

MINUTES OF A HYBRID MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD AT THE TOWN HALL AND ONLINE, VIA ZOOM, AT 6.30PM ON WEDNESDAY 23rd SEPTEMBER 2026

PRESENT: Cllr L Wilkins (Chair)
Cllrs: P Ashe, H Fleet, A Khan, J Nuttall, G Wynne (Mayor)

OFFICERS: Rachael Gill, Clerk and Place Plan Manager
Pam Everley, Deputy Clerk and RFO

ABSENT: Cllrs: N Coverley, S Price

188/26 Welcome and Apologies for Absence:

The Chair welcomed members to the meeting and apologies for absence were received from Cllrs D Carr, C Hughes (Vice Chair), D Jones, T Maclean (Deputy Mayor), S McAllister.

189/26 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests.

Cllr Hannah Fleet declared a prejudicial interest in item 6, concerning the request for Section 106 funding, in her capacity as Chair of Friends of Rhos-on-Sea Park. She left the meeting while the item was considered and did not vote.

Cllr J Nuttall later declared a personal interest regarding the Youth Grant application from Youth Shedz, however, this was deemed non-prejudicial and Cllr Nuttall remained in the meeting.

190/26 Minutes and Sub-Committees:

(a) ***Resolved to approve and sign, as a correct record, the Minutes of the last meeting of the Committee, held on 13th August 2026.***

191/26 Matters Arising from the Minutes:

(a) Min. 130/26 Wild About Colwyn – Members noted that ‘Making Trails’ has now been commissioned to start producing the animal sculptures for Wild About Colwyn, and the first payment of £30,480 (excl VAT) has been made.

192/26 Policies:

(a) ***Resolved to approve the new policy and guidelines for Grants, ensuring the eligible organisations are clarified, and implement with immediate effect.***

193/26 Finance:

- (a) ***Resolved to authorise payments made on behalf of the Council for the period 1st to 31st July, and 1st to 31st August, as per schedule A.***
- (b) ***Resolved to receive and authorise the checking/authenticating of the bank reconciliation reports as at 31st July and 31st August by the Chairman and RFO.***
- (c) ***Resolved to authorise the checking/signing of the monthly Barclaycard statements for July and August, by the Chairman and RFO.***
- (d) ***Members received and noted the following correspondence from CCLA:***
 - (i) ***CCLA LAPF statement August 2026 (copies herewith)***
 - (ii) ***CCLA PSDF statement August 2026 (copies herewith)***
- (e) ***Resolved to approve/ratify the following orders/payments (all costs excl VAT):***
 - (i) ***Uproar Fireworks first Instalment £4,500 (excluding VAT)***
 - (ii) ***Section 106 contribution – Friends of Rhos Park / as recommended by the Place Plan Advisory Committee Min. 173/26.***
 - (iii) ***First instalment of payment to TAPE Music and Film for Creative Agency £15,000 (excl VAT)***
 - (iv) ***Quantum Traffic Management Remembrance Sunday Quote; Colwyn Bay £800, Old Colwyn £530 (excl VAT).***
 - (v) ***Resolved to delegate authority to the Clerk to appoint a First Aid provider for Remembrance Sunday (approx. value £ 350 excl VAT).***
 - (vi) ***Resolved to approve payment of £450 (excl VAT) for the PA system at Queens Gardens for Remembrance Sunday.*** Officers will investigate purchasing a PA system to use for future events, and bring the information and quotes back to this committee.
 - (vii) ***Resolved to approve an initial payment to Rudlin & Co, (Transforming Towns Station Rd consultancy project) for £5000 excl VAT – this represents one third of the full contract price.***

194/26 Town Hall:

- (a) The Clerk reported that the application to Ynni Cymru has been unsuccessful. A representative of the Clean Energy Fund had visited on Tuesday 22 September to review the project and confirmed that the maximum funding available would be £170,000, representing 50% of the total project cost.
If funding were secured solely through the Clean Energy Fund, the Council would be required to meet the project management costs, provide 25% of the total project cost as capital investment and finance the remaining 25% through an interest-free loan (estimated total cost £170,000 to the Bay of Colwyn Town Council).
Greener Edge suggested that the Town Council resubmit its application next year, when they expect more funding to be available.

Once the feedback has been received the Clerk will endeavour to break down each aspect of the project with the aim to bid for smaller funds as they become available.

195/26 Ward Allowances:

- (a) ***Resolved to approve the project proposals submitted by Members:***
 - (i) ***Cllr N Coverley – support for OCRA and Rhos United Junior Football***
 - (ii) ***Cllr J Higgins – funding for Ysgol Iau Hen Golwyn litter pickers***
- (b) Members received and noted the updated Ward Allowance balances.

196/26 Grants:

- (a) **Youth Grants 2026/27**
 - (i) Members received the updated Youth Grants summary
 - (ii) ***Resolved to recommend approval for the application submitted by Youth Shedz Cymru, as detailed in schedule B.***
- (b) **Well-being Grants**
 - (i) Members received the updated Well-being Grants summary
 - (ii) ***Resolved to recommend approval for the application submitted by Lee Turkington – We Walk, as detailed in schedule C.***
- (c) Members noted the letter of thanks from Creadigol Colwyn Creative CIC for the Youth Grant.
- (d) ***Resolved to offer a donation of £250.00 in response to the request from Urdd Gobaith Cymru.***

The meeting closed at: 7.24pm

Chair:.....

Bank Reconciliation up to 31/08/2026 for Cashbook No 1 - Treasurers A/c 00164077

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
31/03/2026	005577	42.24			42.24	☐	Cash
04/08/2026	DD	663.94		663.94		R ☒	Barclaycard
04/08/2026	FPI		1,383.08	1,383.08		R ☒	Receipt(s) Banked
10/08/2026	FPI		17,738.93	17,738.93		R ☒	Receipt(s) Banked
11/08/2026	DD	24.41		24.41		R ☒	Positive Energy
12/08/2026	FPI		20.92	20.92		R ☒	Receipt(s) Banked
13/08/2026	BGC		190,900.00	190,900.00		R ☒	Receipt(s) Banked
14/08/2026	FPI	269.60		269.60		R ☒	Flotek Group
14/08/2026	FPI	196.80		196.80		R ☒	ISGroup
14/08/2026	FPI	1,723.88		1,723.88		R ☒	SCH Supplies Ltd
14/08/2026	FPI	6,929.94		6,929.94		R ☒	Employees
14/08/2026	FPI	2,118.34		2,118.34		R ☒	Gwynedd Council
14/08/2026	FPI	3,013.96		3,013.96		R ☒	HMRC
14/08/2026	FPI	180.00		180.00		R ☒	HFT Trust Ltd
14/08/2026	FPI	910.40		910.40		R ☒	Computer World
14/08/2026	FPI	75.00		75.00		R ☒	Mark Jones Electrical
14/08/2026	FPI	114.00		114.00		R ☒	Humphreys Signs Ltd
14/08/2026	FPI	160.57		160.57		R ☒	Pickerings Lifts
14/08/2026	FPI	430.00		430.00		R ☒	I P Williams
14/08/2026	FPI	540.00		540.00		R ☒	Flotek Group
17/08/2026	DD	740.00		740.00		R ☒	Conwy County Borough Council
19/08/2026	DD	12.21		12.21		R ☒	Utilita
19/08/2026	DD	9.92		9.92		R ☒	Utilita
19/08/2026	DD	9.15		9.15		R ☒	Utilita
19/08/2026	DD	806.52		806.52		R ☒	Utilita
19/08/2026	DD	34.21		34.21		R ☒	British Gas
21/08/2026	FPI	484.50		484.50		R ☒	G Roberts Ltd
21/08/2026	FPI	340.63		340.63		R ☒	Christine Earley
21/08/2026	FPI	30.00		30.00		R ☒	S & L Industrial Cleaners
21/08/2026	FPI	50.40		50.40		R ☒	Livotech
21/08/2026	FPI	2,340.00		2,340.00		R ☒	A D Window Cleaning
21/08/2026	FPI	198.00		198.00		R ☒	Clira Ltd
21/08/2026	FPI	241.92		241.92		R ☒	Flotek Group
21/08/2026	FPI	864.00		864.00		R ☒	Dragon Signs
21/08/2026	FPI	360.00		360.00		R ☒	Eddie Hall Rubbish Removals
21/08/2026	TFR	150,000.00		150,000.00		R ☒	Bus Inst Access Savings Acc
28/08/2026	DD	105.54		105.54		R ☒	Onecom Ltd
		<u>174,020.08</u>	<u>210,042.93</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Summary of Youth Grant Applications for 2026/27

BUDGET:
Council revenue budget **£10,000.00**
(total funds incl EMR £14,000)

Applicant:	Amount Requested:	Date Considered:	Amount Rec'd:	Purpose of Grant:	Exp Powers:	S137 Total	Approval Min:	Amount Paid:	Date Paid:	Grant payment ackn rec'vd
A. Creadigol Colwyn Creative CIC	£ 2,000.00	29/06/2026	£ 2,000.00	Creadigol Colwyn Creative CIC is seeking funding to establish the Colwyn Puppet Club / Clwb Pypedau Colwyn, a monthly inclusive creative workshop for children and young people, including those with additional needs, from Colwyn Bay, Old Colwyn and Rhos-on-Sea. Led by experienced theatre practitioners Libby and Stuart Loughland, the project will provide a safe and supportive environment where participants can explore artistic expression through puppet-making, storytelling, drama, creative arts and performance. Inspired by Welsh mythology, local heritage, seasonal celebrations and participants' own ideas, the workshops aim to build confidence, self-esteem, communication and social skills, encourage creativity and imagination, foster community cohesion and intergenerational connections, and celebrate local culture and storytelling traditions. The project will also support personal development and transferable skills that may lead to further learning, volunteering or employment opportunities while creating opportunities for young people to collaborate, form friendships and develop a strong sense of identity and belonging.	GPoC	n/a	FC, 29/06/26, Min: 67/26 (e, ii)	£2,000.00	10/07/2026	
B. Youth Shedz Cymru	£2,000	23/09/2026		The funding will give young people the opportunity to plan, create and deliver their own projects, developing practical skills, creativity, confidence and teamwork. A key part of the project will be a Christmas market where young people will design, make and run their own stalls. The funding will also support community projects and educational trips, giving young people opportunities to learn new skills and experience activities outside of their usual youth sessions, at Youth Shedz we are always trying to give our young people new experiences, hoping to help them find 'their thing' which helps them to have a sense of purpose and belonging. A budget breakdown is included with the application.	GPoC	n/a				
Requested YTD <u>£4,000.00</u> Rec'd YTD <u>£2,000.00</u>				Section 137=		£0.00		<u>£2,000.00</u>	Paid YTD	

Balance = £8,000.00

S.137 of the Local Government Act 1972 gives the Council authority to incur expenditure which, in its opinion, is in the interests of, and will bring direct benefit to, its area or any part of it or all or some of its inhabitants, subject to an annual limit and certain * restrictions and providing the benefit is commensurate with the expenditure to be incurred.

Note: This has been replaced by the General Power of Competence (GPOC), granted by the Local Gov't and Elections (Wales) Act 2021, following a resolution made to confirm eligibility on 16.5.2022.

Summary of Wellbeing Grant Applications for 2026/27

										Council EMR Budget: £ 10,000.00		Grant payment acknowledge ment received:							
										Council EMR budget:			£ 10,000.00						
REF:	Applicant:	Amount Requested	Date Considered:	Amount Recommended:	Purpose of Grant:	Exp Powers:	S137 Total	Approval Min:	Amount Paid:	Date Paid:									
A.	Lee Turkington Fitness - We Walk	£ 2,000.00			We Walk is a weekly community wellbeing initiative based in Rhos-on-Sea and delivered through Lee Turkington Fitness. We Walk takes place every Tuesday from 11am~1pm and combines an accessible community walk with social connection and practical wellbeing education. It is aimed particularly at older adults, as well as people who may be less active, socially isolated, lonely or lacking the confidence to get involved in activities on their own.														
Requested YTD		£ 2,000.00		Rec'd YTD	£ -								£ -	Paid YTD					
											Balance Remaining		£ 10,000.00						