Rec'd (over £2,000 only)
A.	Underground Artists Movement (UAM)	£2,000	14.5.25	£2,000	Artist Development Programme – Building on the Success of the U18 Free Studio Workshop... this grant will help deliver our Youth Development Programme – aimed at 16 to 25-year-olds who are passionate about music, but need support, access, and guidance to take their next steps. The sessions will run either: - weekly for 2 hours across 4 weeks, or - 1 hour a week across 8 weeks,			**£2,000.00**	**Yes**	
	considered on 7.1.26									
B.	DJ Diamonds (Morris Dance Troop)	£1,500	7.1.26	£1,500	DJ Diamonds are a new Morris dance troop, based in the Old Colwyn Community Centre. The 32 girls already registered all reside in the Colwyn area. The troop is seeking funding to cover the set up costs of altering the second hand costumes purhcased already, pumps and travel costs for the season (March to September).					
		£3,500	**TOTAL YTD=**	**£3,500**		***Balanced to Ledger=***		***£2,000.00***		
						Section 137=		*#REF!*		

***** S.137 of the Local Government Act 1972 gives the Council authority to incur expenditure which, in its opinion, is in the interests of, and will bring direct benefit to, its area or any part of it or all or some of its inhabitants, subject to an annual limit and certain restrictions and providing the benefit is commensurate with the expenditure to be incurred.

Summary of Large Grant Applications for 2026/27

REF:	Applicant:	Amount Requested:	Purpose:	Grant Approved 2024/25	Grant Approved 2025/26	Grant Recommended 2026/27	Notes: Approved Budget = £0
A	Home Start Conwy	£ 5,000.00	Grant will be used towards continuing the service and supporting families in the Bay of Colwyn area, providing one-to-one support for families who are isolated and at risk of social exclusion.	£ 5,000.00	£ 5,000.00	*£5,000.00*	
B	Mochdre FC	£ 3,500.00	Install a concrete spectator pad - to be used later for a converted container with seating.	declined	£ 5,000.00	*£3,500.00*	
C	Upper Colwyn Bay Community Cen	£ 5,000.00	Building roof repairs, quotes received in March 2025 suggest cost will be £37,000 (plus 5% for inflation once new quotes are received). Will also be applying to Gwynt y Mor for funding.	*n/a*	*n/a*	*£5,000.00*	
D	Colwyn Bay Heritage Association	£ 30,000.00	Develop and produce 3x short historical films focusing on notable local figures: Miss Ethel Hovey, Sir John Pender, and Lady Erskine or John Porter. Each film will cost £10,000. Films will be show in local schools and community venues/screenings.	*n/a*	*n/a*	*£2,500.00*	**REC: ask applicant to seek match-funding for first film from other funders**
E	Conwy Borough Heritage Associatic	£ 3,500.00	Funding for the purchase of an ultra-short throw projector, laptop, tablet stand with tablet, and card reader to support our ongoing educational and community initiatives.	*n/a*	*n/a*	*DEFER*	**DEFER - REC: explore if TC laser projector could be loaned (would it be insured?) and/or if they could use equipment from CCBC, TAPE or College**
F	Citizen's Advice Bureau	£ 24,964.94	Retail 4 day per week Generalist Advisor, delievering drop in sessions Tuesday to Friday 9.30am to 12.30pm at Coed Pella, with the other hours being used for follow up actions for clients and home visits.	£ 19,990.00	£ 24,596.00	*£12,500.00*	
G	CBCEF / Friends of Eirias Park	£ 5,000.00	Various projects (please refer to form) including: multiple person swing, installation of benches, address winter flooding area, planting new trees and bulbs, and maintenance of existing trees.	£ 5,000.00	n/a	*£5,000.00*	
	late application - consider on 18.2.26						
H	Benefit Advice Shop	£ 6,638.00	To assist the residents of the area with all aspects of their Welfare Benefits and Social Security Law problems. We will provide an adviser to attend an outreach in Colwyn Bay which is well established and an invaluable part of the network supporting local residents. Any additional work from the outreach will be undertaken in our main office in Rhyl. In 2024/25 we saw 200 people in the outreach and assisted a further 178 by telephone or email. In addition, we assisted 58 people from the Old Colwyn and Llysfaen area and 42 people from the Rhos on Sea area.	£ 6,638.00	£ 6,638.00		
		£ 83,602.94			*£ 34,596.00*	**£ 33,500.00**	

Events Grants 2026/27

REC Budget =	**£35,000**
	£35,000

Ref:	Applicant:	Event:	Date(s):	Amount Requested:	Total Cost: (if known)	Amount Rec'd 25/26	Recommendation:	Approved (£):	Paid:	SLA Received:	Payment Receipt:
	To be considered on 14.1.26										
A	Colwyn Bowls Festival	Crown Green bowling festival - 6 days / 9 competitions. Arranged by Rhos Park and Min y Don BCs.	26/7/26 - 31/7/26	£ 500.00		£ 500.00					
B	Conwy Arts Trust	Terry Jones statue unveiling event. £5000 requested, however, event will be scaled to budget dependent upon amount offered.	25/4/2026	£ 5,000.00							
C	Theatre Colwyn	9 Cinema screenings aimed at our local Community, presented at Theatr Colwyn Cinema in Colwyn Bay. Screenings will be for different age groups, some for family, children or an older generation.	various / 9 sessions throughout the year	£ 5,000.00		£ 5,000.00					
D	Together for Colwyn Bay	The Big Picnic	Saturday 8/8/2026	£ 5,000.00	£ 5,630.74	n/a					
E	Together for Colwyn Bay	Christmas Collective 2 events - Lights Switch On & Lantern Parade, and Santa's Festive Funfair	Nov/Dec 2026	£5,000.00	£32,500.00	£5,000.00					
				£20,500.00	***£38,130.74***	***£10,500.00***		***£0.00***			
								£35,000.00	*Budget remaining*		