MINUTES OF A HYBRID MEETING OF THE POLICY AND FINANCE COMMITTEE OF THE BAY OF COLWYN TOWN COUNCIL, HELD ONLINE VIA TEAMS, AT 6.30PM ON WEDNESDAY 11th NOVEMBER 2026

PRESENT: Cllr L Wilkins (Chair)
Cllrs: P Ashe, D Carr, H Fleet, A Khan, S McAllister, J Nuttall, G Wynne (Mayor)

OFFICERS: Rachael Gill, Clerk and Place Plan Manager
Pam Everley, Deputy Clerk and RFO

ABSENT: Cllrs: T Maclean (Deputy Mayor), S Price

250/26 Welcome and Apologies for Absence:

The Chair welcomed members to the meeting and apologies for absence were received from Cllrs C Hughes (Vice Chair) and D Jones.

251/26 Declarations of Interest:

Members were reminded that they must declare the existence and nature of any personal and/or prejudicial interests.

252/26 Minutes and Sub-Committees:

(a) ***Resolved to approve and sign, as a correct record, the Minutes of the last meeting of the Committee, held on 23rd September 2026.***

253/26 Finance:

(a) ***Resolved to authorise payments made on behalf of the Council for the period 1st to 30th September, as detailed in schedule A.***

(b) ***Resolved to receive and authorise the checking/authenticating of the bank reconciliation reports as at 30th September by the Chairman and RFO.***

(c) ***Resolved to receive and authorise the quarterly Income & Expenditure report, to 30 September.***

(d) ***Resolved to authorise the checking/signing of the monthly Barclaycard statements for September by the Chairman and RFO.***

(e) Members received the following correspondence from CCLA:

(i) CCLA LAPF statement Sep 2026

(ii) CCLA PSDF statement Sep 2026

(f) ***Resolved to authorise/ratify the following orders/payments (all costs excl VAT):***

(i) ***Quote from ASLS Ltd for PA System for Tree of Lights switch on £450***

(ii) ***KHS invoice for annual boiler servicing £996.40, with some of the cost being apportioned to Occupiers***

(iii) ***Mega Electrical Services for Christmas Lights installation first invoice of £8,000***

(iv) ***Mega Electrical Services for Remedial actions after inspection and test £7,905***

(v) ***Uproar Fireworks Ltd final balance of cost of fireworks display, plus Telehandler - £4,650***

(vi) ***I.P Williams October 2026 Translation Work £380***

(vii) ***Dwr Cymru/Welsh Water 6-monthly bill***

- ***Town Hall £767.20***
- ***Police Station (rest of site) £1159.93 (to be recouped via occupiers service charge)***

(viii) ***SLCC (2 invoices) CiLCA training course for Deputy Clerk, to complete March to August 2027 (registration fee and training fee), total £700***

(g) ***Resolved to approve for the RFO to transfer £10,000 from the CCLA account to the Lloyds banking account.***

(h) ***Resolved to approve the recommendations within the report tabled and appoint Delwedd to redevelop and host/maintain the Council's new website.***

(i) Members noted the Clerk's update on increased installation cost of the large scale maps, due to Highway's specifications.

(j) Members noted that Cor Meibion have returned the grant of £400 due to event cancellation.

254/26 **<u>UK / Welsh Government</u>** – Members received correspondence from:

(a) Welsh Government: Vision for Culture & Sport in Wales – Call for Evidence

255/26 **<u>One Voice Wales/ SLCC</u>** – Members received correspondence:

(a) Practice Development Notes 30 and 31

(b) Issue 5 of 'Y Llais-The Voice' e-magazine

(c) Cost of Living Crisis Project - Information and Resources

256/26 **<u>Ward Allowances:</u>**

(a) ***Resolved to approve the project proposals submitted by Members:***

(i) ***Cllr J Nuttall – contribution to the cost of electricity for the Rhos MUGA lighting, £300.00***

257/26 **<u>Grants:</u>**

(a) **Small Grants 2026/27**

(i) Members received the updated Small Grants summary

(ii) ***Resolved to approve the grant application from StrongHER Striders, as detailed in schedule B.***

(b) **Large Grants 2026/27**

(i) Members received the updated Large Grants summary

(ii) ***Members received the interim report from CAB and approved the 2nd instalment payment, as detailed in schedule C.***

(iii) ***Members received the interim report from BAS and approved the 2nd instalment payment, as detailed in schedule C.***

(c) ***Resolved to offer a donation of £200.00 to the Wales Air Ambulance, as a small grant, in response to their appeal letter.***

(d) Members received the thank you email from Ty Gobaith, small grant recipient.

258/26 **<u>Budget Workshop</u>**

Members received a verbal update from the Clerk on the purpose of the planned budget workshop and intended outcomes.

The meeting closed at: 7.45pm Chair:……

Bank Reconciliation up to 30/09/2026 for Cashbook No 1 - Treasurers A/c 00164077

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
31/03/2026	005577	42.24			42.24		Cash
01/09/2026	DD	10.00		10.00		R	Lloyds
02/09/2026	FPI		1,389.65	1,389.65		R	Receipt(s) Banked
08/09/2026	FP	36,576.00		36,576.00		R	Making Trails
08/09/2026	TFR		20,000.00	20,000.00		R	Receipt(s) Banked
09/09/2026	FP	50.40		50.40		R	Livetech
09/09/2026	FP	30.00		30.00		R	S & L Industrial Cleaners
09/09/2026	FP	480.00		480.00		R	Abbie Chance
09/09/2026	FP	55,848.86		55,848.86		R	Conwy County Borough Council
09/09/2026	FP	1,940.00		1,940.00		R	AD Window Cleaning
09/09/2026	FP	190.00		190.00		R	I P Williams
09/09/2026	FP	25.00		25.00		R	Wales in Bloom
09/09/2026	FP	198.00		198.00		R	Clira Ltd
09/09/2026	FP	61.00		61.00		R	Royal British Legion Trading L
09/09/2026	TFR		40,000.00	40,000.00		R	Receipt(s) Banked
14/09/2026	TFR		25,000.00	25,000.00		R	Receipt(s) Banked
15/09/2026	FP	3,099.66		3,099.66		R	HMRC
18/09/2026	FP	65.00		65.00		R	S & L Industrial Cleaners
18/09/2026	FP	25.00		25.00		R	S & L Industrial Cleaners
18/09/2026	FP	500.00		500.00		R	Hope House Childrens Charity
18/09/2026	FP	538.80		538.80		R	Flotek Group
18/09/2026	FP	8,786.75		8,786.75		R	Staff Salaries
18/09/2026	FP	2,563.87		2,563.87		R	Gwynedd Council
18/09/2026	DD	32.89		32.89		R	British Gas
18/09/2026	DD	105.54		105.54		R	Onecom Ltd
18/09/2026	DD	24.41		24.41		R	Pozitive Energy
18/09/2026	DD	21.37		21.37		R	Utilita
18/09/2026	DD	25.18		25.18		R	Utilita
18/09/2026	DD	35.87		35.87		R	Utilita
18/09/2026	DD	865.18		865.18		R	Utilita
18/09/2026	DD	740.00		740.00		R	Conwy County Borough Council
18/09/2026	DD	10.00		10.00		R	Lloyds
18/09/2026	DD	257.51		257.51		R	Barclaycard
		113,148.53	86,389.65				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Summary of Small Grant Applications for 2026/27

BUDGET:	
Council revenue budget	£10,000.00
Plus any unspent ward allowances from prev. fy.	£2,735.52
Total Budget	**£12,735.52**

	Applicant:	Amount Requested:	Date Considered:	Amount Rec'd:	Purpose of Grant:	Exp Powers:	S137 Total	Approval Min:	Amount Paid:	Date Paid:	Grant payment ackn rec'vd
A.	Colwyn Bay Mens Touch Rugby	£500.00	13/05/2026	£500.00	We are establishing a new men's touch rugby team designed to create a welcoming, supportive environment for adults of allages and abilities. The group focuses on building confidence, improving physical fitness, and developing teamwork through accessible, non-contact rugby sessions. Beyond sport, the team aims to foster positive mental health by offering regular social connection, routine, and a sense of belonging for men who may be isolated, inactive, or looking to re-engage with their community. Our sessions are structured to be inclusive, encouraging personal growth, resilience, and wellbeing in a fun, friendly setting. We would like to provide playing kit and equipment for the members so they feel apart of a team. Approved at Full Council on 8/6/26 Min.	GPoC	n/a	*FC, 8/6/26, Min: 43/26 (f)*	£500.00	19/06/2026	26/06/2026
B.	INK Gallery	£500.00	13/05/2026	Defer / request further info	We are seeking a grant of £500 towards the performance fee for the London-based band Tugga War to perform at Ink ArtGallery & Lounge on 4th July 2026. The overall event costs will also include promotion, staffing, event				n/a		
C.	Llangollen Eisteddfod	£250.00	13/05/2026	£0.00	Donation to the Llangollen International Musical Eisteddfod 2026, 7-12 July. Awaiting confirmation of bank details Approved at Full Council on 8/6/26 Min. 43/26 (f) Did not respond with bank details.	GPoC	n/a	*FC, 8/6/26, Min: 43/26 (f)*			
D.	Coast Community Radio & Media CIC	£500.00	29/06/2026	£500.00	Funding will support the next phase of Bayside Radio local news website, and the provision of news bulletins broadcast nine times each weekday.	GPoC	n/a	*FC, 29/6/26, Min: 67/26 (e, i)*	£500.00	10/07/2026	10/07/2026
E.	Ty Gobaith	£500.00	13/08/2026	£500.00	The application seeks £500 for Tŷ Gobaith Children's Hospice's Midnight Pyjama Walk along Colwyn Bay promenade on Saturday 19 September.. Funding will help promote and deliver the event, raising awareness and funds for respite care, counselling and bereavement support for children with life-limiting conditions and their families—including 13 families locally.	GPoC	n/a	*152/26 (c)(i)*	£500.00	18/09/2026	12/10/2026
F.	Urdd Gobaith Cymru	£250.00	23/08/2026	£250.00	Contribution towards activities such as workshops, school clubs, day and overseas trips, residential weekends, Eisteddfodau and supporting our comunity clubs.	GPoC	n/a	*Min.196/26 (d)*	£250.00	16/10/2026	12/10/2026
G.	StrongHER Striders	£450.00	11/11/2026	£450.00	StrongHER Striders is a new women-only social running group based in Colwyn Bay. We provide free, supportive sessions for women of all abilities, including beginners and those returning to running.	GPoC	n/a	*Min. 257/26(a) (ii)*			
	Requested YTD	£2,250.00	**Rec'd YTD**	**£2,200.00**		***Section 137***	***£0.00***		***£1,750.00***	***Paid YTD***	
								Balance =	***£10,985.52***		

Summary of Large Grant Applications for 2026/27

REF:	Applicant:	Amount Requested:	Purpose:	Grant Recommended 2026/27	Notes: Approved Budget = £50,000	Payment: 1st Instalment Payment Paid	Amount	Received	Approved.	Payment: 2nd Instalment Payment Amount	Paid	Received	Report Received
A	Home Start Conwy	£ 5,000.00	Grant will be used towards continuing the service and supporting families in the Bay of Colwyn area, providing one-to-one support for families who are isolated and at risk of social exclusion.	*£5,000.00*	(P&F) Min. 360/25(a) (FC) Min. 366/25 (n)(iii)	24/04/2026	£ 2,500.00		no report received to date				
B	Mochdre FC	£ 3,500.00	Install a concrete spectator pad - to be used later for a converted container with seating.	*£3,500.00*	(P&F) Min. 360/25(a) (FC) Min. 366/25 (n)(iii)	24/04/2026	£ 3,500.00						
C	Upper Colwyn Bay Community Centre	£ 5,000.00	Building roof repairs, quotes received in March 2025 suggest cost will be £37,000 (plus 5% for inflation once new quotes are received). Will also be applying to Gwynt y Mor for funding.	*£5,000.00*	(P&F) Min. 360/25(a) (FC) Min. 366/25 (n)(iii)	24/04/2026	£ 5,000.00						
D	Colwyn Bay Heritage Association	£ 30,000.00	Develop and produce 3x short historical films focusing on notable local figures: Miss Ethel Hovey, Sir John Pender, and Lady Erskine or John Porter. Each film will cost £10,000. Films will be show in local schools and community venues/screenings.	*£2,500.00*	REC: ask applicant to seek match-funding for first film from other funders (FC) Min. 366/25 (n)(iii) Approved to receive £2,500 without match -funding FC Min. 509/25 (b)(ii)								
E	Conwy Borough Heritage Association	£ 3,500.00	Funding for the purchase of an ultra-short throw projector, laptop, tablet stand with tablet, and card reader to support our ongoing educational and community initiatives.	*DEFER*	DEFER - REC: explore if TC laser projector could be loaned (would it be insured?) and/or if they could use equipment from CCBC, TAPE or College								
F	Citizen's Advice Bureau	£ 24,964.94	Retail 4 day per week Generalist Advisor, delievering drop in sessions Tuesday to Friday 9.30am to 12.30pm at Coed Pella, with the other hours being used for follow up actions for clients and home visits.	*£12,500.00*	(P&F) Min. 360/25(a) (FC) Min. 366/25 (n)(iii)	24/04/2026	£ 6,250.00		11/11/2026	£6,250.00			**07/10/2026**
G	CBCEF / Friends of Eirias Park	£ 5,000.00	Various projects (please refer to form) including: multiple person swing, installation of benches, address winter flooding area, planting new trees and bulbs, and maintenance of existing trees.	*£5,000.00*	(FC) Min. 366/25 (n)(III)	24/04/2026	£ 5,000.00						
	Considered on 18.2.26												
H	Benefit Advice Shop	£ 6,638.00	To assist the residents of the area with all aspects of their Welfare Benefits and Social Security Law problems. We will provide an adviser to attend an outreach in Colwyn Bay which is well established and an invaluable part of the network supporting local residents. Any additional work from the outreach will be undertaken in our main office in Rhyl. In 2024/25 we saw 200 people in the outreach and assisted a further 178 by telephone or email. In addition, we assisted 58 people from the Old Colwyn and Llysfaen area and 42 people from the Rhos on Sea area.	*£6,638.00*	(P&F) Min. 388/25 (FC) Min. 423/25 (m)(ii)	24/04/2026	£ 3,319.00		11/11/2026	£3,319.00			**05/10/2026**
		£ 83,602.94		**£40,138.00**			£ 25,569.00						