

**MINUTES OF A MEETING OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT 6.30PM ON MONDAY 26TH
OCTOBER 2026, IN THE COMMITTEE ROOM, TOWN HALL AND ONLINE (TEAMS)**

- PRESENT:** The Mayor, Cllr Greg Wynne (Chair)
Cllrs: P Ashe, T Davies, H Fleet, A Jones, S McAllister, J Nuttall, K Roberts,
L Wilkins and D Wilkins
- OFFICERS:** R Gill, Town Clerk & Place Plan Officer; Roz Dudley, Assistant Town Clerk
- VISITORS:** Conwy County Borough Council: Adrian La Trobe, Section Head, Events
Management, Judith Sharp, Major Events Manager
Together 4 Colwyn Bay: Kai Davies, Director of Operations
One member of the public
- ABSENT:** Cllrs: C Bell, J Clayton, T Maclean, R Owen and S Price

235/26 Welcome and Apologies for Absence:

The Mayor welcomed members and guests to the meeting. Apologies for absence were received from Cllrs C Brockley, D Carr, J Higgins, C Hughes, P Hughes, D Jones, T Lee and A Khan.

236/26 Announcements:

- a) The Mayor reminded members of meeting etiquette and asked those speaking to address the audio device clearly so that members attending online could hear proceedings in the Committee Room.
- b) The Mayor informed members that the fundraising quiz held at Bryn Cadno Community Centre had been well attended and had raised £520. The Mayor thanked members and staff for their support.

237/26 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests. Rachael Gill, Clerk declared a personal/prejudicial interest in relation to agenda item 6 (e) (v) and Roz Dudley declared a personal/prejudicial interest in relation to agenda item 6 –(g) (iii). They both left the meeting while these items were considered.

238/26 Visitor(s) to the Council:

- a) No reports or verbal updates were received from County Councillors present.
- b) The member of public present confirmed that he was only attending the meeting as an observer.
- c) The Chair invited Adrian La Trobe and Judith Sharp of Events Conwy to present the proposals for Prom Extra 2027. They outlined the functions of the Major Events Team:
 - i) Serving as a single point of contact within Conwy for event organisers;
 - ii) Coordinating the Safety Advisory Group (SAG);
 - iii) Supporting event delivery;
 - iv) Providing advice;
 - v) Providing equipment resources

vi) Operating the Conwy Film Office.

Members received an overview of the 2026 event, including feedback, and a comparison of the 2017 and 2026 budgets. Adrian La Trobe advised that sharing infrastructure costs with the Pride event was essential to the viability of both events.

It was noted that Prom Extra 2026 will take place on 8 May. Proposed event features included:

- a Town Council Zone (Wild About Colwyn);
- a new Youth Zone involving the Youth Alliance and CCBC Youth Services, marking the centenary of the Scout Association;
- the Magic Light Pier Stage;
- an increased range of free activities; and
- an expanded craft village and stalls for local Colwyn Bay businesses.

The Chair thanked Adrian La Trobe and Judith Sharp for attending and invited questions from members. Conwy County Borough Council was asked to keep the Town Council informed of developments.

- d) Kai Davies, Director of Operations at Together for Colwyn Bay, presented plans for Colwyn Bay Pride 2027, a free, family-friendly community celebration to be held on Sunday 9 May 2027, from 10.00am to 7.00pm, on Colwyn Bay Promenade. He outlined the proposed event programme, which included:
- i) entertainment on the Main Stage and Emerald Stage;
 - ii) a parade;
 - iii) free activities and workshops;
 - iv) a funfair; and
 - v) more than 50 stalls.

Members received an overview of the social and economic value of the event. The presentation highlighted its role in strengthening community belonging and inclusion, supporting volunteering, participation, wellbeing and local partnerships, and creating a welcoming and accessible space for LGBTQ+ people, residents, families and allies. It was also noted that the event attracted visitors and increased footfall, encouraged spending with local businesses and hospitality venues, created opportunities for local traders, artists and community organisations, and strengthened Colwyn Bay's profile as an inclusive place to live, visit and invest. Members further noted positive attendee feedback and that 95% of the entertainment and artists had been paid.

The Chair thanked Kai Davies for attending and invited questions from members. Together for Colwyn Bay was asked to keep the Town Council informed of developments.

Resolved to invite both parties (Conwy CBC events & Together for Colwyn Bay) to address the Town Council on an annual basis.

- e) ***Resolved for the Clerk to invite Amanda Guy, Head of Venues at Conwy County Borough Council, to present to the Council in December.***

239/26 Minutes:

- a) ***Resolved to approve and sign as a correct record the minutes of the last Ordinary Meeting of the Council, held on 7.09.2026.***
- b) Members received and noted the (draft) minutes of the meetings of the:
 - i) Place Plan Advisory Committee, held on 11th September 2026 (draft)
 - ii) Policy & Finance Committee, held on 23rd September 2026 (draft)
 - iii) General Purpose & Planning Committee, held on 29th September (draft) and 20th October (to follow)
 - iv) Old Colwyn War Memorial, held on the 1st October (draft)
 - v) Staffing Sub-Committee, held on the 13th October (draft)
 - vi) Christmas Lights Sub-Committee, held on 19th October (to follow)

240/26 Matters Arising from Those Minutes:

- a) Members noted the resolutions of the Committees, as detailed in the Minutes.
- b) Policy & Finance Committee:
 - i) ***Resolved to approve the first instalment payment of £15,000 to TAPE Community Music and Film***
 - ii) ***Resolved to approve Youth Shedz grant application***
 - iii) ***Resolved to approve 'We Walk' grant from Lee Turkington.***
- c) General Purpose & Planning Committee:
Members received and noted a verbal update from the Clerk on the progress of the Rhos Point Clock restoration. It was noted that Rhos Councillors were willing to donate their ward allowance if needed.
- d) Old Colwyn War Memorial Committee:
 - i) ***Resolved to gain further quotes and also appeal to local solicitor firms to see if they would undertake the work for free.***
- e) Staffing Sub-Committee: Members considered the following recommendations:
 - i) ***Resolved to increase the Assistant Clerk from 21 hours to 25 hours per week for the job vacancy.***
 - ii) Members received and noted the recruitment timeline.
Roz Dudley left the meeting while the following item was considered as she had declared an interest.
 - iii) ***Resolved to approve for the current Assistant Clerk to receive a one-off payment of £602.60 in lieu of 30 hours accrued annual leave.***
 - iv) ***Resolved to approve the Town Hall closure for one additional day during the Christmas/New Year period.***
Rachael Gill left the meeting while the following item was considered as she had declared an interest.
 - v) **Min 218/26:** To approve the one-off payment to the Clerk, in lieu of 10 day's annual leave, which will not be taken due to staff recruitment and workload.
Resolved to defer this agenda item and seek advice regarding employer liability with regard to health & safety claims.
- f) Christmas Lights Sub-Committee:
 - i) The Clerk gave an update following her meeting with Mega Electrical and reported that all the Christmas festoon decorations had been tested and were now in storage. It was agreed that the broken lights at the Co-op in Rhos would not be replaced this year.
Resolved to approve the remedial works needed as per Mega Electrical revised quote of £7,905 excluding VAT.

241/26 Events:

Members received a verbal update on preparations for Fireworks, Remembrance Sunday and Christmas Switch on. Volunteers were needed for all three events. The information for firework volunteers will be sent out tomorrow. The Christmas switch on will be on Saturday 28th November 2026.

242/26 Place Plan/Projects update:

The Clerk explained that the final sign off of the animal designs had been approved by the Head of Animals at the Zoo. Making Trails will now individually sculpt each of the animals and these will be ready to paint by Jan 27. An artist brief is due early November and the Town Council Team would be liaising with schools to involve them in the artist workshops where the schools would work on a smaller sculpted Snow Leopard.

243/26 Policy Review: No items had been submitted. Members asked about the progress of the policy review. The Clerk confirmed that it was a work in progress but was there are a lot of policies to review.

244/26 Finance:

- a) Members received and noted the audit opinion is unqualified as per Auditor General's report and audit opinion for the year ended 31 March 2026.
- b) ***Resolved to adopt recommendations as set out in the report.***
- c) ***Resolved to approve the 2nd instalment invoice from CCBC for Theatr Colwyn, £27,500.00 (excl VAT)***
- d) ***Resolved to approve request from Making Trails for early payment of £15,000 (excl VAT)***
- e) ***Resolved to approve Christmas Tree Quote from Cambrian Woodland Services of £2432 (excl VAT)***
- f) ***Resolved to approve the quote from KHS to carry out remedial works on the radiator in the ladies public toilet in the Town Hall, £569.02 (excl VAT)***
- g) ***Resolved to approve the invoice from Colwyn Bay Cricket Club, for the catering for the Colwyn in Bloom awards evening, £675 (excl VAT)***

245/26 Welsh /UK Government/Other Public Bodies:

- a) Members received and noted the draft Annual Remuneration Report published by the Democracy and Boundary Commission Cymru for 2027/28.
- b) Members received and noted the Guide to the 2030 Review of Senedd constituencies – email link.

246/26 Conwy CBC:

Resolved that, as no Old Colwyn Members were present, the Clerk would contact elected members representing the Old Colwyn area to seek a Town Council representative for the Raynes Quarry Liaison Group.

247/26 Representatives on Outside Bodies:

- a) Members received and noted the Bae of Colwyn Business Forum notes 22nd September 2026. The Clerk would contact Cllr Tom Maclean to discuss the Forums comments.
- b) Members received and noted Cllr David Carr resignation from Ty Gwynn Jones/Hen Golwyn Temporary Governing Body and noted that the school had not requested a replacement.

248/26 One Voice Wales / NALC / Society of Local Council Clerks:

- a) Members received and noted the Annual pay increase and received update NLC pay scales.
- b) Members received and noted OVW letter to member councils regarding the Community Boundary Reviews.
- c) Members received and noted the joint OVW / SLCC event to be held on 18 November
- d) Members received and noted the OVW Area Committee minutes held on 6th October.

249/26 Other Correspondence:

Members received and noted correspondence from Brian Cossey re: Old Colwyn Community Centre.

The meeting closed at 20.45pm

..... Chair

